

Faculty of Economic Sciences

Department of Finance-Accounting

## FORM OF NEW POSITION INTRODUCTION

Field name	Description
University	UNIVERSITY OF ORADEA
Faculty	Faculty of Economic Sciences
Department	Department of Finance-Accounting
Position in the job list	Position 11
Job title	Associate Professor
Disciplines in the curricula	Financial Management of the Company, Company finances
Scientific field	Finance
Description of the position available for the contest	<b>Associate Professor, Position 11:</b> The post of Associate Professor put to contest by the Faculty of Economic Sciences is unique. The position meets the requirements and needs resulting from the disciplines that Department of Finance-Accounting has to cover on programs managed, namely on mentioned scientific disciplines.
Attributions	<ul style="list-style-type: none"> <li>- Activities of teaching, lecture and seminar, including preparation;</li> <li>- Students' assessment by tests, exams and continuous evaluation;</li> <li>- Evaluation and complementary activities within commissions of graduation;</li> <li>- Students' counselling;</li> <li>- Participation in conferences and symposiums organised in the field of activity;</li> <li>- Conducting of scientific research, publication of scientific articles;</li> <li>- Scientific coordination in elaboration of graduation papers and dissertations.</li> </ul>
Base salary for the position	Minimum wage job classification at the time of employment
Date of publication in the Official Gazette	<b>10.05.2016</b>
Period of start and end of registration	<b>10.05.2016 – 29.08.2016, 16.00 hours</b>
Date, weekday and hour or the lecture	<b>Within the period 13-16.09.2016</b>
Venue of the lecture	University of Oradea Faculty of Economic Sciences

	<p>Building E / F  <b>1st Universităţii Str., Oradea</b>  <b>County Bihor, postal code 410087, Romania</b></p>
Dates of the stages of the contests, including lectures, courses etc.	<b>Within the period 13-16.09.2016</b>
Date of results publication	<b>In two working days from the finalization of the contest.</b>
Period of start and end of complaints	
<b>Topics for the contest</b>	<b>Topics for the contest: is sent as a separate document, signed and scanned in Pdf format.</b>
<b>Description of contest procedure</b>	<p>Competition procedure is conducted according to the Methodology of the organization, performance and employment through competition of teaching and research positions, for an undetermined period, at the Faculty of Economic Sciences of the University of Oradea:</p> <p><b>Art 15.</b> For the position of Associate Professor or Researcher Grade II, candidates, graduates of an accredited higher education institutions, have to meet the following criteria:</p> <ul style="list-style-type: none"> <li>• holding a PhD diploma (Doctor);</li> <li>• meeting the minimum of national standards for accessing the teaching position,</li> </ul> <p>specific for the academic teaching Associate Professor and Researcher Grade II, approved by the Minister of Education, Youth and Sports;</p> <ul style="list-style-type: none"> <li>• meeting the specific criteria of the Faculty of Economic Sciences of the University of Oradea set out in the Eligibility standards for the teaching and research positions at the Faculty of Economic Sciences (Annex no. 3 of the actual Methodology), that cannot fall below the national minimum standards approved by the Minister of Education, Youth and Sports.</li> </ul> <p><b>Art.17.</b> The contest for the post of Associate Professor or Scientific researcher Grade 2, Professor or Scientific researcher Grade 1, consist in analyzing the contest file and a public lecture:</p> <p>a. The public lecture is of at least 45 minutes, where the candidate presents the most significant results of previous professional and the academic career development plan. This stage contains also, mandatorily, a session of questions from the Commission and the public (audience).</p> <p>b. For candidates not coming from higher education, a didactic/scientific lecture is hold as well, in front of students, in the presence of the contest commission. The topic of the</p>

didactic/scientific lecture is announced to the candidates 48 hours before the contest by posting it on the website of the University of Oradea and Faculty of Economic Sciences web page.

**Art 18.**

(1) For each position, the competition commission shall prepare The Evaluation Form for occupation the teaching and research positions at the Faculty of Economic Sciences (Annex no. 5 to this Methodology), decide the hierarchy of the candidates and nominalize the candidate with the best results.

(2) Each member draws on his Assessment Report on the contest for teaching and research positions at the Faculty of Economic Sciences, for each candidate (Annex no. 6 to Methodology).

(3) The Chairperson of the contest commission prepare a report on the competition for teaching and research position at the Faculty of Economic Sciences (Annex no. 7 to the Methodology), based on the appraisal reports prepared by each member of the commission, respecting the candidates hierarchy decided by the commission. The Report on the competition is approved by decision of the contest commission and signed by each member of the Commission and the Commission Chairperson.

(4) The Chairperson of the Commission shall submit its report on the contest (Annex no. 7 to the Methodology), approved by decision of the Commission, the Assessment Reports (Annex no. 6 of this Methodology), and the original file of the candidate to the management of the Faculty of Economics, observing the deadline for the contest.

**Art 19.**

(1) After the contest, the Chairperson of the Contest Commissions will submit the documents referred in Article 18 (4) to the Dean and to the Vice Dean of the Faculty of Economic Sciences designated to centralize the results who prepare the Report on the competition for the position on the faculty level.

(2) This Report on competition is presented by the Dean of the Faculty of Economic Sciences to the Council of the Faculty of Economic Sciences meeting for validation of the results of the contest, requesting approval on candidate's results.

(3) Validation of the contest results requires the presence of two-thirds of the members of the Council of the Faculty of

	<p>Economic Sciences. The students, member of the Council, do not participate in the vote.</p> <p>(4) The Council of the Faculty of Economic Sciences examines the compliance with the procedures and grants (or not) the approval on the Report of competition in this regard. Any votes against and abstentions have to be justified and they have veto right if proving the infringement of the legal procedures in force.</p> <p>(5) The hierarchy of candidates determined by the contest Commission cannot be altered by the Faculty Council.</p> <p><b>Art.20.</b> These results are recorded in the minute of the meeting of the Council of the Faculty of Economic Sciences. Following the Council approval of the results of the contest for the position held on the level of the Faculty of Economic Sciences, based on the minute, it shall be drawn up a statement of the minute of the meeting, and attaching a copy of the convener of the meeting (with the signatures of all those present). These documents are added to the file of each candidate and will be submitted to the General Secretariat of the University of Oradea, according to contest procedure of the Faculty of Economic Sciences.</p>
<b>List of documents</b>	-
<b>Address to send the contest file</b>	<b>University of Oradea Department of Human Resources 1st Universităţii Str., Room I102A</b>
Committee	The contest Commission consists of five members, including the Chair, specialists in the field of the position put up in contest or in related fields. Composition of the commission will include a minimum of 2 alternate commission members.
Methodology	Loading file extension doc, docx, or PDF. Maximum supported file size is 10MB.

Date of filling in: May 23, 2016

**Head of Department,**

**Prof. Ph.D. Ioan Dan MORAR**