

UNIVERSITY OF ORADEA

FACULTY OF ENVIRONMENTAL PROTECTION

**OWN METHODOLOGY FOR THE CONTESTS FOR
DIDACTIC AND RESEARCH POSITIONS AT FACULTY
OF ENVIRONMENTAL PROTECTION**

Oradea

2016

Article 1. At the University of Oradea (UO), vacancies teaching positions or research positions will be occupied , indefinite, only through public competition, according to Law. 1/2011, of H. G. No. 457 approving the Methodology - competition framework for vacancies teaching positions and research positions in higher education (published in O.M., Part I, no. 371/26.05.2011) and this methodology, called own methodology.

Article 2. (1) In order to enter in the competition for a teaching and research position candidate prepares a dossier containing the following documents:

a) the application for the contest, entered the University of Oradea signed by the candidate accompanied by a written statement on own responsibility regarding the veracity of the information in the file – pattern;

b) curriculum vitae of the candidate, in writing and electronically format under the framework methodology supplemented and amended, article 14;

c) candidate list of papers printed and in electronic format under the framework methodology supplemented and amended, article 15;

d)statement verifying the fulfillment of standards in the contest and / or post employment minimum standards in force field;

e) certified copy of PhD diploma and,incase in which the originaldiploma is not recognized in Romania, certificate of recognition or equivalence thereof;

f) copies of other certificates attesting the applicant's studies: certified copy of Baccalaureate diploma or equivalent, certified copy of Licence diploma or equivalent certificate of recognition, master's degree or certificate of recognition - will present original documents for compliance;

g) transcripts, supplements school diploma or statements issued for each cycle - will present original documents for compliance;

h) copy of the identity card or passport or other identity document issued in an equivalent purpose identity card or passport;

i) if the candidate has changed his name, copies of documents attesting the change of name - marriage certificate or proof of name change;

j) medical certificate attesting that is able to carry out teaching activities;

k) Written statement on own responsibility of candidate in which are shown the incompatibility situations in according with Law nr. 1/2011in which he/she will be in the case of winning the contest or the absence of those incompatibility situations);

l) abstract of PhD thesis, in Romanian language and english language, on maximum one page;

m) more than 10 publications, patents or other scientific work of candidate, in electronic format, selected by it, considered to be the most representative ones for its own professional realizations;

n) references list, for the posts of associate professor and professor;

o) a proposal for academic career development, both in terms of teaching and in terms of scientific research at universities as evidence of competition that this public lecture; proposal drafted by the candidate hold a maximum of 10 pages and is one of the main criteria for candidates.

(2) If exists papers there is not available electronically or can not be scanned (theatrical or musical performances, paintings, etc.) will submit recordings or photographs.

(3) At the application files will be attached a CD / DVD or other electronic format, with all its contents scanned for transmission to the competition commission.

Art. 3. (1) Candidates for the posts of Associate Professor or Senior Researcher II must include in the competition dossier at least 3 names and contact addresses of recognized experts in the field who are not part of the competition commission in the country or abroad, and not they hold a higher education institution whose post is put up, who have agreed to write letters of recommendation regarding the applicant's professional qualities.

(2) Candidates for the position of professor or Senior Researcher I must include in the competition dossier at least 3 file names and contact addresses of recognized specialists in the field who are not part of the contest commission, from abroad, who have agreed to develop letters of recommendation regarding the applicant's professional qualities.

(3) In the case of country-specific domain credentials for candidates for the position of professor may come from some renowned experts in this field in Romania, and not hold the higher education institution whose post is put up.

Art. 4. (1) The establishing of the committe composition of the contest is done after the publication of the announce of the contest for each vacant position.

(2) Committe composition of the contest may include 2 alternates.

(3) The structure of council department which have the post, make proposals for the nominal composition of the committee competition.

(4) The dean presents to the council of Faculty of Environmental Protection, for approval, the nominal composition of the competition proposed by the Council of the department.

(5) The nominal composition of the committe competition along with the opinion of Council of

the Faculty of Environmental Protection transmitted to the University Senate and subject to approval.

(6) Following approval by the University Senate, the competition commission is appointed by the Rector's decision.

(7) Within 48 hours of the decision of the rector, the decision is sent to the tutelary Ministry and posted on the competition website. In case of the positions of associate professor and professor, senior researcher II and senior researcher I, the committee commission is published by UO in the Official Monitor.

Art. 5. (1) The committee competition is made by five members, including its president, specialists in the open position or in related fields.

(2) In case of unavailability of a member's participation in the work of the committee, the member shall be replaced by an alternate elected chairman.

(3) Decisions are taken by the members of competition commission through secret vote .

(4) A decision of the commission is valid if the vote of at least three members are made.

(5) The work of the committee competition are leaded by a president.

(6) Members of the committee may be from inside or outside the UO, in the country or abroad.

(7) For a position of associate professor, professor, senior researcher II and senior researcher I, at least three committee members must be from outside the UO, in the country or abroad.

(8) Members of the committee competition must have a teaching or research title superior or at least equal to the open position.

(9) The exclusive purpose of participating in the competition commission, the equivalence of the of the foreign staff members with the teaching titles from our country is made through the approval by University Senate of nominal committees composition.

(10) The president of the contest may be department director, head of the doctoral school, dean or Prodean of the Faculty of Environmental Protection, where the post is found, a member of the council department, respectively the Council of Environmental Protection Faculty, delegated for this purpose through the vote of the board.

Art. 6. (1) The contest for the post of associate professor / senior researcher II and proffesor/ senior researcher I , consists in analysis of competition file and a public lecture.

(2) Public lecture is minimum 45 minutes, the candidate presents the most significant results of previous professional and academic career development plan. This sample contains necessarily a session of questions from the committee and the public.

(3) For candidates who don't came from higher education, they have to keep a public lecture teaching / science in front of the students, in the presence of the committee competition. The lecture topic educational / scientific is announced to candidates with 48 hours before support the lecture by posting on the website of UO.

Art. 7. (1) For each position, the Competition Commission decides hierarchy and nominate the candidates who had best results.

(2) The president of the contest committee shall prepare a report on the contest based on assessment reports prepared by each member of the commission and respecting the candidates hierarchy decided by commission.

(3) Report on competition is approved by decision of the commission and signed by each member of the commission and the president of committee.

(4) The president of the contest submit the report of the contest, approved by commission decision, assessment papers and original file of the candidate, to the faculty lead / department / center, compliance deadline for the contest.

Art. 8. (1) Appeals may be filed only for non-legal procedures.

(2) If an candidate has elements that can demonstrate failure to contest the legal proceedings, the applicant may appeal the decision within 5 working days of the communication of the result.

(3) The appeal will be writing, shall be recorded at the registry of UO and is settled by the competition commission.

Art. 9. This methodology starts after its approval of the University Senate.

**Dean,
Proffesor Ioan CHEREJI , PhD**

SAFETY CHECK MEET THE MINIMUM STANDARDS

for teaching and research positions

(adapted in accordance with the specific provisions of each committee, elaborated at national level)

I CANDIDATE INFORMATION

NAME SURNAME CNP

Attended position **ASSOCIATE PROFESSOR** Section

Position in the Title List **7**

Department of **Food Engineering**

Faculty **Environmental Protection**

University of Oradea

Actual teaching degree

Position in the Title List

Section:

Department

Faculty

II DATA REGARDING TO ACCOMPLISHING OF CONTEST CONDITIONS

1. *University studies of licence and master*

Nr. crt.	Higher education institution	Filed	Period	Title conferred
1.				
2.				

2. *University studies of doctorate*

Nr. crt.	PhD organizing institution	Filed	Period	Scientific title granted
1.				

3. Studies and postdoctoral fellowships

Nr. crt.	Organizer institution	Filed	Period	Observations

4. Academic/ professional degrees

Nr. crt.	Institution	Filed	Period	Title/ teaching position/ professional degree
1.				
2				
3				

Annex no. 29 – COMMISSION PHILOLOGY
REQUIRED MINIMUM AND MANDATORY STANDARDS FOR CONFERRING DIDACTIC ACADEMIC TITLES AND RESEARCH-DEVELOPMENT PROFESSIONAL TITLES

Field of activities	Types of activities	Categories and restrictions	Subcategories	Indices
1	2	3	4	5
1. Didactic and Professional Activity (A1)	1.1. Books and chapters in specialized books	1.1.1. Book as unique author, based on the PhD thesis (published at a accredited publishing house)		Publication
		1.1.2. Book ¹ of unique author or co-author (monography, synthesis, linguistic study, philologic study, scientific dictionary)	Author	20p
			Co-author	10p
		1.1.3 Critique philologic edition (old text, documents, translation and critique edition of a text written in an old language)	Author	20p
			Co-author	10p
		1.1.4. Publication of a scientific or literary work; translation and endowed with critique features (notes and/or comments) of a scientific work (published at an accredited publishing house)	Author	10p
			Co-author	5p
		1.1.5. Co-author to fundamental or reference studies (dictionaries, atlases, encyclopedia, treaties)		10/70 page
	1.2. Coordination	1.2.1. PhD Coordinator		
				5p
2. Research Activity (A2)	2.1. Articles, studies, communications, reviews	2.1.1. in: journals indexed in international databases, journals classified as A or B by CNCS, volumes of some international conferences or congresses	Author	10p
			Co-author	5p
		2.1.2. in: Annals, Bulletins, Scientific Annularies of the Universities, Academy, collective, homage, in memoriam volumes, journals classified as C, unclassified scientific papers	Author	6p
			Co-author	3p
		2.1.3. Communications during the Days of the Universities, colloquia, symposia, conferences, round tables, scientific workshops organized within an institutional framework by Universities, Romanian Academy, RA Research Institutes		5p
		2.1.4. Scientific reviews published in specialized journals		2p
	2.2. Editorial activity:	2.2.1. Publication of volumes coming from papers of some symposia, colloquia, conferences, congresses, workshops on scientific themes or for the formation of the PhD students, organized within an institutional framework by Universities, Romanian Academy, R.A. Institutes	Coordinator	7p
			Co-editor	5p
		2.2.2. Scientific referee at national or international publishing houses or journals		1p
	2.3. Organization of scientific events:	2.3.1. Colloquia, symposia, conferences or congresses.		
				5p
	2.4. Grants	2.4.1. Obtained through competition, based on a research project	Manager	5p
			Member	2p
3. Recognition and Impact of Activity (A3)	3.1. Translations:	3.1.1. Scientific or literary work from a modern language	Author	2p
			Co-author	1p
	3.2. Book of author published abroad	3.2.1. Points are added even if the study (volume or article) was already published in Romania or in the Republic of Moldova		20p volume 10p article
	3.3. Citation, bibliographic mention, chronicle, review	3.3.1. With the exception of self-citation. The papers that include the citation must have ISBN or ISSN. During one chapter or study, only one citation receives points.		2p
		3.3.2. Reviewing chronicle.		1p
	3.4. Academic awards and diplomas	3.4.1. Offered by Universities, Research institutes, Academies, URS, Professional Associations of national level		2p
	3.5. Keynote speaker	3.5.1. In colloquia, symposia, conferences, congresses		1p
	3.6. Training abroad	3.6.1. Visiting Professor		3p
		3.6.2. Post-doctoral training (excluding Erasmus - staff mobility)		2p

¹ The book will have about 200 pages; one page=2100 written characters, standard available for all the criteria

	3.7. Presence in national and international databases:	3.7.1. ProQuest Central, Ebsco, SpringerLink ejournals, Wiley Online Librarz, Cambridge, CEEOL, JSTOR, Oxford Journals, Ulrichs, ISSN, ERIH, KVK, worldcat.org, bibliomadrid.org, libfl.ru, wolfram.schneider.org, ceecs.net, regestaimperii.adwmainz.de, lib.washington.edu, jenopc4.thulb.uni-jena.de and others, in catalogues of B.C.U. Bucharest, Cluj, Iași, Timișoara, B.A.R. and in those of the libraries abroad.		2p for each presence
	3.8. Commissions:	3.8.1. Presence in a commission for defending the PhD thesis or in a contest commission for occupying a didactic or research position		2p

Note: It is not mandatory the cumulated completion of all the standards within the interior of a criterium but the achievement of the minimum number of points for each of the three sets of criteria (fields of activities A.1., A.2., A.3.)

Minimum conditions, score		
Field of activity	Professor and CP I	Associate professor and CP II
	Publication of the PhD thesis	
Didactic / professional Activity (A1)	Minimum 100 points	Minimum 50 points
Research Activity (A2)	Minimum 240 points	Minimum 120 points
Recognition and Impact of Activities (A3)	Minimum 30 points	Minimum 10 points
TOTAL	Minimum 370 points	Minimum 180 points

I hereby confirm that the data above mentioned are real and reflect my own professional and scientific activity.

Date

Candidat

Checked:

President of the commission Prof. , PhD _____

Membres of the commission Prof. , PhD _____

Prof. , PhD _____

Prof. , PhD _____

Prof. , PhD _____