

UNIVERSITY OF ORADEA

**CONTEST PROCEDURE
FOR VACANT TEACHING
AND RESEARCH POSITIONS**

FACULTY OF GEOGRAPHY, TOURISM AND SPORT

CONTENT

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I. GENERAL ASPECTS

1st Article. At the University of Oradea (UO), the vacant teaching or research positions are occupied, for an unlimited period of time, only by public contest, in accordance with the Law no.1/2011, G.D. no. 457 on approving the contest methodology-framework for the vacant teaching and research job openings in higher education (published in M.O., part I, no. 371/26.05.2011) and this methodology, hereafter referred to as its own methodology.

2nd Article. (1) The public contest for the employment on an indefinite period in a teaching or research position is provided only if it is vacant.

(2) A position is considered to be vacant if it is thus foreseen in the State of Functions, prepared annually, or if it becomes vacant during the academic year.

(3) The vacancy shall be performed in one of the following ways:

(a) cessation of employment, retirement, death, resignation, dismissal or other termination of the employment contract, in accordance with the law;

(b) the person occupying the position on another position within the same institution of higher education, as a result of winning a contest.

(4) Teaching and research positions **cannot** be made available by turning an occupied position into a superior ranked one.

3rd Article. (1) The University of Oradea may organize a contest to fill a teaching or research position only with the approval of the Ministry of National Education which is requested during the first 30 calendar days from the start of each semester of the academic year.

(2) The request for obtaining the approving go-ahead of the Ministry of Education will have the following documents attached:

(a) a list of vacant positions that are proposed for contest, signed by the Rector and stamped.

(b) the extract from the Positions Roll containing the positions up for contest, signed by the Rector, the Economic Director, the Dean and the Head of Department or the Director of the CSUD and the Director of the Doctoral School.

(c) statement on One's Own Responsibility by the Rector, that attests to the fact that all the positions proposed have in their respective structure only disciplines of study pertaining to the educational plan of the legally established Degrees and Specializations, as regards both the form of education and the venue.

(d) its own contest methodology.

(3) The contest procedures can be only set into motion upon publication of the vacant position up for contest in the Official Gazette of Romania, Part III.

4th Article. Teaching or research positions that the University of Oradea presents as vacant in the contest are:

- a) Assistant Lecturer for an unlimited period of time;
- b) Senior Lecturer;
- c) Associate Professor;
- d) Professor;
- e) Research Assistant for an unlimited period of time;
- f) Researcher;
- g) Senior Researcher II;
- h) Senior Researcher II;
- i) Senior Researcher I.

5th Article. Teaching or research positions may be occupied by Romanian citizens or foreign nationals, without any discrimination, in accordance with Article 294 of Law No. 1/2011, and it's following modifications.

6th Article (1) The positions to be occupied are proposed by the Director of the Department which is responsible for the structure of the vacant positions through reports endorsed by the Council of the Department and/or the Faculty Council, as the case may be. The proposal of the Head of the Department will be accompanied by a report, which must contain explanations regarding the following of the general criteria national and university level, which allow the vacancy, and also the existence of financial resources to support the new position.

(2) The list of vacant proposed positions for the contest shall be approved by the Dean and forwarded to the University's Board for approval in accordance with art. 213, paragraph (13) of the Education Act (Law No. 1/2011).

(3) In the forwarding address, the positions will be individualized by indicating their position in the State of Functions of the Department, the disciplines of the position structure and the criterium according to which the position has been declared free, specifying whether the position is vacant.

7th Article. (1) Public announcement of competitions for filling vacant teaching or research positions, accompanied by related programs is done by the University of Oradea, at least two months before the date of the first contest. Notices shall be published *on the website administrated by MECS, visibly on the front page of the site www.uoradea.ro*.

(2) Depending on the job profile and needs of university personnel, the public announcement is

also made, at the proposal of the Faculty Council, in renowned national and international scientific publications in the field.

(3) On the website of the contest, within the period specified in paragraph (1), the following information (NEW POST ENTRY FORM, 3rd section from the Manual User's Manual for Completing the Information about the Competition for the Occupation of Indefinite Vacant Teaching and Research Positions in the Higher Education) will be published:

- a) description of the open position,
- b) tasks / activities for the open position, including teaching norm and types of activities included in the teaching norm, including the research norm,
- c) minimum wage classification of the position at the time of employment,
- d) contest calendar,
- e) competition topics, including of lectures, courses or other similar or themes that the competition commission may choose subjects from,
- f) a description of the competition procedure,
- g) complete list of documents that applicants must include in their contest file,
- h) the address where the contest folder should be sent to.

(4) Announcements related to the positions of Associate Professor and Professor, Senior Researcher II and Senior Researcher I will be also published in English.

(5) A curriculum vitae and a statement of verification of the accomplishment of the minimum standards for each of the applying candidates and with the protection of personal data, in the legal sense, will be published on the contest's website and on the university website at the latest within 5 working days of the closing date for entries to the competition.

II. CONTEST ENTRY

8th Article. (1) Entry to the competition for a teaching or research position begins on the day of publication in the Official Gazette of Romania, Part III.

(2) Registration ends 15 calendar days before the deployment of the first contest.

(3) The competition takes place not later than 45 days after the end of the registration period.

9th Article (1) The conditions for entry the contest for filling a teaching position are those provided in this article.

(2) For the position of Assistant Lecturer, the following are cumulatively required:

- a) holding a doctoral degree;
- b) publication of at least 3 papers (articles, studies), in extenso or in summary, in specialized journals or in volumes of national or international scientific events.

(3) For the position of Lecturer, the following are cumulatively required:

- a) holding a doctoral degree;
- b) publication of at least 5 papers (in extenso or in summary) in field specialized journals or in volumes of national or international scientific events;
- c) elaboration, at least in electronical format, of a specialized didactic material for the students' use;
- d) **for the Geography domain** - achieving a minimum of 10 points according to the grid of evaluation in Annex 5C to this methodology.

(4) For the position of Associate Professor the following are cumulatively required:

- a) holding a doctoral degree;
- b) fulfilment of the national minimum standards for teaching positions, specific to the teaching position of associate professor, approved by GD, according to art. 219, paragraph (1), lett. a) of Law no. 1/2011;
- c) **for the Geography domain** - achieving a minimum of 30 points according to the grid of evaluation in Annex 5C to this methodology.

(5) For the position of Professor the following are cumulatively required:

- a) holding a doctoral degree;
- b) holding the quality of doctoral supervisor;
- c) fulfilment of the national minimum standards for teaching positions, specific to the teaching position of university professor, approved by GD, according to art. 219, paragraph (1), lett. a) of Law no. 1 / 2011;
- d) **for the Geography domain** - achieving a minimum of 50 points according to the grid of evaluation in Annex 5C to this methodology.

10th Article (1) In order to enter the competition for a teaching or research position, the candidate prepares a dossier containing the documents mentioned in the 2nd Annex to this methodology.

(2) Should there be any work that cannot be saved in a digital format (dramatic or musical performances, paintings) there will be accepted films and photos in the contest files.

(3) A CD/DVD or other electronic format will be attached to the contest file with all its contents scanned for its sending to the contest commission.

11th Article. (1) Candidates for the positions of Associate Professor or Senior Researcher II must include in the contest folder at least 3 names and contact addresses of personalities in the field, in the country or abroad, outside the higher education institution whose position is brought to contest, who agreed to produce letters of recommendation regarding the candidate's professional qualities.

(2) Candidates for the positions of Professor or Senior Researcher I must include in the contest

folder at least 3 names and contact addresses of foreign personalities in the field of higher education and research, who agreed to produce letters of recommendation regarding the candidate's professional qualities

(3) In the case of national specific domains, the credentials for candidates for teaching positions may come from some personalities in this field in Romania, outside the higher education institution whose position is put up.

12th Article. The candidate's curriculum vitae should include information about:

- a) studies and diplomas obtained,
- b) professional experience and employment,
- c) research and development projects led as project manager and grants obtained if there are such projects or grants, indicating for each the funding source, funding amount and major publications or patents results,
- d) awards or other recognition of the candidate's scientific contributions.

13th Article. List of candidate published papers will be structured as follows:

- a) list of publications, including the extras, the list of more than 10 works considered to be the most relevant by the candidate for their professional achievements, which are included in electronic files and which can be found in other types of work referred to in this article. For the position of Professor the publication list will specify the work carried out after obtaining the certificate of entitlement.
- b) thesis or doctoral theses,
- c) patents and other intellectual and industrial property titles,
- d) books and chapters in books,
- e) articles / studies extensively published in leading international scientific journals
- (f) publication in extenso appeared in the works of major international specialized conferences,
- g) other works and scientific contributions, or, if it is the case, in the field of artistic creation.

14th Article. (1) The contest file is made by the candidate and, with the electronical support containing the scanned file, it shall be submitted to the UO address specified on the contest website, directly or through postal or courier services, allowing confirmation of receipt.

(2) On the contest web pages managed by UO and at the latest within 5 working days of the closing date for entries to the competition, for each of the candidates registered and respecting the protection of personal data for the purposes of law, the following will be published:

- a) curriculum vitae,
- b) check sheet meeting the minimum standards
- c) the nominal composition of the competition commission.

15th Article. (1) To obtain the positive legal notice, each candidate file will contain the resolution of

the University's Legal Office regarding the verification of the information in the check-form as it appears at Art. 17th (2)-(b). This resolution will be formulated by a commission officially designate at the proposal of the Administrative University Council and by decree of the Rector.

(2) Fulfillment by a candidate of the legal conditions to participate at the contest is certified by the legal department of UO, based on the resolution mentioned at the paragraph (1) and on other documents required for the contest entry.

(3) The approval is communicated to the candidate within 48 hours after it was issued, but no less than 5 working days prior to deployment of the first part of the contest.

III. CONTEST OVERVIEW

16th Article. (1) Determination of the contest commission is done after publication of the notice on the contest for each open position.

(2) The composition of the competition commission includes at least 2 alternate members.

(3) Department Council in whose structure the position appears, makes proposals for the composition of the contest commission.

(4) Composition of the contest commission is presented by the Dean of the Faculty to the Council for approval, based on the proposals of the Department Council.

(5) The nominal composition of the contest commission together with the approval of the Faculty Council is sent to the University Senate and is subject to approval.

(6) Following the decision by the University Senate, the contest commission is appointed by the Rector decision.

(7) Within 48 hours of the decision of the rector, the decision is sent to the Ministry of Education, Research, Youth and Sports and published on the contest website. In the case of the positions of Associate Professor and Professor, Senior Researcher II and Senior Researcher I, the commission composition is published in the Official Gazette.

17th Article. (1) The contest commission consists of 5 members, including its president, specialists in the field or in related fields.

(2) In case of unavailability of participation of a member from the Commission, the member shall be replaced by alternates appointed by the same procedure as the commission members.

(3) Decisions of contest commission are taken by secret ballot of its members.

(4) A decision of the commission is valid with the vote of at least 3 of its members.

(5) The contest commission works are led by a president.

(6) Commission members may be from within or outside the UO, in the country or abroad.

(7) For a position of Associate Professor, Professor, Senior Researcher II and Senior Researcher I, at

least 3 members of the commission must be from outside the UO, from the country or abroad.

(8) The contest commission members must have a teaching or research title superior or at least equal to that of the open position.

(9) For the sole purpose of participating in the contest commission, University Senate decrees upon the equivalence of teaching titles of the foreign members in the contest commission with those in the country is made by approval by the of the nominal composition of the commission.

(10) The president of the contest commission can be the head of the department, the head of the doctoral school, the dean or vice-dean of the faculty at which the position can be found, a member the faculty representing the field or a near field, delegated for this purpose by the vote of the department's board and by the Faculty Council. By the assignment of the Comition President, a substitute person should also be nominated (the same person will also be nominated as alternate member of the contest commission).

18th Article (1) It is considered to be involved in the contest proceedings those who:

- a) participate in the decision on the appointment of the examination,
- b) members or alternate members of the contest commission,
- c) are involved in decisions of administrative professional evaluation within the contest,
- d) are involved in resolving appeals.

(2) There are not allowed to be involved in the contest proceedings those who:

- a) are spouses and relatives up to third degree including with one or more candidates,
- b) are employed in the same institution with a candidate who has a leading position and are hierarchically subordinate to that candidate.

19th Article. (1) The contest file is sent to the members of the contest commission from the closing date for submitting the applications, but not later than 5 business days prior to deployment of the first parts of the contest.

(2) Sending the file in electronic format by the candidate, after its multiplication in 5 copies, is done by the university registration office.

(3) The printed contest folder, submitted by the candidate, will be sent to the president of the commission.

20nd Article. (1) The contest commission evaluates the candidate in terms of the following aspects:

- a) the relevance and impact of the candidate's scientific results,
- b) the candidate's ability to guide students and young researchers,
- c) the candidate's teaching skills,
- d) the candidate's ability to transfer knowledge and results to the economic and social environment or to disseminate its scientific results,
- e) the candidate's ability to work in teams and the effectiveness of his/her scientific collaboration,

- f) the candidate's ability to conduct research and development projects,
- g) the candidate's professional experience in other institutions than the institution which presented the position in the competition.

(2) The Contest commission has the duty to verify and note the degree to which the candidate fulfills the minimal national standards.

21st Article. (1) The candidate's professional skills are evaluated by the contest commission based on the contest file and, in addition, by one or two tests specified in paragraphs (2) and (4).

- (2) For the assistant lecturer positions the contest is represented by a written examination and a practical test (seminar, laboratory, project, or similar activities specific to the respective field of work).
- (3) The topic for the practical test will be set by the commission president, after consulting the commission members, and he announces the topic on the website of the contest at least 3 working days prior to the contest day. The announcement also contains place, time and day of the contest, thus inviting all candidates to participate at the contest.
- (4) For the Lecturer, Associate Professor and Professor positions at least one part of the contest is represented by a teaching lecture. This contest section will have a mandatory period planned for the questions from the commission and the public.
- (5) The topic for the teaching lecture will be set by the commission president, after consulting the commission members, and he announces the topic on the website of the contest at least 3 working days prior to the contest day. The announcement also contains place, time and day of the contest, thus inviting all candidates to participate at the contest.

22nd Article (1) For each position, the contest commission decides the hierarchy of the candidates and nominates the candidate with the best results.

- (2) The president of the contest commission shall prepare a report on the contest based on the appraisal reports prepared by each member of the contest commission and respecting the hierarchy of the candidates decided by the commission.
- (3) The report of the contest is approved by the contest commission and is signed by each member of the contest commission and by its president.
- (4) The president of the contest commission submits its report, approved by the commission decision, the appreciation reports and the original file of the candidate to the head of faculty / department / center by respecting the deadline for the contest.

23rd Article (1) The contest files, including the report upon the contest will be handed to the Faculty Dean or Vice dean, responsible for opening a debate to analyses the files in the Faculty Council and makes the contest papers available to consultation for the members of the Faculty Council.

- (2) For the contest validation process there have to be present two thirds of the members of the Faculty

Council.

(3) The Faculty Council analyses the following of the procedures and expresses a positive or negative approval of the contest report from this specific perspective. Any vote against or abstention must be justified and has a veto right in case that the prove of procedural faults stands.

(4) The hierarchy of the candidate established by the contest commission cannot be modified by the Faculty Council.

24th Article Based on the decision of the Faculty Council, a statement of the minutes of its meeting shall be drawn up, attaching a copy of the convening notice of the meeting (with the signatures of all those present). These documents are added to the file of each candidate and submitted to the Human Resources Office of the UO.

25th Article. (1) The application files are transmitted to the University Senate.

(2) Following a presentation by a member of the UO Senate management of the contest, the conclusions of the contest commission and the Faculty Council, the UO Senate examines the procedures established by the methodology for UO and decides upon the validity of the contest report. Hierarchy of the candidates determined by the contest commission cannot be changed by the University Senate.

(3) Senate decision is taken by simple majority vote of the members which are present.

(4) In order to be legally constituted, the meeting of the present Senate members must be *at least 2/3 of the total number of its members*.

26th Article (1) Appeals can be filed exclusively for non-compliance with legal procedures.

(2) Where an applicant has elements that can prove breach of competition law proceedings, the applicant may appeal the decision within 3 working days of notification of the result. The appeal shall be made in writing to the registry office of UO and it is solved by the contest commission. The result shall be made public on the contest website, in maximum two days from the day the appeal was registered.

(3) The members of the appeal commission are named at the same time and following the same procedures as the contest commission. The members of the contest commission cannot be members of the appeal commission. Following the Senates nomination decision, the members of the appeal commission are nominated by the Rector's decree.

(4) Failure to comply with their methodology by the persons responsible in the process of organizing and conducting contests constitute misconduct and shall be punished in accordance with Law 1/2011 or other provisions, according to the classification of the offense.

27th Article (1) Appointment and granting of university title by the UO, following the approval of the contest outcome by the Senate is made by the rector's decision from the next semester.

(2) Decision of appointment and granting of university title by the UO along with the contest report is sent by the UO to the Ministry of Education, Research, Youth and Sports and CNATDCU within 2 working days from the decision to appoint.

28th Article. If the open position was not filled, the contest can be resumed in full compliance with the contest procedure.

29th Article Where after winning a contest by a candidate, one or more employers of UO will be in a situation of conflict, according to Article 295, paragraph (4) of Law no. 1/2011, the appointment and granting of university title by the UO takes place only after resolving the situation / conflict situations. The way to resolve the situation of incompatibility will be communicated to the Ministry of Education, Research, Youth and Sports within 2 working days since its settlement.

30th Article University of Oradea will prepare annually no later than September 1, a report on the organization, conduct and completion of competitions to fill teaching positions. The report will be sent to notify the Ministry of Education, Research, Youth and Sports and CNATDCU.

31st Article For the research positions, the provisions of Law no. 319/2003, notwithstanding the provisions of Art. 20 paragraph (1) and Art. 12 paragraph (3) of this methodology are applied.

32nd Article. To conduct contests for research at the University of Oradea, the provisions provided by Law no. 319/2003 are fulfilled as such:

- a) those referred to the Scientific Council of the unit, by the Faculty Council,
- b) those referred to the scientific secretary of the unit, by director, head of the department, the head of the doctoral school, dean or vice-dean, as appropriate.

33rd Article. This methodology shall enter into force on its approval by the University Senate.

IV. ANNEXES

UNIVERSITY OF ORADEA

Annex no. 1

*to the Contest Methodology for Vacant Teaching and
Research Positions at the University of Oradea*

By
Rector of the University of Oradea

Mr. RECTOR,

The undersigned.....born on (day, month, year).....in
....., residing instreet.....
county.....block of flatsapt.....floor.....phone no....., ID
series.....no.....issued by the Police of at....., graduate of the
Faculty of, study program
....., promotion, general grade:.....and the grade of the
university degree/master's examination....., employer of
.....position, please approve my
registration in the contest for the position of,
disciplines.....
.....at
the.....Department, Faculty of.....

I mention that I hold a PhD title (MECTS Order) from thein the field
of.....and at the disciplines for the position I am applying, I had the
following grades during the faculty years:.....

The contest was published in the Official Gazette.....and in
the newspaper.....of.....

Note:

*The candidates which are admitted will sign a full-time work contract with the University of or an
unlimited period of time.*

Date.....

Signature.....

We certify the legality of the contest

LEGAL OFFICE

Date.....Signature.....

OPIS**CONTEST FILE**
*for vacant teaching and research positions***CANDIDATE DATA**

SURNAME_____NAME_____PNC_____

Position to apply for_____Position_____

Disciplines_____

Department_____

Faculty_____

1 In order to enter the competition for a teaching or research position, the candidate prepares a dossier containing the following documents:

| <i>No.</i> | LIST OF DOCUMENTS | <i>YES</i> | <i>NO</i> |
|------------|---|------------|-----------|
| 1. | Application form for the contest entry, signed by the candidate, accompanied by a statement on his/her own responsibility for the veracity of the information provided in the file. (Annex 1) | | |
| 2. | A proposal for the development of the academic career of the candidate, both in terms of teaching and scientific research; the proposal is drawn up by the applicant. | | |
| 3. | Curriculum vitae according to the national Contest Methodology, 14 th Art. | | |
| 4. | The list of published works of the candidate according to the national Contest Methodology, 15 th Art. | | |
| 5. | Check-Form for the verification of compliance with the standards of presentation to the contest and/or the employment (Annex 3) | | |
| 6. | An authenticated copy of the PhD Diploma and, if the original PhD Diploma was obtained abroad, the attestation of equivalence or recognition by the Romanian State. | | |
| 7 | For the position of Professor, a copy of the ministerial decree to attest the habilitation title / the right to coordinate doctoral theses and, in the case of such a title obtained abroad, the attestation of equivalence or recognition by the Romanian State. | | |
| 8. | Summary of PhD thesis or, where appropriate, of the paper of empowerment, in maximum one page in English and Romanian. | | |

| | | | |
|-----|--|--|--|
| 9. | Declaration on the applicant's responsibility that he/she is not in a situation of incompatibility provided by Law 1/2011 (National Education Law) and the Methodology framework issued at a national level. | | |
| 10. | In the case of candidates for the position of Professor, the list of at least 3 experts, with contact information regarding names, contact address, experts who agreed to write letters of recommendation regarding the qualification of the candidate. (Annex 4) | | |
| 11. | In the case of candidates for the position of Professor, the list of at least 3 experts, with contact information regarding names, contact address, experts who agreed to write letters of recommendation regarding the qualification of the candidate. (Annex 4) | | |
| 12. | For the positions of senior lecturer or associate professor in the medical higher education field, additional conditions must be satisfied, that is: the title of specialist doctor; the candidates in the contest for the position of Professor must also have the title of consultant. Exceptions make those positions that do not have a correspondent in the Health Ministry network and those of pre-clinical subjects. | | |
| 13. | Copies of other diplomas proving the studies of the candidate: Baccalaureate Diploma or a certificate of recognition, University Degree Diploma or a certificate of recognition, Master's Degree Diploma or a certificate of recognition. The original documents will be presented for conformity copies. | | |
| 14. | Transcripts or diploma supplements or school sheets issued for each study cycle. The original documents will be presented for conformity copies. | | |
| 15. | A copy of the identity card or passport or other identity document drawn up for a purpose equivalent to the identity card or passport. | | |
| 16. | If the candidate has changed his/her name, copies of documents proving the name change - marriage certificate or proof of name change. The original documents will be presented for conformity copies. | | |
| 17. | Medical certificate which shows that they are suited to carry out the teaching task. | | |
| 18. | No more than 10 patents, publications or other works of the candidate, in electronic form, selected by him/her and considered to be most relevant for their professional achievements. | | |
| 19. | A GDPR declaration, to entitle UO to use personal data. | | |

2 If work is not available electronically or cannot be scanned (theatrical or musical performances, paintings etc.) recordings or photos will be made.

3. A CD / DVD or other electronic format will be attached to the contest file with all its contents scanned for its sending to the contest commission and uploading the file on the website of the contest. The List of publications, the CV and the Check-Form (Annex 3) will be scanned as separate files, not larger than 10 MB. On the scanned documents no personal data will be visible (photo, PIN, home address, signature etc.).

Verified at the file submitting

D.R.U.

Candidate

*to the Contest Methodology for Vacant Teaching
and Research Positions
for the field of SPORTS SCIENCE AND PHYSICAL EDUCATION*

CHECK-FORM - VERIFICATION OF COMPLIANCE THE MINIMAL STANDARDS

for the filling of teaching and research positions

I. CANDIDATE DATA

SURNAME _____ NAME _____ PNC _____

Position _____ Discipline _____

Position in the Function State Department _____ Faculty _____

Present teaching position _____ Position in the Function State _____

Discipline _____

Department _____

Faculty _____ University _____

II. DATA RELATED TO THE COMPLIANCE OF THE CONTEST CONDITIONS**1. University studies and Master's Degree**

| No. | Higher Education Institution | Field | Period | Title |
|-----|------------------------------|-------|--------|-------|
| | | | | |

2. PhD Studies

| No. | PhD Organizing Institution | Field | Period | Scientific title |
|-----|----------------------------|-------|--------|------------------|
| | | | | |

3. Studies and post-doctoral scholarships

| No. | Organizing Institution | Field | Period | Obs. |
|-----|------------------------|-------|--------|------|
| | | | | |

4. Teaching/professional degrees

| No. | Institution | Field | Period | Title/teaching function/ professional degree |
|-----|-------------|-------|--------|---|
| | | | | |

III. SPECIFIC DATA ON THE PERFORMANCE STANDARDS

1. Assistant Lecturer

- holds a PhD title;
- has *at least 3 published works* (articles, studies) in extenso or in summary, in national or international scientific magazines or books;

Accomplished/not accomplished

2. Senior Lecturer

- holds a PhD title;
- has published at least 5 works (in extenso or in summary) in professional national and international scientific journals or books;
- has developed, at least in electronic form, a specialized teaching materials for student's use;

Accomplished/not accomplished

IV. DATA ON ACHIEVING NATIONAL MINIMAL STANDARDS (ASSOCIATE PROFESSOR AND PROFESSOR)

Definitions, conditions, procedures

Only scientific achievements, elements of visibility and impact relevant to the field of psychology, education sciences, sports science and physical education or in areas bordering them are taken into account.

A publication falls under a single indicator, taking into account the most favorable ranking for the candidate.

Recognized international databases (BDI) are those compiled in the Web of Science (WoS) (formerly known as ISI), as well as Scopus, PsycInfo, ERIC, PubMed / Medline, ERIH Plus / ERIH Int I - ERIH Int 2, DOAJ, Ebsco (Academic Search Premiere, SPORTDiscuss, etc.), ProQuest, ScienceDirect, Springerlink, Wiley Online Library, Sage, Ovid / Informa, Educational Research Abstracts Online, IEDBIB, CrossRef or JSTOR.

International conferences are scientific events that cumulatively fulfill at least four of them the following criteria: (a) the conference is organized or co-organized by an association or institution international scientific / professional; (b) more than 50% of the members of the Scientific Committee have institutional affiliation abroad; (c) the scientific program and the proceedings or abstracts are published in printed or electronic form in a foreign language of international circulation (English, French, German or Spanish); (d) the proceedings of the conference shall be conducted exclusively in a language of international circulation; (e) at least 25% of the participants with papers included in the scientific program of the conference have institutional affiliation abroad. Conferences that do not meet the minimum criteria to be classified as such will have the status of national conferences.

BDI conferences or publications refer to those scientific events or publications, indexed in one or more international databases recognized by these standards.

Books, book chapters or collective conference volumes are classified in category A1 (publications published by internationally renowned publishers), category A2 (publications published by reputable publishers) or category B (publications published by other recognized publishers). WorldCat indexed publications in Karlsruhe Virtual Catalog KVK (<http://www.ubka.uni-karlsruhe.de/kvk-en.html>) are rated A1 if they are found in at least 25 libraries of higher education institutions in the other Member States of the KVK. The European Union or the Member States of the Organization for Economic Co-operation and Development. The indexed publications A2 or B are those that either appeared in one of the publishing houses mentioned in the following table, or benefit from the fulfillment of the conditions from the complementary route. According to this route, a book / book chapter / volume is included in category A2 if it meets at least two criteria, respectively in category B if it meets at least one of the following criteria: (a) the publishing house where the publication appeared has at least one collection relevant to the fundamental field analyzed, with at least 10 scientific books published in the field in the last five years (b) the analyzed publication, is available in at least 5 libraries of higher education institutions in other Member States of the European Union or Member States of the Organization for Economic Co-operation and Development, indexed in the Karlsruhe Virtual Catalog KVK (http://www.ubka.uni-karlsruhe.de/kvk_en.html); (c) the publication in question has appeared in at least 800 printed copies or in at least 500 printed copies, if it can also be purchased in digital format; (d) the paper has accumulated at least 5 citations in indexed Web of Science publications; (e) the work was awarded by the Romanian Academy. Publications published by classified publishers may receive a score corresponding to a higher category if they meet the criteria specified by the complementary route for that classification level. Publications that do not meet the minimum criteria for classification are not scored. Publications published in multiple editions can be scored individually if changes /

revisions are identified on a significant number of pages. Also, publications with different titles, but with similar content, can be considered only once. In these cases, the decision regarding the score awarded belongs to the members of the competition/empowerment commissions.

The field of Physical Education and Sports

I1. Publishers A2: Presa Universitară Clujeană, Editura Riso Print (Cluj-Napoca), Editura Universitaria (Craiova), Editura Polirom (Iași), Editura Galați University Press, Editura Universității Transilvania (Brașov), Editura Discobolul (București), Editura Universității din Pitești, Editura Ovidius University Press (Constanța)

I2. Publishers B: Editura Academiei Române, Editura Trei, Editura Universității din București, Editura Bren, Editura Printech, Editura Morosan, Editura CD Press, Editura Fest, Editura Didactică și Pedagogică RA (București), Editura Universității A.I. Cuza, Editura Pim (Iași), Editura Universității din Oradea, Editura Universității de Vest (Timișoara)

* The publishing house category will be updated annually

Reports of analysis, educational policies / strategies are classified into international reports and reports of national relevance. International reports cumulatively meet the following three criteria: the report shall be drafted at the request of a prestigious international organization and shall be presented under its logo organizations (eg. UNICEF, UNESCO, the World Bank, the OECD, the European Commission or agencies of its, WHO, etc.); (b) the report is drafted in its entirety in a language of international circulation; (c) the analysis performed on the investigated issue is relevant internationally (for example, they are presented interstitial comparisons. National reports cumulatively meet two criteria: (a) the report is written on the application of an organization of national prestige, being presented under the logo of that organization (e.g Ministry of Education, Save the Children, etc.), (b) the analysis of the problem under investigation is nationally relevant (for example, comparisons are presented at the level of development regions or exist records of use in public policy).

The grants considered in these standards refer to those contracts for the award of a financial assistance, obtained as a result of a competition of projects, the nominal value of which is at least 25,000 euros or the equivalent of this amount in lei or another currency. Grants are classified in turn: (i) by type of competition (international vs. national); (ii) by the main purpose of the funding (a) research with wide public relevance, grants funded, as a rule, by public agencies aimed at financing basic research or the RDI sector (research - development - innovation) (e.g UEFISCDI, etc.); (b) research with specific relevance such as in grants awarded by for-profit companies, non-governmental associations, foundations, etc.; (c) institutional development projects (e.g the provision of services of beneficiaries in a target group). By way of exception, the financial ceiling for research grants of wide public relevance, funded by previous national competitions II PN (National Plan for Research, Development and Innovation). The members of the competition / habilitation commission may decide to assign some institutional development grants for research, if there is evidence of activities consistent research through that grant.

Lead author refers to any of the following four types of authorship: (a) sole author; (b) the first author mentioned in the publication; (c) the corresponding author mentioned in the publication; (d) the situation in which it is specified explicit in the publication that all authors have an equal contribution to the realization of the publication. In the case of the domain physical education and sports and the last mentioned author may have the status of main author.

Co-author refers to any case other than those mentioned above (for example, the second author in a article, without it being the corresponding author or stating that all authors have an equal contribution).

n indicates the number of authors of a publication.

For a number of indicators (books, analysis reports, conferences, grants, etc.) a coefficient of multiplication m will be applied where the calculation formula includes this coefficient. The values of m are:

m = 3, if the dotted indicator has a definite international relevance (indexed journals Web of Science; volumes published in A1 classified publishing houses; international conferences; relevant research grants broadband obtained through international competition; international analysis reports, etc.);

m = 1, if the dotted indicator has a national relevance - impact and prestige at national level (volumes published in A2 classified publishing houses; national conferences; journals indexed in two recognized BDIs, others than WoS; research grants of wide public relevance obtained through national competition; national analysis reports, etc.);

m = 0,5, if the dotted indicator has a secondary national relevance (volumes published in B-rated publishers; journals indexed in a single recognized BDI, other than WoS, etc.).

A relevance threshold for the impact factor (IF) of the journals considered for indicators II, I2, I5 and I6 is set, which has the following values:

P = 1.00 for the field of Psychology;

P = 0.10 for the fields of Education Sciences, respectively Physical Education and Sports.

As an exception, in the field of Psychology can be scored on indicators I1, respectively I5 contributions in journals with IF lower than the threshold p, provided that the journal in which the paper is published is in WoS, above the median in the category of category (red zone or yellow in that category).

The author's contributions to Web of Science indexed journals are considered only from the time they are published in the Web of Science. The most advantageous IF for the candidate will be considered from the following three variants: Corresponding IF for the year of publication (eg SSCI 2012 for articles published in 2012) IF valid for the journal at the date of publication of the article in WoS (eg SSCI 2010 for a article indexed in WoS in March 2012) or IF valid for the journal at the time of receipt of the manuscript (provided that this date is explicitly mentioned in the article).

The minimum standards are grouped into two areas: scientific achievements, respectively visibility and impact. In scientific achievements, the main indicators are differentiated to distinguish between significant contributions as lead author and significant contributions made as co-author.

Each area has specific indicators and scores, reflected in several criteria to be achieved, stating that all these criteria must be met cumulatively in order to be considered as meeting the minimum standards for the reported position.

A1. SCIENTIFIC ACHIEVEMENTS

| Indicator | Name of the indicator | Score | Selfevaluation (Total = no.x unit score) | Remarks/ justification |
|---|---|--------------------------------|--|---------------------------|
| <i>Significant scientific achievements as lead author</i> | | | | |
| I1 | Contributions in extenso of article or review type, published in journals indexed in Web of Science (ISI), whose IF is greater than or equal to p, made as lead author | 3 + (3 x IF) On the article | | |
| I2 | Contributions in extenso of type article or review, published in journals indexed in Web of Science (ISI), whose IF is lower than p or in non-indexed journals Web of Science (IF = 0), but indexed in at least two databases recognized international data, of which at least one is in full-text format, as the main author | 3 + IF On the article | | |

| | | | | |
|---|--|--------------------------------------|--|--|
| I3 | Books published as lead author in A1 or A2 classified publishers (m A1 = 3; m A2 = 1) | 12 x m On the book | | |
| I4 | Chapters in books published as lead author in A1 or A2 classified publishers (m A1 = 3; m A2 = 1) | 3 x m On the chapter | | |
| Significant scientific achievements as a co-author | | | | |
| I5 | Contributions in extenso of article or review type, published in journals indexed in Web of Science (ISI), whose IF is greater than or equal to p, made as a co-author | 3 + [(3 x IF) / n] On the article | | |
| I6 | Contributions in extenso of type article or review, published in journals indexed in Web of Science (ISI), whose IF is lower than p or in non-indexed journals Web of Science (IF = 0), but indexed in at least two databases recognized international data, of which at least one is in full-text format, as co-author | (3 + IF) / n On the article | | |
| I7 | Books published as co-author in publishing houses classified A1 or A2 (m A1 = 3; m A2 = 1) | 12 x m/n On the book | | |
| I8 | Chapters in books published as a co-author in A1 or A2 rated publishing houses (m A1 = 3; m A2 = 1) | 3 x m/n On the chapter | | |
| Other scientific achievements | | | | |
| I9 | Papers in extenso (proceeding type) indexed WoS or other recognized BDI, made as lead author, published in volumes of international conferences, relevant to the field of habilitation, available in full-text format in at least one BDI (in case I9 and I10 can be scored a maximum of two contributions / conference edition) | 1 On the paper | | |
| I10 | Papers in extenso (proceeding type) indexed WoS or other recognized BDI, made as co-author, published in volumes of international conferences, relevant to the field of habilitation, available in full-text format in at least one BDI | 1/n On the paper | | |
| I11 | Other articles in extenso published as author / co-author in scientific journals, provided that the journals are indexed at abstract level in at least one recognized international database | 1/n On the article | | |
| I12 | Books published as author / co-author in type B publishing houses (m B = 0.5) | 12 x m/n On the book | | |
| I13 | Chapters in books published as author / co-author in type B classified publishers (m B = 0.5) | 3 x m / n On the chapter | | |
| I14 | Author / co-author of educational policy / strategy analysis reports 14.1 international reports (m = 3); 14.2 national reports (m = 1) | 8 x m/n On the report | | |
| I15 | Patents / copyrights / trademarks OSIM / ORDA, as a result of a scientific innovation in order to develop curricular materials, psychological or educational tests, motor / functional tests, specialized software, etc. | 3/n On patent / copyright | | |

A2. VISIBILITY AND SCIENTIFIC IMPACT

| | | | | |
|-----|--|---------------------|--|--|
| I16 | Citations of the candidate's publications in indexed papers Web of Science (self-citations are excluded) | 0,5 On citation | | |
| I17 | Other citations of the candidate's publications (self-citations are excluded) I17.1 Available in works classified A1 (m = 3) I17.2. Available in A2 rated papers or in the Scopus database (other than those already included in I16) (m = 1) I17.3. Available in Class B papers or other academically identifiable | m/10 On citation | | |

| | | | | |
|-----|---|--|--|--|
| | sources from Google Scholar (other than those already included) (m = 0.5) | | | |
| I18 | Keynote speaker at international (m = 3) / national (m = 1) conferences | 2 x m On the conference | | |
| I19 | Member of the Scientific Committee (A) / Scientific Reviewer for the Evaluation and Selection of Conference Proceedings (B) / Member of the Organizing Committee (C) / Symposium Coordinator (Chair) (D) single quality / conference) 19.1 International conferences (m = 3) 19.2 National conferences (m = 1) | 1 x m On the conference | | |
| I20 | President or member of the executive committee of an international (m = 3) or national (m = 1) professional association | 2 x m On the association | | |
| I21 | Awards and distinctions I21.1. Prizes for scientific activity offered by international (m = 3) or prestigious national scientific / professional institutions or associations (CNCS, etc.) (m = 1) (travel grants or awarding of articles in the red, yellow area, etc. are not included) I21.2. Awards for teaching activity offered by prestigious international or national institutions / associations (eg professor Bologna etc.) (m = 1) I21.3. Obtaining in activity some prestigious results regarding the promotion of the country and the Romanian education (for example distinctions, medals received by athletes, coaches, other specialists for results at the Olympics, CM, CE etc., offered by the Romanian Presidency, MENCS, MTS etc.) (m = 1) | 4 x m On the award | | |
| I22 | Coordinator of a book collection | 6 On the collection | | |
| I23 | Coordinate book relevant to the field (m A1 = 3; m A2 = 1; m B = 0.5) | 8 x m/n On the book | | |
| I24 | Editor-in-chief / editor or member of the editorial board of a journal with a scientific committee and peer-review I24.1. Web of Science indexed journal (m = 3) I24.2. Journal indexed in at least two IDB (m = 1) I24.3 Journal indexed in an IDB (m = 0.5) | 4 x m On the journal | | |
| I25 | Ad hoc scientific reviewer for journals with scientific committee and peerreview I25.1. Web of Science indexed journal I25.2. IDB indexed journal (other than WoS) | 0,3/0,2 On the article | | |
| I26 | Associate professor / visiting scholar for a period of at least one month / holding a conference or lecture in front of teachers or doctoral students (only one aspect per university is scored; Erasmus exchanges are not included here) 0.5 x m Institution / invitation 26.1 at a university in the TOP 500 according to the URAP ranking (m = 3) 26.2 at a university outside the URAP 500 top, following a nominal invitation from the host institution (m = 1) 26.3 Visiting Professor / Lecturer at International Sports | 0,5 x m On the institution / invitation | | |

| | | | | |
|-----|--|--|--|--|
| | Federations / CIO Olympic Academy / International Professional Associations (m = 1) / National Sports Federations or COSR Olympic Academy (m = 0.5) | | | |
| I27 | <p>Director of a funded grant / coordinated institution</p> <p>I27.1 Director of research grants of wide public relevance obtained through international competition, awarded by an international agency / institution (m = 3)</p> <p>I27.2. A. Director of research grant with wide public relevance obtained through national competition / B. Team coordinator Romania for a research grant with wide public relevance, obtained through international competition (m = 1)</p> <p>I27.3. A. Partner director or coordinator of an institutional development grant (eg POSDRU, Erasmus + etc.) / B. Partner director or coordinator of a research grant with specific relevance (eg funded by a company), obtained through national or international competition / C. Partner coordinator for a research grant with wide public relevance, obtained through national competition (m = 0.5)</p> | <p>9 x m</p> <p>On the Grant</p> | | |
| I28 | <p>Member of the funded grant team / coordinated institution</p> <p>I28.1 Team member of a research grant of wide public relevance obtained through international or national competition (m = 1)</p> <p>I28.2. Team member of a research grant with specific relevance or of an institutional development grant obtained through international or national competition (m = 0.5)</p> | <p>3 x m</p> <p>On the Grant</p> | | |
| I29 | <p>Mentoring / guidance activity</p> <p>29.1. Scientific supervisor / member of the doctoral thesis guidance or evaluation committee (the total score at 29.1 is capped at a maximum of 10 points)</p> <p>29.2. Mentor with the official role of guiding some postdoctoral researchers</p> | <p>1 / 0.5</p> <p>Guided PhD student / commission</p> | | |
| I30 | <p>30.1. Initiating or coordinating university or postgraduate study programs</p> <p>30.2. Publication of university courses (contributions that have been included in indicators I3, I7 or I12 cannot be scored here)</p> <p>30.3. Introducing new disciplines in the curriculum</p> | <p>2/program</p> <p>1/course</p> <p>0,5/discipline</p> | | |
| I31 | Coordination of a research center or laboratory, recognized by the University Senate or the Scientific Council of the Research Institute | <p>2</p> <p>On the center</p> | | |
| I32 | Project Evaluator / Panel Member in International (m = 3) / National (m = 1) Research Grants Competitions | <p>1 x m</p> <p>On the edition/competition</p> | | |
| I33 | <p>Member of the expert group</p> <p>33.1. Scientific committees / councils or international bodies (eg UNESCO, UNICEF, IOC, International federations in the field of sport, etc.) (m = 3)</p> <p>33.2. Scientific committees / councils or national bodies (CNATDCU, CNCS, ANCS, ARACIS or other advisory / working group at MENCS or inter-ministerial level, set up following an order issued by MENCS or another ministerial forum (m = 1)</p> | <p>1 x m</p> <p>On the committee</p> | | |
| I34 | Provision of services for the external beneficiaries of the institution (courses or training programs / professional development in the | <p>0,5</p> <p>On the</p> | | |

| | | | | |
|-----|---|--|--|--|
| | field) | approved course | | |
| I35 | 35.1. Emeritus coach / emeritus professor / master emeritus of sport / international referee / commissioner / observer (only the qualities existing at the date of registration in the competition are taken into account) 35.2. Awards for sports activity granted by institutions 3/2/2 By title / award / activity national (MTS, MENCS, COSR) or international 35.3. Performances of trained athletes (OJ, CM, JMU - places 1-5; CE, CN - places 1), creations on the line of performance sports, motor and functional recovery, physiotherapy and kinetoprophylaxis (methodological lines / methodologies / training strategies on sports branches / sports test recognized in the community of specialists / federations on sports branches); prophylaxis and recovery programs by kinetic means for different categories of population / age groups / occupational groups / pathologies) recognized by national and international professional and / or scientific bodies. | 3 / 2 / 2 On the title / award / activity | | |

| Field | Criterion | Key indicators / sum of indicators | Minimum associate professor / II SR standard | Minimum standard professor / I SR / habilitation | Calculated score |
|-------------------------------------|-----------|------------------------------------|--|--|------------------|
| Scientific achievements (A1) | C1 | I1 | 4 | 6 | |
| | C2 | I3 + I4 | 15 | 24 | |
| | C3 | Total A1 (I1+...+I15) | 55 | 65 | |
| Visibility and impact (A2) | C4 | I16 | 2 | 4 | |
| | C5 | I27 | - | 4 | |
| | C6 | Total A2 (I16+...+I35) | 25 | 55 | |
| | C7 | Grand total | 80 | 120 | |

I hereby confirm that the above data are real and refer to my own professional and scientific activity.

Date _____

Candidate _____

ACCOMPLISHED/NOT ACCOMPLISHED

CHECK-FORM - VERIFICATION OF COMPLIANCE THE MINIMAL STANDARDS

for the filling of teaching and research positions

I. CANDIDATE DATA

SURNAME _____ NAME _____ PNC _____

Position _____ Discipline _____

Position in the Function State Department _____ Faculty _____

Present teaching position _____ Position in the Function State _____

Discipline _____

Department _____

Faculty _____ University _____

II. DATA RELATED TO THE COMPLIANCE OF THE CONTEST CONDITIONS***1. University studies and Master's Degree***

| No. | Higher Education Institution | Field | Period | Title |
|-----|------------------------------|-------|--------|-------|
| | | | | |

2. PhD Studies

| No. | PhD Organizing Institution | Field | Period | Scientific title |
|-----|----------------------------|-------|--------|------------------|
| | | | | |

3. Studies and post-doctoral scholarships

| No. | Organizing Institution | Field | Period | Obs. |
|-----|------------------------|-------|--------|------|
| | | | | |

4. Teaching/professional degrees

| No. | Institution | Field | Period | Title/teaching function/ professional degree |
|-----|-------------|-------|--------|---|
| | | | | |

III. SPECIFIC DATA ON THE PERFORMANCE STANDARDS

a. Assistant Lecturer

- holds a PhD title;
- has *at least 3 published works* (articles, studies) in extenso or in summary, in national or international scientific magazines or books;

Accomplished/not accomplished

b. Senior Lecturer

- holds a PhD title;
- has published at least 5 works (in extenso or in summary) in professional national and international scientific journals or books;
- has developed, at least in electronic form, a specialized teaching materials for student's use;
- achieves a minimum of 10 points according to the evaluation grid in Annex 5 to this procedure.

Accomplished/not accomplished

IV. DATA ON ACHIEVING OF NATIONAL AND COMPULSORY MINIMUM STANDARDS ACCORDING TO THE ORDER OF THE MINISTER OF NATIONAL EDUCATION AND SCIENTIFIC RESEARCH NO 61291/2016

a. Associate professor

1st criterion: Scientific papers

- 4 articles as main author in journals with IF in Web of Science data base, with cumulated AIS ≥ 3 ;
2 articles in BDI journals.

2nd criterion: visibility of scientific papers

- $H_i \geq 3$

3rd criterion: Ability to support research activities

- Director/project manager/national grant in 1 project/grant or project responsible/grant in 2 national research project/grant or participation as team member in 2 international projects/grants.

b. Full professor

1st criterion: Scientific papers

- 5 articles as main author in journals with IF in Web of Science data base, with cumulated AIS $\geq 3,5$; 3 articles in BDI journals.

2nd criterion: visibility of scientific papers

- Habilitation; $H_i \geq 4$

3rd criterion: Ability to support research activities

A: Director or project/grant manager in 2 national projects/grants or project/grant responsible in 3 national research projects/grants; B: Director/Manager of 1 international project/grant or 2 international research projects/grants responsible.

Details for the positions of associate professor and professor:

- The minimum criteria must be met cumulatively.
- The main authors are the first author, the corresponding author or another author with a contribution equal to that of the first author, if this is specified in the article.
- AIS: Article Influence Score from ISI Web of Science Date of publication of the article. For articles published in journals included in the Arts & Humanities Citation Index database, an AIS equivalent to 0.8 per published article is considered.
- Accepted international databases (BDI): Web of Science, Master Journal List, ERIH PLUS, Scopus, EBSCO, ProQuest, CEEOL, Ulrichsweb, Index Copernicus, GEOREF, Genamics Journal Seek, Library of Congress Online Catalog.
- The Hirsch Index from the ISI Web of Science, which excludes self-citations.

- Projects and grants won through competition, minimum value 100000 RON or equivalent in euro.

The candidate meets / does not meet the national and mandatory minimum standards.

Through this, I confirm that the above mentioned data are real and they refer to my own professional and scientific activity.

Date_____

Candidate_____

V. DATA ON MEETING SPECIFIC STANDARDS

- **Associate professor** - achieves a **minimum of 30 points** according to the evaluation grid in Annex 5 to this procedure.
- **Professor** - achieves a **minimum of 50 points** according to the evaluation grid in Annex 5 to this procedure.

ACCOMPLISHED / NOT ACCOMPLISHED

REVIEWERS LIST
for the positions of Associate Professor and Professor

CANDIDATE DATA

SURNAME_____NAME_____

PNC_____Position to apply for_____

Position_____Discipline_____

Department_____

Faculty_____

| No . | Name and surname | Univ. title | Specialization/ Field | Institutional affiliation (university, faculty, department)* | Address | E-mail address |
|---------|---------------------|----------------|--------------------------|--|---------|-------------------|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| | | | | | | |

* For the position of professor, those included in this list must have institutional affiliation to one of the higher education and research institutions in the list approved by the Minister of Education, Research, Youth and Sports issued under Art. 216, paragraph 2, item f of Law 1/2011, Law of Education.

*to the Contest Methodology for Vacant Teaching
and Research Positions for the position of assistant
lecturer in the field of GEOGRAPHY and
for the position of assistant lecturer/senior lecturer in
the field of SCIENCE OF SPORT AND PHYSICAL EDUCATION*

**APPRECIATION REFERENCE
of the candidate for filling the
ASSISTANT LECTURER/SENIOR LECTURER positions**

CANDIDATE DATA

SURNAME_____NAME_____

PNC_____Position to apply for_____

Position_____Discipline_____

Department_____

Faculty_____

I. EVALUATION OF TEACHING AND SCIENTIFIC ACTIVITY

It is based on the documents in the competition dossier and the competition tests. A maximum of 10 points is awarded for each indicator.

| No. | Indicator | The progress of the indicator | Score |
|-----|--|---|-------|
| 1 | Relevance and impact of scientific results | The candidate has / does not have results significant scientific evidence, according to the position for which he is applying. | |
| 2 | Ability to guide students or young researchers | The candidate has / does not have the ability to guide students or young researchers. | |
| 3 | Teaching skills | The candidate has / does not have the necessary teaching skills for the position of assistant lecturer / senior lecturer. | |
| 4 | Ability to transfer the candidate's results to the socio-economic environment and to popularize scientific results | The candidate has / does not have the capacity to transfer the obtained results to the socio-economic environment and to popularize the scientific results. | |
| 5 | Ability to work in a team and the effectiveness of scientific collaborations | The candidate has / does not have the ability to work in a team and has / does not have effective in terms of scientific collaborations. | |
| 6 | Ability to lead Research and | The candidate presents / does not present favorable premises regarding the ability to lead research and | |

| | | | |
|----------------------------------|---|---|--|
| | Development projects | development projects. | |
| 7 | Professional experience in other institutions | The candidate has / does not have professional experience in other institutions or organizations. | |
| TOTAL SCORE 1+2+3+4+5+6+7 | | | |

Minimal standard: ACCOMPLISHED/NOT ACCOMPLISHED

II. WRITTEN – PRACTICAL EXAMINATION

Awarded points: minimum (compulsory) – 8 points, maximum – 10 points

Final score evaluation II (average of all ratings) _____

FINAL SCORE _____ (sum of scores obtained at I, II evaluations)

Commision member:

*to the Contest Methodology for Vacant Teaching
and Research Positions for the position of associate professor/professor
in the field of SCIENCE OF SPORT AND PHYSICAL EDUCATION*

**APPRECIATION REFERENCE
of the candidate for filling the
ASSOCIATE PROFESSOR/PROFESSOR positions**

CANDIDATE DATA

SURNAME_____NAME_____

PNC_____Position to apply for_____

Position_____Discipline_____

Department_____

Faculty_____

I. EVALUATION OF TEACHING AND SCIENTIFIC ACTIVITY**Details:**

- in defining the activities, the definitions, conditions and procedures provided by the national minimum standards for teaching positions, specific to the teaching position of associate professor and university professor, are taken into account;
- an activity can be scored only once;
- the candidate must obtain:
 - minimum **80 points** for the position of **associate professor**;
 - minimum **120 points** for the position of **professor**;

| No. | | Score | Selfevaluation (Total = no.x unit score) | Evaluation of the committee member |
|--|---|--------------------------------|--|---|
| A. RELEVANCE AND IMPACT OF SCIENTIFIC RESULTS | | | | |
| 1 | Contributions in extenso of article or review type, published in journals indexed in Web of Science (ISI), whose IF is greater than or equal to p, made as lead author | 3 + (3 x IF) On the article | | |
| 2 | Contributions in extenso of type article or review, published in journals indexed in Web of Science (ISI), whose IF is lower than p or in non-indexed journals Web of Science (IF = 0), but indexed in at least two databases recognized international data, of which at least one is in full-text format, as the main author | 3 + IF On the article | | |
| 3 | Contributions in extenso of article or review type, published in journals indexed in Web of Science (ISI), whose IF is greater than | 3 + [(3 x IF) /n] | | |

| | | | | |
|--|---|--|--|--|
| | or equal to p, made as a co-author | On the article | | |
| 4 | Contributions in extenso of type article or review, published in journals indexed in Web of Science (ISI), whose IF is lower than p or in non-indexed journals Web of Science (IF = 0), but indexed in at least two databases recognized international data, of which at least one is in full-text format, as co-author | (3 + IF) / n On the article | | |
| 5 | Other articles in extenso published as author / co-author in nationally recognized scientific journals (with ISSN or eISSN) | 1/n On the article | | |
| 6 | Awards and distinctions 6.1. Prizes for scientific activity offered by international (m = 3) or prestigious national scientific / professional institutions or associations (CNCS, etc.) (m = 1) (travel grants or awarding of articles in the red, yellow area, etc. are not included) 6.2. Obtaining prestigious results in activity on the promotion of the Romanian country and education (for example distinctions, medals received by athletes, coaches, other specialists for results at the Olympics, CM, CE, etc., offered by the Romanian Presidency, MENCS, MTS, etc.) | 4 x m On the award | | |
| SCORE A | | | | |
| B. ABILITY TO GUIDE STUDENTS OR YOUNG RESEARCHERS | | | | |
| 1 | Mentoring / guidance activity 29.1. Scientific supervisor / member of the doctoral thesis guidance or evaluation committee (the total score at 29.1 is capped at a maximum of 10 points) 29.2. Mentor with the official role of guiding some postdoctoral researchers | 1 / 0.5 Guided PhD student / commission | | |
| 2 | Coordination of a research center or laboratory, recognized by the University Senate or the Scientific Council of the Research Institute | 2 On the center | | |
| 3 | Other actions / activities to guide students or young people researcher | 1 On activity in the last 3 years | | |
| SCORE B | | | | |
| C. TEACHING COMPETENCES OF THE CANDIDATE | | | | |
| 1 | Books published as main author in publishing houses classified A1 or A2 (m A1 = 3; m A2 = 1) | 12 x m On the book | | |
| 2 | Chapters in books published as a co-author in A1 or A2 rated publishing houses (m A1 = 3; m A2 = 1) | 3 x m/n On the chapter | | |
| 3 | Books published as co-author in publishing houses classified A1 or A2 (m A1 = 3; m A2 = 1) | 12 x m/n On the book | | |
| 4 | Chapters in books published as a co-author in A1 or A2 rated publishing houses (m A1 = 3; m A2 = 1) | 3 x m/n On the chapter | | |
| 5 | Books published as author / co-author in type B publishing houses (m B = 0.5) | 12 x m/n On the book | | |
| 6 | Chapters in books published as author / co-author in type B classified publishers (m B = 0.5) | 3 x m / n On the chapter | | |
| 7 | Author / co-author of educational policy / strategy analysis reports 14.1 international reports (m = 3); 14.2 national reports (m = 1) | 8 x m/n On the report | | |
| 8 | 1. Initiating or coordinating university or postgraduate study program | 2/program | | |

| | | | | |
|--|--|-------------------------------|--|--|
| | 2. Introducing new disciplines in the curriculum | 0,5/discipline | | |
| 9 | Provision of services for the external beneficiaries of the institution (courses or training programs / professional development in the field) | 0,5 On the approved course | | |
| 10 | Published courses, textbooks, guidance, guides for students or other published materials in support of students learning | 1 On the publication | | |
| SCORE C | | | | |
| <i>D. ABILITY TO TRANSFER THE CANDIDATE'S RESULTS TO THE SOCIO-ECONOMIC ENVIRONMENT AND TO POPULARIZE SCIENTIFIC RESULTS</i> | | | | |
| 1 | Papers in extenso (proceeding type) indexed WoS or other recognized BDI, made as lead author, published in volumes of international conferences, relevant to the field of habilitation, available in full-text format in at least one BDI (in case I9 and I10 can be scored a maximum of two contributions / conference edition) | 1 On the paper | | |
| 2 | Papers in extenso (proceeding type) indexed WoS or other recognized BDI, made as co-author, published in volumes of international conferences, relevant to the field of habilitation, available in full-text format in at least one BDI | 1/n On the paper | | |
| 3 | Patents / copyrights / trademarks OSIM / ORDA, as a result of a scientific innovation in order to develop curricular materials, psychological or educational tests, motor / functional tests, specialized software, etc. | 3/n On patent / copyright | | |
| 4 | Citations of the candidate's publications in indexed papers Web of Science (self-citations are excluded) | 0,5 On citation | | |
| 5 | Other citations of the candidate's publications (self-citations are excluded) I17.1 Available in works classified A1 (m = 3) I17.2. Available in A2 rated papers or in the Scopus database (other than those already included in I16) (m = 1) I17.3. Available in Class B papers or other academically identifiable sources from Google Scholar (other than those already included) (m = 0.5) | m/10 On citation | | |
| 6 | Keynote speaker at international (m = 3) / national (m = 1) conferences | 2 x m On the conference | | |
| 7 | Other actions / activities that prove the candidate's ability to transfer its knowledge and results to the environment economic or social or to popularize their own scientific results | 1 On action/activity | | |
| SCORE D | | | | |
| <i>E. THE CANDIDATE'S ABILITY TO WORK AS A TEAM AND THE EFFICIENCY OF ITS SCIENTIFIC COLLABORATIONS DEPENDING ON THE SPECIFICITY OF THE CANDIDATE'S FIELD</i> | | | | |
| 1 | Member of the Scientific Committee (A) / Scientific Reviewer for the Evaluation and Selection of Conference Proceedings (B) / Member of the Organizing Committee (C) / Symposium Coordinator (Chair) (D) single quality / conference) 19.1 International conferences (m = 3) 19.2 National conferences (m = 1) | 1 x m On the conference | | |
| 2 | President or member of the executive committee of an international (m = 3) or national (m = 1) professional association | 2 x m On the | | |

| | | | | |
|--|---|--------------------------------------|--|--|
| | | association | | |
| 3 | Coordinator of a book collection | 6 On the collection | | |
| 4 | Coordinate book relevant to the field (m A1 = 3; m A2 = ; m B = 0.5) | 8 x m/n On the book | | |
| 5 | Editor-in-chief / editor or member of the editorial board of a journal with a scientific committee and peer-review I24.1. Web of Science indexed journal (m = 3) I24.2. Journal indexed in at least two IDB (m = 1) I24.3 Journal indexed in an IDB (m = 0.5) | 4 x m On the journal | | |
| 6 | Ad hoc scientific reviewer for journals with scientific committee and peerreview I25.1. Web of Science indexed journal I25.2. IDB indexed journal (other than WoS) | 0,3/0,2 On the article | | |
| 7 | Other actions / activities that prove the candidate's ability to work in a team and the effectiveness of scientific collaborations depending on the specifics of the candidate's field | 1 On activity in the last 3 years | | |
| SCORE E | | | | |
| <i>F. CANDIDATE 'S ABILITY TO CONDUCT PROJECTS OF RESEARCH AND DEVELOPMENT</i> | | | | |
| 1 | Director of a funded grant / coordinated institution 1.1 Director of research grants of wide public relevance obtained through international competition, awarded by an international agency / institution (m = 3) 1.2. A. Director of research grant with wide public relevance obtained through national competition / B. Team coordinator Romania for a research grant with wide public relevance, obtained through international competition (m = 1) 1.3. A. Partner director or coordinator of an institutional development grant (eg POSDRU, Erasmus + etc.) / B. Partner director or coordinator of a research grant with specific relevance (eg funded by a company), obtained through national or international competition / C. Partner coordinator for a research grant with wide public relevance, obtained through national competition (m = 0.5) | 9 x m On the Grant | | |
| 2 | Member of the funded grant team / coordinated institution 2.1 Team member of a research grant of wide public relevance obtained through international or national competition (m = 1) 2.2. Team member of a research grant with specific relevance or of an institutional development grant obtained through international or national competition (m = 0.5) | 3 x m On the Grant | | |
| 3 | Project Evaluator / Panel Member in International (m = 3) / National (m = 1) Research Grants Competitions | 1 x m On the edition/competition | | |
| 4 | Other actions / activities that prove the candidate's ability to lead research and development projects | 1 On action/activity | | |
| SCORE F | | | | |
| <i>G. THE CANDIDATE'S PROFESSIONAL EXPERIENCE IN INSTITUTIONS OTHER THAN U.O.</i> | | | | |

| | | | | |
|--------------------|--|--|--|--|
| 1 | Associate professor / visiting scholar for a period of at least one month / holding a conference or lecture in front of teachers or doctoral students (only one aspect per university is scored; Erasmus exchanges are not included here) 0.5 x m Institution / invitation 1.1 at a university in the TOP 500 according to the URAP ranking (m = 3) 1.2 at a university outside the URAP 500 top, following a nominal invitation from the host institution (m = 1) 1.3 Visiting Professor / Lecturer at International Sports Federations / CIO Olympic Academy / International Professional Associations (m = 1) / National Sports Federations or COSR Olympic Academy (m = 0.5) | 0,5 x m On the institution / invitation | | |
| 2 | Member of the expert group 2.1. Scientific committees / councils or international bodies (eg UNESCO, UNICEF, IOC, International federations in the field of sport, etc.) (m = 3) 2.2. Scientific committees / councils or national bodies (CNATDCU, CNCS, ANCS, ARACIS or other advisory / working group at MENCS or inter-ministerial level, set up following an order issued by MENCS or another ministerial forum (m = 1) | 1 x m On the committee | | |
| 3 | 35.1. Emeritus coach / emeritus professor / master emeritus of sport / international referee / commissioner / observer (only the qualities existing at the date of registration in the competition are taken into account) 35.2. Awards for sports activity granted by institutions 3/2/2 By title / award / activity national (MTS, MENCS, COSR) or international 35.3. Performances of trained athletes (OJ, CM, JMU - places 1-5; CE, CN - places 1), creations on the line of performance sports, motor and functional recovery, physiotherapy and kinetoprophyllaxis (methodological lines / methodologies / training strategies on sports branches / sports test recognized in the community of specialists / federations on sports branches); prophylaxis and recovery programs by kinetic means for different categories of population / age groups / occupational groups / pathologies) recognized by national and international professional and / or scientific bodies. | 3 /2 /2 On the title / award / activity | | |
| 4 | Other actions / activities that prove the professional experience of candidate in institutions other than the U.O. | 1 On action/activity | | |
| SCORE G | | | | |
| GRAND TOTAL | | | | |

Minimal standard: ACCOMPLISHED/NOT ACCOMPLISHED

II. DIDACTIC LECTURE

Awarded points: minimum (compulsory) – 8 points, maximum – 10 points

Final score evaluation II (average of all ratings) _____

FINAL SCORE _____ (sum of scores obtained at I, II evaluations)

Commision member:

**APPRECIATION REFERENCE
of the candidate for filling the
SENIOR LECTURER/ASSOCIATE PROFESSOR/PROFESSOR positions**

CANDIDATE DATA

SURNAME_____NAME_____

PNC_____Position to apply for_____

Position_____Discipline_____

Department_____

Faculty_____

I. EVALUATION OF TEACHING AND SCIENTIFIC ACTIVITY**The candidate must obtain:**

- minimum **10 points** for the position of **senior lecturer**;
- minimum **30 points** for the position of **associate professor**;
- minimum **50 points** for the position of **professor**;

| No. | | Score | Selfevaluation (Total = no.x unit score) | Evaluation of the committee member |
|--|---|---------------------------|--|---|
| A. RELEVANCE AND IMPACT OF SCIENTIFIC RESULTS | | | | |
| 1 | In extenso articles in ISI - Science Citation magazines Expanded Index (SCIE), Social Sciences Citation Index (SCCI), Web of science | 4 + IF On the article | | |
| 2 | In extenso articles in ISI indexed journals in Arts & Humanities Citation Index (Database without impact factor, each article is equivalent to AIS = 0,8) | 4 + 0,8 On the article | | |
| 3 | In extenso articles published in magazines and proceedings ISI indexed | 1/ Article | | |
| 4 | Extensive articles published in journals indexed in international data bases (IDB) | 1/ Article | | |
| 5 | Articles published in summary at international congresses, in volume abstracts with ISBN - author / co-author | 0,5/ Article | | |
| 6 | Articles published in summary at national events, in volumes of abstracts or journal supplement with ISBN - author / co-author | 0,5/ Article | | |

| | | | | |
|---|--|-----------------------------------|--|--|
| 7 | Other articles in extenso published as author / co-author in nationally recognized scientific journals (with ISSN or eISSN) | 1/ Article | | |
| 8 | Citations of the candidate's publications (excluding self-citations) in articles published in ISI, Arts & Humanities magazines Citation Index (including proceedings) | 0,4/n/citation | | |
| 9 | Quotes from the candidate's publications in articles published in ISI indexed journals, in books / book chapters / volumes published under the auspices of international publishers (excluding self-citations) | 0,3/n/citation | | |
| 10 | Quotations of the candidate's publications in published articles in BDI indexed journals and in books / volumes published under aegis of some CNCS recognized publishing houses (excluding self-citations) | 0,2/n/citation | | |
| 11 | The value of the Hirsch index in the ISI Web of Science | Hirsch index x 2 | | |
| SCORE A | | | | |
| <i>B. ABILITY TO GUIDE STUDENTS OR YOUNG RESEARCHERS</i> | | | | |
| 1 | Completed / coordinated doctoral theses | 2/1 On PhD student | | |
| 2 | Member of the doctoral guidance committee | 0,5/committee | | |
| 3 | Coordination of student science circle | 1/year | | |
| 4 | Coordinated bachelor's / master's thesis (in the last 3 years) | 0,25/paper | | |
| 5 | Carrying out scientific activity in research teams with training of students / masters / doctoral students / young teachers (researchers) proven by: a.common publications: IS works / works BDI / book / book chapters / atlases / published maps / courses under the auspices of international or recognized publishers CNCS b. Grants / contracts / projects / research programs (international / national) | a.3/2/1 b.2/1 | | |
| 6 | Other actions / activities to guide students or young researchers | 1/activity in the last 3 years | | |
| SCORE B | | | | |
| <i>C. TEACHING COMPETENCES</i> | | | | |
| 1 | Teaching activities (course / practical) - in the last university year | 1/0,5/ discipline | | |
| 2 | Published courses, textbooks, guides for students or other published materials in support of students learning | 2/course | | |
| 3 | Elaboration in electronic format of a specialized didactic material for students use | 1/material | | |
| SCORE C | | | | |
| <i>D. ABILITY TO TRANSFER THE CANDIDATE'S RESULTS TO THE SOCIO-ECONOMIC ENVIRONMENT AND TO POPULARIZE SCIENTIFIC RESULTS</i> | | | | |
| 1 | Books / atlases published as sole author or co-author in international publishing houses | 8x3/n/book | | |
| 2 | Coordinated books / atlases / maps published by international publishers | 6x3/n/book | | |
| 3 | Chapters in collective volumes published under the auspices of | 4x3/n/chapter | | |

| | | | | |
|--|---|--|--|--|
| | some international publishing houses and found in at least 6 libraries registered in Worldcat | | | |
| 4 | Books / atlases / maps published in national publishing houses recognized CNCS | 2x1,5/n/book | | |
| 5 | Chapters in collective volumes published under the auspices of some CNCS recognized publishing houses | 1,5/n/chapter | | |
| 6 | Doctoral thesis published by a CNCS recognized publishing house | 2 | | |
| 7 | Other actions / activities that prove the candidate's ability to transfer its knowledge and results to the environment economic or social or to popularize their own scientific results | 1/action/ activity | | |
| | SCORE D | | | |
| <i>E. THE CANDIDATE'S ABILITY TO WORK AS A TEAM AND THE EFFICIENCY OF ITS SCIENTIFIC COLLABORATIONS</i> | | | | |
| 1 | Editor-in-Chief / Member of the journal editorial staff A, ISI | 2/1 | | |
| 2 | Editor-in-Chief / Member of the journal editorial staff IDB | 1/0,5 | | |
| 3 | Scientific reviewer for journals with scientific committee and peerreview (Indexed Journal of Web of Science/indexed journal IDB) | 0,5/0,25 | | |
| 4 | Preparation of institutional authorization / accreditation folders | 0,25/folder | | |
| 5 | Other actions / activities that prove the candidate's ability to work in a team and the effectiveness of scientific collaborations depending on the specifics of the candidate's field | 1 On action/ activity in the last 3 years | | |
| | SCORE E | | | |
| <i>F. CANDIDATE 'S ABILITY TO CONDUCT PROJECTS OF RESEARCH AND DEVELOPMENT</i> | | | | |
| 1 | Director / project leader / Head of an international research project / grant | 6/3 | | |
| 2 | Director / project leader / Head of a national research project / grant | 4/2 | | |
| 3 | Member of the research team / international / national research project / grant | 2/1 | | |
| 4 | Other actions / activities proving ability the candidate to lead research / development projects or with the socio-economic environment | 1/action/ activity | | |
| | SCORE F | | | |
| <i>G. THE CANDIDATE'S PROFESSIONAL EXPERIENCE IN OTHER INSTITUTIONS</i> | | | | |
| 1 | Invited / associated teacher at abroad / home universities | 2/1 | | |
| 2 | Training internships in foreign institutions: under 3 months / over 3 months | 2/1 | | |
| 3 | Other actions / activities that prove the professional experience of the candidate in other institutions than the U.O. | 1/action /activity | | |
| | SCORE G | | | |
| | Total score (sum of intermediate scores) | | | |

II. DIDACTIC LECTURE

Awarded points: minimum (compulsory) – 8 points maximum – 10 points

Final score evaluation II _____

FINAL SCORE _____ (sum of scores obtained at I, II evaluations)

Commision member:

REPORT
on the contest for vacant teaching and research positions

Session _____

Members of the contest commission (surname, name, teaching title, institutional affiliation):

President: _____

Member: _____

Member: _____

Member: _____

Member: _____

Designated by the decision of the University of Oradea Rector no. _____ on the
_____, for the evaluation of the candidates for the vacant position
of _____, rank _____,
Discipline _____,
Department _____,
Faculty _____, after the running of the
competition in accordance with the methodology of the faculty, prepared the following report:

I. DATA OF THE APPLYING CANDIDATES

1. Applying candidates:

2. Present candidates:

a. Written test - practical / Didactic lecture:

II. OBTAINED RESULTS

(candidates in descending order of final score obtained will be passed)

| No. | Applying candidates | Accomplishment of national and specific standards | | Score given by the president and the members of the commission | | | | | Final score |
|------|---------------------|--|----|---|---|---|---|---|----------------|
| | | YES | NO | P | 1 | 2 | 3 | 4 | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| | | | | | | | | | |

III. OBTAINED RESULTS

Results of the contest were made public on the _____, time _____, by

IV. DECISION OF THE CONTEST COMMISSION

After the evaluation of the professional, scientific activity and of the examinations, the commission proposes, with____votes „for”,____votes „against” and____„abstentions”, that Mrs./Mr._____should occupy the position for which the contest was organized.

Commission President _____

Commission Members _____

V. APPEALS

There wer no appeals / The following appeal was registered (appeal register, motif)

VI. DECISION OF THE APPEAL COMMISION

Handling of appeal_____

Date:_____

President of the appeal commission _____

Members of the appeal commission _____
