

UNIVERSITY OF ORADEA
Faculty of History, International Relations, Political Sciences and
Communication Sciences

VACANCY FILLING CONTEST PROCEDURE

FOR UNLIMITED DURATION
TEACHING AND RESEARCH POSITIONS
at the Faculty of History, International Relations, Political Sciences
and Communication Sciences

- Extract -

The procedure has been approved by Senate Meeting of

CONTENTS

I. General aspects	3
II. Applying for the contest	5
III. Execution of the contest	6
IV. Annexes	8

I. General aspects

Art. 1.

1.1. At the Faculty of History, International Relations, Political Science and Communication, the University of Oradea, for the Department of International Relations and European Studies and for the Department of Political Science and Communication, the vacant teaching and research positions are filled for undetermined period only through open contest, organized in accordance with the:

- Law 1/2011.
- GD no. 457/2011 on approving the Framework Methodology for teaching and research vacancy-filling in higher education, modified by GD 36/2013 and GD 883/2018;
- E.G.O. no 96/2016 on the modification and completing of certain normative acts in education, research, training, and health;
- MO no 6129/2016 on the approval of the minimum and mandatory standards required for the award of higher education teaching qualifications, professional research and development degrees, the status of doctoral supervisor and the certificate of habilitation (Committee 25 - Sociology, political and administrative sciences),
- the specific standards regarding the external evaluation of the academic quality for the BA and MA study programs, pertaining to the specialized committee no. 4 Social, political and communication sciences, approved by the ARACIS (Romanian Agency for Quality Assurance in Higher Education) Council in 2017
- The contest methodology for filling vacancies in teaching and research at the University of Oradea, approved by the Senate of the University during the meeting of 26.11.2018;
- The criteria for filling vacancies in teaching, valid as of the second semester of the academic year 2018-2019, approved by the Senate of the University by SD 44/25.02.2019
- This methodology for contests for vacancy filling for undetermined period
- Any other normative acts in force at the date of the contests

1.2.

For the research vacancies, the stipulations of Law no.319/2003 are applied, by exception to the stipulations of art.21 paragraph (1) and art.12 paragraph (3) of the Contest methodology for teaching and research vacancy filling at the University of Oradea

- For the organization of the contests of research vacancies at the University of Oradea, the responsibilities stipulated by Law no.319/2003 are fulfilled as follows:

- a) by the Council of the Faculty for the jobs of the unit's scientific council;
- b) by the director of the department, by the head of the doctoral school, dean, or vice-dean, depending on the case, for those related to the scientific secretary of the unit

Art. 2. Advertising the teaching positions and candidate applications

2.1. At the Faculty of History, International Relations, Political Science and Communication Sciences (IRISPSC), vacancies for teaching and research positions from the fundamental fields Human Sciences and Arts and Social Science, sub-fields history, political Sciences, the Departments of International Relations and European Studies, respectively Political Science and Communication Sciences, vacancies for teaching and research positions in the Member States of the departments, approved by the Senate of the University of Oradea, depending on their development strategy and in compliance with the provisions of ARACIS standards (Specialized Committee no. 4 - Political and communication sciences) regarding the coverage of teaching positions with tenured teachers.

2.2. The advertising of vacancies is proposed by the head of the department in whose structure the position is, by a report approved by the Department Council and the Faculty Council. The report must contain clarifications regarding the observance of the criteria for advertising the vacancies in the public contest and the existence of financial resources to support the position (HS 44/ 25.02.2019).

2.3. The list of positions proposed for filling by public contest is approved by the Dean and submitted to the Board of Directors of the University for approval, according to art. 213, paragraph (13) of the National Education Law (Law no. 1/2011) with subsequent amendments and completions.

2.4. The public announcement of public contests for filling teaching or research vacancies is made by the University of Oradea based on its own contest Methodology for filling vacant teaching and research positions, based on *Methodology for filling vacant teaching and research positions* and *Calendar of contests for published positions in the Official Gazette*.

2.5. The applications for the contest for the vacant teaching positions is made by submitting the contest file to the Department of Human Resources within the University of Oradea. The contest file must be drawn up in accordance with the *List of documents required for enrolment in the contest and the criteria for filling teaching positions* provided in the own contest Methodology for filling vacant teaching and research positions of the University of Oradea.

2. Preparation of the contests at the Department level

Art. 3. After the publication in the Official Gazette, the departments provide the following information regarding the positions advertised for contest to the management of the University of Oradea to be displayed on the web pages dedicated to the contest:

- description of the open position
- tasks / activities for the open position, including teaching norm and types of activities included in the job description;
- minimum wage classification of the position at the time of employment;
- calendar of the contest;
- contest topics;
- selected bibliography;
- description of the contest procedure;
- list of documents that the candidates must include in the contest file;
- address where the contest file must be submitted.

Art. 4. The directors of departments will submit to the Faculty Council the committee proposed for the execution of the contests, respectively proposals for the members of the scientific committee for the endorsement of the verification sheets stipulated at art. 8. These proposals will be centralized, endorsed in the meeting of the Council. The composition of the contest committee, together with the opinion of the Faculty Council, is sent to the University Senate and subject to its approval. Following the approval by the University Senate, the contest committee is appointed by the decision of the Rector.

Art. 5. Contest committee

5.1. The establishment of the contest committee is made after the vacancy filling notice is published, for each vacancy advertised.

5.2. The contest committee consists of 5 members, including its president, specialists in the field or in related fields. The contest committee includes a minimum of 2 alternate members (one of which should be able to fulfil the title of president of the contest committee in case the designated is not available).

5.3. The decisions of the contest committee are taken by a simple majority of the members' vote.

5.4. The contest committee works are led by a president.

5.5. Committee members may be from within or outside the UO, in the country or abroad.

5.6. For the position of Associate Professor, Professor, Senior Researcher II, and Senior Researcher I, at least 3 members of the committee must be from outside the UO, from the country and/or abroad.

5.7. The contest committee members must have a teaching or research title superior or at least equal to that of the open position.

5.8. For the sole purpose of participating in the contest committee, the equivalence of the foreign members' teaching titles with the Romanian teaching titles is made by the University Senate approval of the components of the contest committee.

5.9. The president of the contest committee can be the dean of the department, the vice-dean, the head of the department, the head of the doctoral school, or a member of the department council.

II. Applying for the contest

Art. 6. The conditions for entry the contest for filling a teaching position are the following:

6.3 For the position of Associate Professor/scientific researcher II, the following are cumulatively required:

- a) holding a doctoral degree;
- b) fulfilment of the national minimum standards for teaching positions, specific to the teaching position of associate professor, approved by Order of Minister, according to art. 219, paragraph (1), lett. a) of Law no. 1/2011;
- c) To fulfil the specific requirements, presented in Annexes 3.3 and 3.4 (as applicable).

6.4. For the position of Professor, the following are cumulatively required:

- a) holding a doctoral degree;
- b) holding the quality of doctoral supervisor;
- c) fulfilment of the national minimum standards for teaching positions, specific to the teaching position of university professor, approved by Order of Minister, according to art. 219, paragraph (1), lett. a) of Law no. 1 / 2011;
- d) To fulfil the specific requirements presented in Annexes 3.3 and 3.4 (as applicable).

DOCUMENTS NECESSARY FOR THE APPLICATION

Art. 7. The application for the contest for teaching positions at the Departments of International Relations and European Studies, respectively Political Sciences and Communication Sciences, is made according to the provisions of the own *contest Methodology for filling vacant teaching and research positions at the University of Oradea*, by submitting the application file to the Human Resources Department within the University of Oradea, directly or through the postal or courier services that allow confirmation of receipt.

Art. 8. The application file is constituted by the candidate and will include the verification files for the fulfilment of the national minimum standards, those of the University of Oradea, and the specific requirements and criteria (Annexes 3.5, 3.6, 3.7, 3.8, as applicable).

Art. 9. A CD / DVD or other electronic format, with its entire scanned content, is attached to the application file, in order to be sent to the contest committee.

Art. 10. The fulfilment by a candidate of the legal conditions for submission to the contest is certified by the approval of the legal office of the U.O.

III. Execution of the contest

Art. 11. The competition committee evaluates the candidates for the positions based on the following aspects:

- a) the relevance and impact of the candidate's scientific results;
- b) the candidate's ability to guide students or young researchers;
- c) the didactic competences of the candidate;
- d) the candidate's ability to transfer his knowledge and results to the economic or social environment or to popularize his own scientific results;
- e) the candidate's ability to work in a team and the efficiency of his scientific collaborations, depending on the specifics of the job field;

- f) the candidate's ability to lead research and development projects;
- g) the professional experience of the candidate in other institutions than the University of Oradea.

The contest committee must verify and ascertain the fulfilment by the candidate of the national minimum standards, those of the University of Oradea, as well as the specific requirements and criteria.

Art. 12. The professional competences of the candidate are evaluated by the contest committee based on the application file and, additionally, by the following tests:

12.3 The competition for the position of associate professor / scientific researcher degree II and university professor / scientific researcher degree I consists of giving a lecture with a didactic character and a public lecture

- **didactic lecture.** The syllabus related to the contest is published on the web page of the University, respectively on the notice board of the Faculty once the announcement of the vacancy for the contest is published. The topic of the didactic lecture is established by the committee and is announced to the candidates at least 3 working days before the presentation, on the UO website, respectively on the Faculty notice board. The didactic lecture is held in the presence of the competition committee and / or of the invited students and necessarily contains a question-and-answer session. The defence of the lecture is to be evaluated with a grade from 1 to 10. 2 decimal points are allowed.

- **the public lecture** entitled “*Perspectives of the university career*”, referring to the career path of the candidate has a duration of maximum 45 minutes, during which the candidate will present the most significant professional results achieved and a career plan. This test also contains a question-and-answer session from the committee and the public. The lecture is marked with grades: *unsatisfactory, satisfactory, good, very good, excellent*.

The calculation of the score as a result of the contest file analysis is done based on the indicators stipulated in the evaluation grid (Annex 3.3 sau 3.4, as applicable).

Art. 13.

13.1 For each position, the competition committee decides the hierarchy of candidates and nominates the candidate who has achieved the best results.

13.2 The chairman of the contest committee draws up a report (Annex 6) on the contest, based on the assessment reports (Annexes 5.1 or 5.2, as applicable) drawn up by each member of the contest committee and in compliance with the hierarchy of candidates decided by the committee.

13.3 The report on the contest is approved by decision of the contest committee and is signed by each of the members of the contest committee and by the chairman of the committee.

13.4 The result of the contest is published, within 2 working days from the end of the competition, on the UO website.

13.5 The chairman of the committee sends the report on it, approved by decision of the committee, the assessment reports, and the original file of the candidate to the management of the faculty / department / centre, respecting the term provided for the competition.

13.6. The candidate may file an appeal, within 3 working days from the communication of the result, in writing and registered at the UO registry. The appeal is resolved by a specially appointed committee, of which the members of the contest committee cannot be part.

Art.14 This procedure completes the *contest Methodology for filling vacant teaching and research positions of the University of Oradea*, approved by the University Senate in the meeting of 26.11.2018 with specific requirements and criteria for the departments and enters into force as of the date of its approval in the University Senate.

DEAN

Prof. PhD Gabriel MOISA

TO THE RECTOR,

The undersigned.....born on (day, month, year).....in the town/city....., with the address in town/city.....str.....bl.....entrance.....ap.....floor.....County....., phone....., ID card series.....no.....issued by..... On the date, graduate of the Faculty, study program....., class of, with the general average.....and average at the BA/MA exam....., employee at as a, hereby asks for the approval to apply for the contest to fill the vacancy of, position, subjects.....

 at the
 Department.....
 Faculty

I hereby mention that I hold the title of Doctor of Science as of (Order of the Minister of Education) in the field of, and, during the faculty, I obtained the following grades for the subjects advertised
 The contest has been published in the Official Gazzette and in the newspaper from

Note:

The admitted candidates will sign a labour contract for an undefined period, full-time position.

Date.....

Signature

To

The Rectorate of the University of Oradea

We hereby certify the legality of the contest application

THE LEGAL OFFICE

Date.....

Signature...

OPIS

CONTEST FILE
For filling research and teaching vacancies

DATA ABOUT THE CANDIDATE

SURNAME_____NAME_____NATIONAL IDENTIFICATION
 NUMBER_____

The job for which the candidate is applying_____ Position

Subjects_____

Department_____

Faculty_____

1. The application process entails the creation by the candidate of a contest file containing the following documents:

<i>No</i> .	DOCUMENTS SUBMITTED	<i>YES</i>	<i>NO</i>
1.	The application form, signed by the candidate, along with an affidavit regarding the accuracy of the information presented in the file - standard model (Annex 1)		
2.	Proposal for career development from a didactic and research point of view - as applicable		
3.	CV, according to the Methodology, art.14.		
4.	List of papers, according to the Methodology, art.15.		
5.	The verification file ascertaining the fulfilment of the national standards for filling the vacancy (<i>Annex 3.5, 3.6, 3.7, 3.8</i> , as applicable)		
6.	The copy of the PhD diploma and, in case it was obtained abroad, the certification of the acknowledgement or its validation by the Romanian state - the original will be presented along with the copy		
7.	For the professor vacancies, the copy of the Order of the Minister ascertaining habilitation / the right to supervise doctorates and, in case it was obtained abroad, the certification of the acknowledgement or its validation by the Romanian state.		
8.	The summary of the PhD thesis and, as applicable, of the habilitation thesis - one page maximum each, to be handed in in Romanian and English.		
9.	Affidavit stating that the candidate is not under conditions of incompatibility, stipulated in the Law 1/2011 (the Law of National Education) and the Framework Methodology issued at the national level.		

10.	For the professor vacancies, the list of referees containing at least 3 names and contact details of personalities in the field from abroad that have accepted to draft letters of recommendation regarding the candidates professional abilities (Annex 4).		
11.	For the Associate professor vacancies, the list of referees containing at least 3 names and contact details of personalities in the field from abroad that have accepted to draft letters of recommendation regarding the candidates professional abilities (Annex 4).		
12.	For filling vacancies in the medical field for lecturer or Associate Professor, except for the positions from subjects without correspondence in the Ministry of Health network and from pre-clinical subjects, the candidate must obtain the title of specialist doctor in the speciality of the position.		
13.	Copies of all other diplomas and certifications of acknowledgement that attest the candidate's studies: Baccalaureate diploma, BA diploma, MA diploma - the originals will be presented for conformity.		
14.	Copies of all transcripts for each cycle of studies - the originals will be presented for conformity.		
15.	Copy of the candidate's ID card of passport or any other document equivalent of the ID card or passport - the originals will be presented for conformity.		
16.	In case the candidate has changed his/her name, copies of the documents attesting the name change - certificate of marriage or the proof of name change - the originals will be presented for conformity.		
17.	Medical certificate attesting that the candidate is apt to undertake teaching activities.		
18.	Maximum 10 publications, patents or other works selected by the candidate and considered to be the most relevant for professional accomplishments.		
19.	Agreement for personal data processing by the University		

2. If there any other works that are not available in printed form or cannot be scanned (theatral or musical interpretations or paintings), recordings or photographs can be submitted.

3. A CD / DVD or other electronic format, with its entire scanned content, is attached to the application file, in order to be sent to the contest committee. The list of works, the CV, and the Verification File (Annex 3.5 - 3.8, as applicable) will be scanned as separate files, not exceeding 10 MB. The scanned documents will not contain the candidate's personal data (photos, National Identification Number, address, signature etc.).

Verified at the time of application
HR Department

Candidate

Annex 3.1

Annex 3.4

Grids for evaluating candidates for the contest

For teaching positions as an associate professor / scientific researcher II and university professor/scientific researcher I

Domain Social Sciences, sub-fields Political Sciences, Communication Sciences, International Relations and European Studies, Security Studies

Definitions and conditions:

1. Only works published in the field of social sciences, humanities or in frontier fields shall be taken into account.
2. The books, volumes or dictionaries considered are those published by publishing houses of international prestige (category A1) or, to publishing houses of recognized prestige (category A2), or which are present in at least 6 libraries in Worldcat.
3. The following are considered to be languages of international circulation: English, French, German, Italian and Spanish.
4. For certain categories of publications (see grid below), the multiplication coefficient m applies, which has the following values: 2, if the publication has been published by a foreign publishing house, with international peer review, and is written in a international language; 1.5, if the publication is written in a language of international circulation, but has not appeared at a publishing house abroad, with international peer review; 1, in other cases
5. The recognized international databases are the following: ISI Web of Knowledge, SCOPUS, EBSCO, ProQuest, CEEOL, Ulrich, ERIH, Index Copernicus, CSA, GESIS, IBSS, SAGE, OVID, ECOLIT, Psychlit, PubMed, Elsevier, Springerlink, Persée, DOAJ, Jstor, SSRN, REPEC, Informa, Project MUSE, HEIN Online
6. n indicates the number of authors of a publication in which the candidate is the author or co-author
7. For the category of articles published in “ISI listed” journals, only those indexed in the ISI Web of Knowledge are taken into account, being mandatory the reporting of the article registration code (WOS). The impact factor, where it exists, is that of the year in which the article was published.¹
8. A publication falls under a single indicator, taking into account the most favorable classification for the candidate

Indicat or	Name of the indicator	Point	Element for which points are awarded
I1	Articles in ISI rated journals having an impact factor f that is greater than or equal to 0.1.	$(2 + 4 \times f) \times 2/n$	By article
I2	Articles in ISI-rated journals with an impact factor of less than 0,1 or in journals indexed in at least 3 or 2 ² of the recognized international databases or journals that had a national B or B + rating before 2011, Chapter volumes published by internationally renowned publishers (A1) or prestigious publishers (A2);	$2 \times m/n$	By article
I3	Books published as sole author;	$10 \times m$	By book
I4	Books published as co-author, with n co-authors	$6 \times m/n$	By book
I5	Coordinated books, with n coordinators	$5 \times m/n$	By book
I6	Studies / chapters, with n authors, in collective volumes (volumes with ISBN)	$2 \times m/n$	By study/chapter
I7	Reviews published in ISI-listed journals or in indexed journals in at least 3 of the recognized international databases; or terms of at least one page in specialized encyclopaedias / dictionaries	$0.5 \times m/n$	By review or By term
I8	Papers published in conference volumes (volumes with ISSN) or	$1 \times m/n$	By paper

¹ The information is accessible on the Web of Science portal, section Journal Citation Reports.

² Articles published in 2 of the international databases of the list indicated by 2016 and 3 international databases as of 2016 are awarded points.

	indexed in at least one of the recognized international databases, translations of fundamental works in the field of social sciences;		
I9	Citations of the candidate's publications in articles published in ISI-listed journals, in books, book chapters or volumes or in journals indexed in international databases (self-citations are not taken into account). n is the number of authors of the cited publication, or reviews of author books published in journals indexed in international databases	$(0,2 + 4 \times f) \times 2/n$	By citation
I10	Editor of a foreign-published journal that is indexed by ISI or indexed by a recognized international database;	5	By journal
	Member of the editorial board of such a journal	3	
I11	Editor of a nationally - published journal that is indexed by ISI or indexed by a recognized international database;	2	By journal
	Member of the editorial board of such a journal	1	
I12	Coordinator of a collection (series of volumes) published by a publishing house with international prestige;	4	By collection/series
	Member of the editorial board of such a series/collection;	2	
	Coordinator of a collection (series of volumes) published by a national publishing house;	2	
	Member of the editorial board of such a series-collection;	1	
I13	Coordination/management of a research project funded with the equivalent of at least 50,000 lei by a foreign entity;	7	By project
I14	Coordination/management of a research project funded with the equivalent of at least 50,000 lei by a Romanian entity;	5	By project
I15	Visiting professor at a prestigious university abroad (course holder completed by student evaluation)	10	By university
	Guest lecturer at a prestigious university abroad, for a period of at least one month	5	
	Completion of a postdoctoral internship lasting at least one academic year at a prestigious university abroad or obtaining a doctoral degree at a university abroad;	3	
I16	Papers presented at international conferences organized abroad	1	By conference
I17	Papers presented at international conferences organized in Romania	0.5	By conference
I18	Beneficiary of individual grants or postdoctoral scholarships worth at least 25,000 lei each	0.5	By grant/scholarship
I19	Initiation of university programs;	2	By program
	Introduction of new courses;	0.5	By course
	Publications of courses for students;	$1 \times m/n$	By paper
I20	Member of a research team that implements a project funded on the basis of contest worth at least 100,000 lei	1	By project
I21	Member of the National Council for Attestation of University Degrees, Diplomas and Certificates, of the National Council for Scientific Research, of the council or specialized committees of the Romanian Agency for Quality Assurance in Higher Education; CNFIS (only one mandate is scored). Awards of some Academies and Scientific Associations	1	By council/committee/award
I22	Individual or collective study of evaluation and substantiation of public policies elaborated, following some selection contests, for various governmental public institutions / international organizations / research centers.	$2 \times m/n$	By paper
I23	Participation in the teams for elaboration or implementation of grants or institutional, social, and regional development projects; knowledge transfer and policy tools; development assistance, etc., financed by a regional, national, or foreign entity.	1	By project

National minimum standards to be met cumulatively (each standard being mandatory):

Criterion	Criterion definition	Standard for university professor/scientific researcher I	Standard for associate Professor/scientific researcher II
C1	Points for indicator I1	≥ 10	≥ 5
C2	Number of articles presenting original	≥ 8	≥ 5

	contributions, in extenso, according to the conditions from I2		
C3	The number of books in which he or she is the sole author or first author	At least one book at an internationally prestigious publishing house (A1) or at least two books published at prestigious publishing houses (A2)	≥ 3
C4	The sum of the score for the indicators I1 – I8	≥ 100	≥ 50
C5	Points for indicator I9	≥ 10	≥ 5
C6	Total points	≥ 150	≥ 100
C7	Total score (sum of score for indicators I1-I23), accumulated after obtaining the doctorate	≥ 100	≥ 50

1. Associate Professor

Specific criterion and requirements	Evaluation criterion	Indicator	Minimum level
1	Defence of the didactic lecture	Obtained grade	8.00
2	Public lecture, entitled “Perspectives of the university career”	Qualification obtained	Good

2. University professor

Specific criterion and requirements	Evaluation criterion	Indicator	Minimum level
1	Defence of the didactic lecture	Obtained grade	9.00
2	Public lecture, entitled “Perspectives of the university career”	Qualification obtained	Good

UNIVERSITY OF ORADEA

**VERIFICATION FILE
ASCERTAINING THE FULFILMENT OF MINIMUM STANDARDS
For filling**

**teaching positions as an associate professor / scientific researcher II and university
professor/scientific researcher I**

Domain Social Sciences, sub-fields Political Sciences, Communication Sciences, International
Relations and European Studies, Security Studies

DATA ABOUT THE CANDIDATE

SURNAME_____NAME_____

NATIONAL IDENTIFICATION CARD_____ The job for
which the candidate is applying

Position _____ Subjects_____

Department_____

Faculty_____

Current teaching degree_____ position in the organizational chart
Subjects_____

Department

Faculty_____

University_____

II DATA REGARDING THE FULFILMENT OF THE contest CONDITIONS

1. Bachelor and Master Studies

No.	Institution of Higher Education	Domain	Period	Granted title

2. Doctorate Studies

No.	Institution	Domain	Period	Scientific title

3. Postdoctoral studies and scholarships

No.	Institution	Domain	Period	Obs.

4. Professional/teaching degrees

No.	Institution	Domain	Period	Title/Function/Professional degree

III DATA REGARDING THE FULFILMENT OF SPECIFIC REQUIREMENTS

➤ holds the PhD title in the fields of the vacancy notice or in related fields (philosophy, history);

➤ to fulfil the minimum national standards for filling teaching positions, which are specific to the didactic jobs of Associate Professor/Professor, approved by Order of Minister according to art.219, paragraph (1), lett. a) of Law no.1/2011

➤ Requirements and criteria specific to the departments (the detailed publications will be mentioned for each indicator)

Definitions and conditions:

1. Only works published in the field of social sciences, humanities or in frontier fields shall be taken into account.
2. The books, volumes or dictionaries considered are those published by publishing houses of international prestige (category A1) or, to publishing houses of recognized prestige (category A2), or which are present in at least 6 libraries in Worldcat.
3. The following are considered to be languages of international circulation: English, French, German, Italian and Spanish.
4. For certain categories of publications (see grid below), the multiplication coefficient m applies, which has the following values: 2, if the publication has been published by a foreign publishing house, with international peer review, and is written in a international language; 1.5, if the publication is written in a language of international circulation, but has not appeared at a publishing house abroad, with international peer review; 1, in other cases

5. The recognized international databases are the following: ISI Web of Knowledge, SCOPUS, EBSCO, ProQuest, CEEOL, Ulrich, ERIH, Index Copernicus, CSA, GESIS, IBSS, SAGE, OVID, ECOLIT, Psychlit, PubMed, Elsevier, Springerlink, Persée, DOAJ, Jstor, SSRN, REPEC, Informa, Project MUSE, HEIN Online
6. n indicates the number of authors of a publication in which the candidate is the author or co-author
7. For the category of articles published in “ISI listed” journals, only those indexed in the ISI Web of Knowledge are taken into account, being mandatory the reporting of the article registration code (WOS). The impact factor, where it exists, is that of the year in which the article was published.³
8. A publication falls under a single indicator, taking into account the most favorable classification for the candidate

Indicator	Name of the indicator	Point	Element for which points are awarded
I1	Articles in ISI rated journals having an impact factor f that is greater than or equal to 0.1.	$(2 + 4 \times f) \times 2/n$	By article
I2	Articles in ISI-rated journals with an impact factor of less than 0,1 or in journals indexed in at least 3 or 2 ⁴ of the recognized international databases or journals that had a national B or B + rating before 2011, chapters in volumes published by internationally renowned publishers (A1) or prestigious publishers (A2);	$2 \times m/n$	By article
I3	Books published as sole author;	$10 \times m$	By book
I4	Books published as co-author, with n co-authors	$6 \times m/n$	By book
I5	Coordinated books, with n coordinators	$5 \times m/n$	By book
I6	Studies / chapters, with n authors, in collective volumes (volumes with ISBN)	$2 \times m/n$	By study/chapter
I7	Reviews published in ISI-listed journals or in indexed journals in at least 3 of the recognized international databases; or terms of at least one page in specialized encyclopaedias / dictionaries	$0.5 \times m/n$	By review or By term
I8	Papers published in conference volumes (volumes with ISSN) or indexed in at least one of the recognized international databases, translations of fundamental works in the field of social sciences;	$1 \times m/n$	By paper
I9	Citations of the candidate's publications in articles published in ISI-listed journals, in books, book chapters or volumes or in journals indexed in international databases (self-citations are not taken into account). n is the number of authors of the cited publication, or reviews of author books published in journals indexed in international databases	$(0,2 + 4 \times f) \times 2/n$	By citation
I10	Editor of a foreign-published journal that is indexed by ISI or indexed by a recognized international database;	5	By journal
	Member of the editorial board of such a journal	3	
I11	Editor of a nationally - published journal that is indexed by ISI or indexed by a recognized international database;	2	By journal
	Member of the editorial board of such a journal	1	
I12	Coordinator of a collection (series of volumes) published by a publishing house with international prestige;	4	By collection/series
	Member of the editorial board of such a series-collection;	2	
	Coordinator of a collection (series of volumes) published by a national publishing house;	2	
	Member of the editorial board of such a series-collection;	1	
I13	Coordination/management of a research project funded with the equivalent of at least 50,000 lei by a foreign entity;	7	By project
I14	Coordination/management of a research project funded with the equivalent of at least 50,000 lei by a Romanian entity;	5	By project
I15	Visiting professor at a prestigious university abroad (course holder completed by student evaluation)	10	By university
	Guest lecturer at a prestigious university abroad, for a period of at least one month;	5	
	Completion of a postdoctoral internship lasting at least one	3	

³ The information is accessible on the Web of Science portal, section Journal Citation Reports..

⁴ Articles published in 2 of the international databases of the list indicated by 2016 and 3 international databases as of 2016 are awarded points.

	academic year at a prestigious university abroad or obtaining a doctoral degree at a university abroad;		
I16	Papers presented at international conferences organized abroad	1	By conference
I17	Papers presented at international conferences organized in Romania	0.5	By conference
I18	Beneficiary of individual grants or postdoctoral scholarships worth at least 25,000 lei each	0.5	By grant/scholarship
I19	Initiation of university programs;	2	By program
	Introduction of new courses;	0.5	Publishing courses for students
	Publications of courses for students;	1 x m/n	By paper
I20	Member of a research team that implements a project funded on the basis of contest worth at least 100,000 lei	1	By project
I21	Member of the National Council for Attestation of University Degrees, Diplomas and Certificates, of the National Council for Scientific Research, of the council or specialized committees of the Romanian Agency for Quality Assurance in Higher Education; CNFIS (only one mandate is scored). Awards of some Academies and Scientific Associations	1	By council/committee/award
I22	Individual or collective study of evaluation and substantiation of public policies elaborated, following some selection contests, for various governmental public institutions / international organizations / research centers.	2 x m/n	By paper
I23	Participation in the teams for elaboration or implementation of grants or institutional, social, and regional development projects; knowledge transfer and policy tools; development assistance, etc., financed by a regional, national, or foreign entity.	1	By project

IV. DATA REGARDING THE FULFILMENT OF THE MINIMUM NATIONAL STANDARDS

National minimum standards to be met cumulatively (each standard being mandatory):

Criterion	Criterion definition	Standard for university professor/scientific researcher I	Standard for associate Professor/scientific researcher II	Self-evaluation
C1	Points for indicator I1	≥ 10	≥ 5	
C2	Number of articles presenting original contributions, in extenso, according to the conditions from I2	≥ 8	≥ 5	
C3	The number of books in which he or she is the sole author or first author	At least one book at an Internationally prestigious publishing house (A1) or at least two books published at prestigious publishing houses (A2)	≥ 3	
C4	The sum of the score for the indicators I1 – I8 I1 – I8	≥ 100	≥ 50	
C5	Points for indicator I9	≥ 10	≥ 5	
C6	Total points	≥ 150	≥ 100	
C7	Total score (sum of score for indicators I1-I23), accumulated after obtaining the doctorate	≥ 100	≥ 50	

Specific criterion and requirements	Evaluation criterion	Indicator	Minimum level
1	Defence of the didactic lecture	Obtained grade	9.00

2	Public lecture, entitled “Perspectives of the university career”	Qualification obtained	Good
---	---	------------------------	------

Accomplished/Not accomplished

I hereby confirm that the above-mentioned data is real and refer to my own scientific and professional activity.

Date_____

Candidate_____

LIST OF REFEREES

For teaching positions as an associate professor / scientific researcher II and university professor/scientific researcher I

DATA ABOUT THE CANDIDATE

SURNAME_____

NAME_____ NATIONAL IDENTIFICATION

NUMBER_____ POSITION FOR WHICH THE CANDIDATE IS
APPLYING_____

POSITION_____SUBJECT_____

Department

_____Faculty_____

No .	Name and surname	University title	Specialization/Do main	Institutional affiliation (university, faculty, department)*	Address	Email
1						
2						
3						
4						
....					

For the position of professor, those included in this list must have institutional affiliation to one of the higher education and research institutions in the list approved by the Minister of Education, Research, Youth and Sports issued under Art. 216, paragraph 2, item f of Law 1/2011, Law of Education.

Annex 5.2

ASSESSMENT REPORT

Of the candidate for filling the didactic and research positions

Domain Social Sciences, sub-fields Political Sciences, Communication Sciences, International Relations and European Studies, Security Studies

(One to be filled in by each of the candidates registered for the contest)

DATA ABOUT THE CANDIDATE

SURNAME_____

NAME_____ NATIONAL IDENTIFICATION

NUMBER_____ POSITION FOR WHICH THE CANDIDATE IS
APPLYING_____

POSITION_____SUBJECT_____

Department

Faculty_____

B. EVALUATION OF THE DIDACATIC AND SCIENTIFIC ACTIVITY

Definitions and conditions:

- Only works published in the field of social sciences, humanities or in frontier fields shall be taken into account.
- The books, volumes or dictionaries considered are those published by publishing houses of international prestige (category A1) or, to publishing houses of recognized prestige (category A2), or which are present in at least 6 libraries in Worldcat.
- The following are considered to be languages of international circulation: English, French, German, Italian and Spanish.
- For certain categories of publications (see grid below), the multiplication coefficient m applies, which has the following values: 2, if the publication has been published by a foreign publishing house, with international peer review, and is written in a international language; 1.5, if the publication is written in a language of international circulation, but has not appeared at a publishing house abroad, with international peer review; 1, in other cases
- The recognized international databases are the following: ISI Web of Knowledge, SCOPUS, EBSCO, ProQuest, CEEOL, Ulrich, ERIH, Index Copernicus, CSA, GESIS, IBSS, SAGE, OVID, ECOLIT, Psychlit, PubMed, Elsevier, Springerlink, Persée, DOAJ, Jstor, SSRN, REPEC, Informa, Project MUSE, HEIN Online
- n indicates the number of authors of a publication in which the candidate is the author or co-author
- For the category of articles published in “ISI listed” journals, only those indexed in the ISI Web of Knowledge are taken into account, being mandatory the reporting of the article registration code (WOS). The impact factor, where it exists, is that of the year in which the article was published.⁵
- A publication falls under a single indicator, taking into account the most favorable classification for the candidate

No		Points	Self-evaluation	Evaluation of the committee member
A. RELEVANCE AND IMPACT OF THE SCIENTIFIC RESULTS				
1	Articles in ISI rated journals having an impact factor f that is greater than or equal to 0.1.	$(2 + 4 \times f) \times 2/n$ By article		

⁵ The information is accessible on the Web of Science portal, section Journal Citation Reports..

2	Articles in ISI-rated journals with an impact factor of less than 0,1 or in journals indexed in at least 3 or 2 ⁶ of the recognized international databases or journals that had a national B or B + rating before 2011, chapters in volumes published by internationally renowned publishers (A1) or prestigious publishers (A2);	2 x m/n By article		
3	Books published as sole author;	10 x m By book		
4	Books published as co-author, with n co-authors	6 x m/n By book		
5	Coordinated books, with n coordinators	5 x m/n By book		
6	Studies / chapters, with n authors, in collective volumes (volumes with ISBN)	2 x m/n By study/ chapter		
7	Reviews published in ISI-listed journals or in indexed journals in at least 3 of the recognized international databases; or terms of at least one page in specialized encyclopaedias / dictionaries	0.5 x m/n By review or By term		
8	Papers published in conference volumes (volumes with ISSN) or indexed in at least one of the recognized international databases, translations of fundamental works in the field of social sciences;	1 x m/n By paper		
9	Citations of the candidate's publications in articles published in ISI-listed journals, in books, book chapters or volumes or in journals indexed in international databases (self-citations are not taken into account). n is the number of authors of the cited publication, or reviews of author books published in journals indexed in international databases	(0.2 + 4xf)x 2/n By citation		
	Points			
<i>B. ABILITY TO TUTOR STUDENTS OR YOUNG RESEARCHERS</i>				
1	Coordination/management of a research project funded with the equivalent of at least 50,000 lei by a Romanian entity.	5 By project		
2	Tutoring student club / student journal	2/Club or journal		
3	Organization of a student scientific conference, moderation of a student scientific session within a conference, organization of student contests, organization of simulations, student roundtables	3/event		
4	Coordination of students for the elaboration of papers to be presented within a scientific conference, mentoring students in contests/debates on scientific topics	3/paper		
5	Tutoring BA/MA/PhD papers	1/paper 3/thesis		
6	Member of doctoral guidance committees	2/committee		
7	Coordination of speciality practice/pedagogical practice/student field trip	3/activity		
8	Group tutor	1/series		
	Points			
<i>C. TEACHING COMPETENCES</i>				
1	Initiation of university programs	2 per		

⁶ Articles published in 2 of the international databases of the list indicated by 2016 and 3 international databases as of 2016 are awarded points.

		program		
2	Introduction of new courses	0.5 course		
3	Publication of courses for students	1 x m/n Per paper		
4	Elaboration of a support course/seminar material in PPT format for the students / uploading course/seminar material on the university e-learning platform	1/Course/seminar material To which 0.5 is added for uploading the materials on the e-learning platform		
	Points			
D. CAPACITY FOR TRANSFER OF THE RESULTS TOWARDS THE SOCIO-ECONOMIC ENVIRONMENT AND THE ABILITY TO PROMOTE SCIENTIFIC RESULTS				
1	Papers presented at international conferences organized abroad	1 per conference		
2	Papers presented at international conferences organized in Romania	0.5 By conference		
3	Member of a research team that implements a project funded on the basis of contest worth at least 100,000 lei	1 per project		
4	Individual or collective study of evaluation and substantiation of public policies elaborated, following some selection contests, for various governmental public institutions / international organizations / research centers.	2 x m/n By paper		
5	Participation in the teams for elaboration or implementation of grants or institutional, social, and regional development projects; knowledge transfer and policy tools; development assistance, etc., financed by a regional, national, or foreign entity.	1 per project		
	Points			
E. CAPACITY TO WORK IN A TEAM AND THE EFFICIENCY OF SCIENTIFIC COLLABORATIONS				
1	Editor of a foreign-published journal that is indexed by ISI or indexed by a recognized international database;	5 per journal		
	Member of the editorial board of such a journal	3 per journal		
2	Editor of a nationally - published journal that is indexed by ISI or indexed by a recognized international database;	2 per journal		
	Member of the editorial board of such a journal	1 per journal		
3	Coordinator of a collection (series of volumes) published by a publishing house with international prestige;	4 per collection/s eries		
	Member of the editorial board of such a series/collection;	2 per collection/s eries		
	Coordinator of a collection (series of volumes) published by a national publishing house;	2 per collection/s eries		

	Member of the editorial board of such a series/collection;	1 per collection/s eries		
4	Member of the National Council for Attestation of University Degrees, Diplomas and Certificates, of the National Council for Scientific Research, of the council or specialized committees of the Romanian Agency for Quality Assurance in Higher Education; CNFIS (only one mandate is scored). Awards of some Academies and Scientific Associations	1 By council/ committee/aw ard		
Points				
F. CAPACITY TO LEAD RESEARCH-DEVELOPMENT PROJECTS				
1	Coordination/management of a research project funded with the equivalent of at least 50,000 lei by a foreign entity;	7 per project		
2	Beneficiary of individual grants or postdoctoral scholarships worth at least 25,000 lei each	0.5 By grant/scholars hip		
Points				
G. PROFESSIONAL EXPERIENCES IN OTHER INSTITUTIONS				
1	Visiting professor at a prestigious university abroad (course holder completed by student evaluation)	10 By university		
2	Guest lecturer at a prestigious university abroad, for a period of at least one month;	5 By university		
3	Completion of a postdoctoral internship lasting at least one academic year at a prestigious university abroad or obtaining a doctoral degree at a university .	3 By university		
Points				
Total points (A+B+C+D+E+F+G)				
Total relative points (total points/minimum points)X10				
Minimal standard: Accomplished/Not accomplished				
For points B-G the total minimum points for each scientific domain managed by the faculty will be established in the regulations.				
II. WRITTEN - ORAL - PRACTICAL EXAM (for the assistant position) / DIDACTIC LECTURE Grades/qualifications - Written exam (grade)_____ - Practical exam (grade)_____ - Didactic lecture (grade) _____ (evaluation criteria: the scientific content of the topic, means and methods used, abilities and didactic valences) Final points second exam (average of the grades)_____				
III. PUBLIC LECTURE - Public lecture (qualification)				

FINAL POINTS (I+II)

Committee member

REPORT
On the contest for filling the didactic and research positions

Session _____

Members of the contest committee (name, surname, title, institutional affiliation)

President: _____

Member _____

Member _____

Member _____

Member _____

Designated by decision of the Rector of the University of Oradea no. _____ of _____, for the evaluation of the candidates registered for the contest for filling the vacancy of _____, position _____, subjects

_____, Department

_____, Faculty

_____, as a result of the contest procedure in

accordance with the faculty's own procedure, submit the following report:

I. DATA ABOUT THE CANDIDATE

1. Candidates registered:

2. Candidates presents at the contest:

a. Written or practical exam /Didactic lecture

b. Public lecture:

II. RESULTS OBTAINED

(Candidates will be listed in the decreasing order of the final obtained points)

No ·	Candidates registered:	Minimum standard		Points by the president and committee members					Final
		YES	NO	P	1	2	3	4	
1									
2									
3									
4									
5									
....								

III. RESULTS OBTAINED

The results of the contest have been made public on _____, time _____, by

IV. DECISION OF THE CONTEST COMMITTEE

As a result of the evaluation of the professional, scientific and the contest tests, the committee proposes, with _____ “for” votes _____ “against” votes și _____ “abstentions” that Mr./Ms. _____ occupy the position for which the contest was held.

Date:

President of the committee _____

Members of the committee

V. OBJECTIONS

No objections were registered / The following objection was registered (objector, reasoning):

VI. DECISION OF THE OBJECTION COMMITTEE

The means to solve the objection

Date:

President of the committee _____

Members of the committee
