



Procedure
for the contest organization, conduct and filling of teaching
and research positions at
The Faculty of Social and Humanistic Sciences (FSSU)

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I. General aspects

Art. 1. At the Faculty of Social and Humanistic Sciences (FSSU) within the University of Oradea (UO), the vacant teaching or research positions are filled, for an indefinite period, only by public contest, according to Law no. 1/2011, and G.D no. 457 on the approval of the Methodology - contest framework for filling vacant teaching and research positions in higher education (published in the Official Gazette part I, no. 371 / 26.05.2011), both with subsequent amendments and completions, as well as the methodology developed at the level of University of Oradea and the present procedure elaborated at the level of FSSU.

Art. 2. The vacancy of teaching positions and the contest registration of the candidates

The public contest for the positions is proposed by the head of the department in whose structure is the position, by a report approved by the department council and the faculty council. The report must contain clarifications regarding the criteria for filling the vacancies in the public contest and the existence of the financial resources necessary to support the position.

(2) The list of positions proposed for filling by public contest is approved by the dean and submitted to the board of administration of the University for approval, according to art. 213, paragraph (13) of Law no. 1/2011 (L.E.N.), as subsequently amended and supplemented.

(3) In the submission address, the positions will be individualized by indicating the position in the State of Functions of the department, the disciplines in the structure of the position and the contest criteria, indicating whether the position is vacant or vacated.

2.1. At the Faculty of Social and Humanistic Sciences, the vacant teaching and research positions in the States of functions of the departments are approved by the Senate of the University of Oradea, depending on the development strategy of the faculty and departments, respecting the pyramid of teaching positions for each department.

2.2. The **public contest** for the positions is proposed by the head of the department in whose structure the position is, by a report approved by the department council and by the faculty council.

2.3. The proposal of the head of the department will be accompanied by a report which must contain clarifications regarding the fulfillment of the criteria for filling the



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vacancies in the public contest and the existence of the financial resources to support the position.

- 2.4.** The list of positions proposed for filling by public contest is approved by the dean and submitted to the board of administration of the university for approval, according to art. 213, paragraph (13) of Law no. 1/2011 (L.E.N.), as subsequently amended and supplemented.
- 2.5.** The positions proposed to be filled within contest are submitted by the specialty departments to the FSSU Council through addresses accompanied by photocopies of the positions in the States of functions and the calculation of the pyramid of positions at the department level. These will be centralized and analyzed within the FSSU Council meeting and will be submitted (submission address, State of functions photocopies) to the University of Oradea Management, accompanied by the justification of the unique nature of the vacancies for all positions put up for contest at faculty level, signed by the Dean in order to be approved in the Senate of the University of Oradea and published in the Official Gazette of Romania. In the submission address, the positions will be individualized by indicating the position in the State of Functions of the department, the disciplines in the structure of the position and the contest criteria, indicating whether the position is vacant or vacated.
- 2.6. Contest registration for tenure teaching and research positions.** Registration for the public contest for a teaching or research position begins on the day of publication of the position put up for contest in the Official Gazette of Romania, Part III. The registration ends 15 calendar days before the first contest test. The contest takes place no later than 45 days from the end of the registration period. Registration for the contest is based on the *Contest methodology for vacant teaching and research positions at the University of Oradea*, Annex 3 to the Charter of the University of Oradea and based on the Calendar of contests for vacant positions published in the Official Gazette approved by the Senate and sent to the faculty, which stipulates the terms of the stages of the position contests. Based on this methodology, at the FSSU level, the Calendar of contests for the position is drawn up, which is approved in the meeting of the Council/Council Office and is displayed on the FSSU website <http://www.socioumane.ro/>
- 2.7.** The registration for the vacant teaching positions contest is made by submitting the contest file to the Department of Human Resources within the University of Oradea. The contest file must be drawn up in accordance with the *documents mentioned in Annex 2* and the conditions and criteria for filling the teaching positions provided in



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the Contest methodology for vacant teaching and research positions at the University of Oradea, Annex 3 to the Charter of the University of Oradea.

2.8. The conditions for registration in the contest for a teaching position within the FSSU are the following:

2.8.1. For the position of assistant professor, the following are cumulatively required:

- a) holding a doctor's degree;
- b) publication of at least 3 papers (articles, studies), in extenso or in summary, in specialized journals or in volumes of national or international scientific events;
- c) fulfilling the minimum national standards for teaching positions, specific to the teaching position of associate professor, in proportion of 50% approved by order of the minister, according to art. 219, para. (1), lit. a) of Law no. 1/2011;

2.8.2. For the positions of university lecturer/head of works are required cumulatively:

- a) holding a doctor's degree;
- b) publication of at least 5 papers (in extenso or in summary) in specialized journals or in volumes of national or international scientific events;
- c) elaboration, at least in electronic form, of a specialized didactic material for the students' use;
- d) fulfillment of the national minimum standards for teaching positions, specific to the teaching position of associate professor, in proportion of 75% approved by order of the minister, according to art. 219, para. (1), lit. a) of Law no. 1/2011;

2.8.3. For the position of associate professor, the following are cumulatively required:

- a) holding a doctor's degree;
- b) fulfillment of the national minimum standards for teaching positions, specific to the teaching position of associate professor, approved by order of the minister, according to art. 219, para. (1), lit. a) of Law no. 1/2011;

2.8.4. For the position of university professor are required cumulatively:

- a) holding a doctor's degree;
- b) holding the quality of doctoral coordinator;



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- c) fulfilling the national minimum standards for teaching positions, specific to the teaching position of university professor, approved by order of the minister, according to art. 219, para. (1), lit. a) of Law no. 1/2011;

II. Preparation of the vacant position contests at FSSU level

Art. 3. After the publication in the Official Gazette, the following information regarding the positions put up for contest is requested from the FSSU departments:

- a) description of the position put up for contest;
- b) the attributions / activities related to the position put up for contest, including the didactic norm and the types of activities included in the didactic norm, respectively the research norm;
- c) the minimum salary for the position at the time of employment;
- d) the contest calendar;
- e) the topic of the contest tests, including lectures, courses or other similar or the topics from which the contest committee can choose the topic of the tests actually held;
- f) description of the contest procedure;
- g) the complete list of the documents that the candidates must include in the contest file;
- h) the address to which the contest file must be sent.

This information is centralized at the FSSU level and is forwarded to the UO Management in order to be displayed on the web pages dedicated to the contest, administered by the UO and by the tutelary ministry.

Art. 4. The FSSU departments will submit to the Faculty Council the commissions proposed for the conduct of the contests for the position and the commissions for solving the appeals with the **submission address in electronic format and in printed and signed format**. These proposals will be centralized, approved in the Council meeting. The nominal composition of the contest commission, together with the approval of the Faculty Council, is sent to the University Senate and subjected to its approval. After the approval by the University Senate, the contest commission is appointed by the decision of the Rector.

Art. 5. a. The contest commission

1. The contest commission consists of 5 members, including its president, specialists in the field or in related fields.
2. The composition of the competition committee shall include a minimum of 2 alternate members
3. In case of unavailability of participation of a member from the Commission, the member shall be replaced by alternates appointed by the same procedure as the commission members.



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4. Decisions of contest commission are taken by secret ballot of its members.
5. A decision of the commission is valid with the vote of at least 3 of its members.
6. The contest commission works are led by a president.
7. Commission members may be from within or outside the UO, in the country or abroad.
8. For a position of Associate Professor, Professor, Senior Researcher II and Senior Researcher I, at least 3 members of the commission must be from outside the UO, from the country or abroad.
9. The contest commission members must have a teaching or research title superior or at least equal to that of the open position.
10. For the sole purpose of participating in the contest commission, University Senate decrees upon the equivalence of teaching titles of the foreign members in the contest commission with those in the country is made by approval by the of the nominal composition of the commission.
11. The president of the contest commission can be the head of the department, the head of the doctoral school, the dean or vice-dean of the faculty at which the position can be found, a member the faculty representing the field or a near field, delegated for this purpose by the vote of the department's board and by the Faculty Council. By the assignment of the Commission President, a substitute person should also be nominated (the same person will also be nominated as alternate member of the contest commission).

Article 5.b. Appeals Commission

1. In order to establish the composition of the appeals resolution commissions, the same procedure shall be respected as for determining the componence of the contest commission. The members of the contest committee cannot be part of the appeals commission.

III. Documents required for the contest registration

Art. 6. The registration for the contest for filling teaching positions at the Faculty of Social Humanistic Sciences is made according to the provisions of the *Contest methodology for vacant teaching and research positions at the University of Oradea*, submitting the contest file at the Department of Human Resources within the University of Oradea. Thus, in order to register for the contest for a teaching and research position, the candidate draws up a file containing the following documents:

1. Application form for the contest entry, signed by the candidate, accompanied by a statement on his/her own responsibility for the veracity of the information provided in the file. (*Annex 1*)



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2. Proposal for the development of the candidate's university career, both from a didactic point of view and from the point of view of scientific research activities - *if applicable*.
3. Curriculum vitae according to the Framework Methodology, art. 14.
 - a) studies and obtained diplomas;
 - b) professional experience and jobs;
 - c) the research and development projects she/he has led as project director and the grants obtained, if there are such projects or grants, indicating for each one the source of funding, the volume of funding and the main resulting publications or patents;
 - d) awards or other elements of recognition of the candidate's scientific contributions.
4. List of papers according to the Framework Methodology, art. 15.
 - a) the complete list of papers, out of which, in extract, the list of the maximum 10 papers considered by the candidate to be the most relevant for his/her own professional achievements, which are included in electronic format in the file and which can be found in the other categories of papers provided by this Article. For the position of university professor, the list of papers will specify the papers elaborated after obtaining the habilitation certificate.
 - b) doctoral thesis or theses;
 - c) invention patents and other titles of industrial and intellectual property;
 - d) books and book chapters;
 - e) articles/studies in extenso, published in journals in the main international scientific data bases;
 - (f) publications in extenso, published in papers of major international conferences;
 - g) other papers and scientific contributions or, as the case may be, in the field of artistic creation.
5. Check-Form for the verification of compliance with the standards of presentation to the contest and/or the employment (*Annex 3*)
6. An authenticated copy of the PhD Diploma and, if the original PhD Diploma was obtained abroad, the attestation of equivalence or recognition by the Romanian State.
7. For the position of Professor, a copy of the ministerial decree to attest the habilitation title / the right to coordinate doctoral theses and, in the case of such a title obtained abroad, the attestation of equivalence or recognition by the Romanian State.
8. Summary of the doctoral thesis and, where appropriate, of the habilitation thesis, in maximum one page each, in Romanian and English.



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9. Declaration on the applicant's responsibility that he/she is not in a situation of incompatibility provided by Law 1/2011 (National Education Law) and the Methodology framework issued at national level.
10. In the case of candidates for the position of Professor, the list of at least 3 experts, with contact information regarding names, contact address, from the country or abroad, experts who agreed to write letters of recommendation regarding the qualification of the candidate. (Annex 4)
11. In the case of candidates for the position of Professor, the list of at least 3 experts, with contact information regarding names, contact address, experts who agreed to write letters of recommendation regarding the qualification of the candidate. (Annex 4).
12. For the positions of senior lecturer or associate professor in the medical higher education field, additional conditions must be satisfied, that is: the title of specialist doctor; the candidates in the contest for the position of Professor must also have the title of consultant. Exceptions make those positions that do not have a correspondent in the Health Ministry network and those of pre-clinical subjects.
13. Copies of other diplomas proving the studies of the candidate: Baccalaureate Diploma or a certificate of recognition, University Degree Diploma or a certificate of recognition, Master's Degree Diploma or a certificate of recognition. The original documents will be presented for conformity copies.
14. Transcripts or diploma supplements or school sheets issued for each study cycle. The original documents will be presented for conformity copies.
15. A copy of the identity card or passport or other identity document drawn up for a purpose equivalent to the identity card or passport.
16. If the candidate has changed his/her name, copies of documents proving the name change - marriage certificate or proof of name change. The original documents will be presented for conformity copies.
17. Medical certificate which shows that they are suited to carry out the teaching task.
18. No more than 10 patents, publications or other works of the candidate, in electronic form, selected by him/her and considered to be most relevant for their professional achievements.
19. A GDPR declaration, to entitle UO to use personal data.

If there are works that are not available in electronic format or cannot be scanned (theatrical or musical performances, paintings, etc.) recordings or photographs will be submitted. A CD / DVD or other electronic format will be attached to the contest file with all its contents scanned for its sending to the contest commission and uploading the file on the website of the contest.

The candidate's fulfilment of legal conditions of entering the contest will be certified by the approval of the **juridical office** of U.O.



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IV. Conduct of position contests

IV.1. The contest for the position of Assistant Lecturer

Art. 7. The position of Assistant Lecturer can be filled by graduates with a bachelor's degree (3 or 4 years) and a master's degree (Bologna system) with a minimum general average of 9.00 (consisting of simple arithmetic mean between the average during the years of study and the average of the bachelor's / dissertation exam) and provided that the doctoral degree is held; it is also necessary to meet the criteria provided in *The grids for the evaluation of the candidates registered in the contest for the teaching positions at the Faculty of Social and Humanistic Sciences*. The contest tests for the assistant lecturer position also include the written-oral-practical test.

7.1. Written test - is carried out on the date established by the Calendar of position contests at FSSU level, at the specialty department by drawing up a written paper by the candidate. The candidate will have at his disposal exam sheets with a black corner and will extract the contest ticket. The contest tickets (minimum 4 tickets) will be drawn up by the specialized Commission, appointed by Appointment Order, according to the displayed contest topic and bibliography.

7.2. The practical test - holding a seminar - the topic of the seminar is displayed at the notice board of the specialty department 72 hours before the contest for the position and is posted on the UO web page and the FSSU page. The seminar is held in front of the specialized commission and of the invited students.

7.3. The public lecture on "Perspectives in the university career" with reference to the individual career path of the candidate is of maximum 45 minutes, the candidate presenting the most significant previous professional results and the plan for the development of the university career. This test also contains a session of questions and answers from the commission and the public. The calculation of the score following the analysis of the candidate's contest file is carried out based on the **score** provided in *The grids for the evaluation of the candidates registered in the contest for the teaching positions at the Faculty of Social and Humanistic Sciences*.

7.4. After the completion of the contest tests, the specialized commission draws up the Check-form; Assessment report of the candidate for teaching and research positions and Report on the contest for teaching and research positions, following the contest for the position (*Annex no. 3 Check-form - verification of compliance with the minimal standards for the filling of teaching and research positions; Annex 5 Assessment report of the candidate for teaching and research positions; Annex 6 Report on the contest for teaching and research positions*). These documents will



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be attached to the candidate's contest file, a file brought by the vice-dean with educational problems of FSSU from the Human Resources Department of UO and handed in on the day of the contest to the president of the specialty commission.

7.5. For each position, the contest commission decides the hierarchy of candidates and nominates the candidate who has the best results.

IV.2. The contest for the position of Lecturer

Art. 8. The position of university lecturer - Candidates for the position of university lecturer must fulfill the conditions provided in the *Contest methodology for vacant teaching and research positions at the University of Oradea* as well as those provided in this procedure.

- 8.1. The contest for a lecturer position at FSSU consists in the analysis of the contest file, the holding of a didactic/scientific lecture, in the presence of the contest commission and a public lecture on "Perspectives in the university career" with reference to the candidate's individual career.
- 8.2. The candidate will deliver a didactic/scientific lecture in front of the specialized commission. The **topic of the didactic/scientific lecture** is established by the commission and is announced to the candidates 72 hours before the presentation on the UO web page and the FSSU web page.
- 8.3. **The public lecture** on "University Career Perspectives" is of maximum 45 minutes and includes a presentation in which the candidate illustrates the most significant previous professional results and the development plan of the university career. This test also contains a question and answer session from the commission and the public.
- 8.4. The lecture is graded as follows: satisfactory, good, very good, excellent. In order to pass the test, the candidate must obtain at least the grade *Good*. The calculation of the score following the analysis of the candidate's contest file is made *on the basis of the score* provided in *The grids for the evaluation of the candidates registered in the contest for the teaching positions at the Faculty of Social and Humanistic Sciences*.
- 8.5. After the completion of the contest tests, the specialized commission draws up the Check-form; Assessment report of the candidate for teaching and research positions and Report on the contest for teaching and research positions, following the contest for the position (*Annex no. 3 Check-form - verification of compliance with the minimal standards for the filling of teaching and research positions; Annex 5 Assessment report of the candidate for teaching and research positions; Annex 6 Report on the contest for teaching and research positions*).



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These documents will be attached to the candidate's contest file, a file brought by the vice-dean with educational problems of FSSU from the Human Resources Department of UO and handed in on the day of the contest to the president of the specialty commission.

- 8.6.** For each position, the contest commission decides the hierarchy of candidates and nominates the candidate who has the best results.

IV.3. The contest for the positions of Associate professor-scientific researcher degree II, Professor-scientific researcher degree I

Art. 9. Candidates for the positions of **associate professor or second degree scientific researcher** must include in the contest file at least 3 names and contact addresses of some recognized specialists in the respective field who are not part of the contest commission, from the country or from abroad, and are not tenured of the higher education institution whose position is put up for contest, who have agreed to draw up letters of recommendation regarding the professional qualities of the candidate.

Art. 10. Candidates for the positions of **professor or first degree scientific researcher** must include in the contest file at least 3 names and contact addresses of some recognized specialists in the respective field who are not part of the contest commission, from abroad, who they agreed to draw up letters of recommendation regarding the professional qualities of the candidate.

Art. 11. The contest for the position of *associate professor - scientific researcher degree II* and *professor or scientific researcher degree I* consists in the analysis of the contest file and the delivery of a public lecture on ***“Perspectives in university career”*** in which the candidate presents the most significant previous professional results and development plan of university career (maximum 45 minutes). This trial also contains a question and answer session from the commission and the public.

Art. 12. Candidates who do not come from higher education will also deliver a **lecture with a didactic/scientific character**, in the presence of the contest commission. The topic of the lecture is announced to the candidates 72 hours before the presentation, by posting it on the U.O. website.

Art. 13. The contest commission for the position of *associate professor or scientific researcher degree II*, or *professor or scientific researcher degree I*, composed according to art. 17 of the *Contest methodology for vacant teaching and research positions at the University of Oradea*, proceeds to the ranking, taking into account the provisions of art. 19 and 20 of the same methodology as well as the provisions of Annexes no. 1-35 to the *Order on the approval of the*



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minimum necessary and obligatory standards for the conferment of didactic titles in higher education and of the professional degrees of research-development, no. 6.560/2012, published in the Official Gazette, PART I, No. 890 bis / 27.XII.2012.

Art. 14. The president of the contest commission draws up a report on the contest, based on the assessment reports elaborated by each member of the contest commission and in compliance with the hierarchy of candidates decided by the commission.

Art. 15. The report on the contest is approved by decision of the contest commission and is signed by each of the members of the contest commission and by the president of the commission.

Art. 16. The president of the contest commission transmits the report on the contest, approved by decision of the commission, the appreciation reports and the original file of the candidate to the management of the faculty / department / center, respecting the term provided for the contest conduct.

Art. 17. The contest files are sent, through the chief secretary of the university, to the University Senate.

Art. 18. The contest report and the original file of the candidate are sent by the U.O. to The Ministry of Education and Research and CNATDCU, within the term provided for the contest.

V. Filing and solving appeals

Art. 19. Appeals may be filed exclusively for non-compliance of legal procedures.

Art. 20. In the situation when a candidate has elements that can prove the non-compliance of the legal contest procedures, the candidate can file an appeal within 3 working days from the communication of the result.

Art. 21. The appeal is formulated in writing, it is registered at the U.O. registration office and shall be settled by the Appeals Board. The solution is announced in no more than 2 working days on the contest website.

Art. 22. The non-compliance of the provisions of the methodology by the persons with attributions in the procedure of organization and conduct of the contests constitutes a disciplinary offence and is sanctioned in accordance with the provisions of Law 1/2011 or other legal provisions, depending on the classification of the deed.



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VI. The grids for the evaluation of the candidates registered in the contest for the teaching positions of assistant lecturer and lecturer/head of works at the Faculty of Social and Humanistic Sciences

1. Assistant Lecturer

Crt. No.	Evaluation criterion	Performance indicator	Minimum average grade / minimum no.
1.	General graduation average grade of Bachelor's studies (4 years) or simple arithmetic average grade between average graduation grade of Bachelor's studies (3 years) and average graduation grade of Master's studies	The value of the average grade	Minimum 9.00
2.	Written exam / Written test	The grade obtained	Minimum 8.00
4.	Holding a seminar activity / Practical test	The grade obtained	Minimum 9.00
5.	Holding a public lecture with the topic <i>"Perspectives in the university career"</i>	<ul style="list-style-type: none">- Ability to illustrate one's own career path in a synthetic way;- Ability to present a realistic plan for university career development	Minimum calificativul bine Minimum rating good (8,00)
6.	Elaboration of teaching materials	Number of teaching materials elaborated for seminars as author / co-author (compendium, study guide, applications, evaluation tests) in printed and / or electronic format.	Minimum 1



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7.	Scientific research	Number of scientific papers presented and published at conferences with program committee	Minimum 3
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2. Lecturer

Crt. No.	Evaluation criterion	Performance indicator	Minimum average grade / minimum no.
1.	Holding a didactic/scientific lecture in front of the specialty commission;	Rating obtained based on the following criteria: - Academic attire; - Structure of the lecture; - Coherence and logic of the presentation;	Minimum rating <i>Good 9,00 (nine)</i>
2.	Holding a public lecture with the topic <i>"Perspectives in the university career"</i>	- Ability to illustrate one's own career path in a synthetic way; - Ability to present a realistic plan for university career development;	Minimum rating <i>Good 9,00 (nine)</i>
3.	Elaboration of teaching materials	Number of teaching materials elaborated for seminars as author / co-author (compendium, study guide, applications, evaluation tests) in printed and / or electronic format.	Minimum 2
4.	Scientific research	Number of scientific papers presented and published at conferences with program committee.	Minimum 5
		Number of books, monographs, specialized treatises published in recognized publishing houses, with referents and ISBN.	Minimum 1
5.	Professional prestige	Membership in scientific and/or professional societies;	Minimum 1
		Membership in commissions at the faculty level;	
		Member of organizing committees / program of scientific conferences;	



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6.	Activity with students	The activity carried out as a year coordinator, tutor;	Minimum 1
		Training students by means of scientific student clubs, Olympic contests, professional competitions etc.	



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VII. Annexes to the Methodology regarding the contest organization, conduct and filling of the teaching positions of assistant lecturer and lecturer/head of works at the Faculty of Social and Humanistic Sciences



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UNIVERSITY OF ORADEA

*Annex no. 1 to the Contest Methodology
for Vacant Teaching
and Research Positions
at the University of Oradea*

Mr. RECTOR,

The undersigned.....born on (day, month, year).....in
....., residing instreet.....
county.....block of flatsapt.....floor.....telephone no.....,
ID series.....no.....issued by the Police of at.....,
graduate of the Faculty of
study program, promotion, general
grade:.....and the grade of the university degree/master's
examination....., employer of
.....position, please approve my
registration in the contest for the position of
disciplines.....
.....
.....

at theDepartment, Faculty of
.....

I mention that I hold a PhD title (MECTS Order) from thein the field
of.....and at the disciplines for the position I am applying, I had the
following grades during the faculty years:.....

The contest was published in the Official Gazetteand in
the newspaper.....of.....

Note:

*The candidates which are admitted will sign a full-time work contract with the University
for an unlimited period of time.*



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Date.....

Signature.....

To,

The Rectorate of the University of Oradea

We certify the legality of the contest

JURIDICAL OFFICE

Date.....Signature.....



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UNIVERSITATEA DIN ORADEA

Annex no. 2
to the Methodology of contest for
the occupation of didactic and
research positions

OPIS

Dossier of contest
for the occupation of didactic and research positions

DATA ABOUT THE CANDIDATE

NAME _____ FIRSTNAME _____ SSN _____

___The position for which He/ She competes, _____

Position _____

Disciplines _____

Department _____

Faculty _____

1 In order to enter the contest for a teaching and scientific research position, the candidate prepares a file containing the following documents:

No.	DOCUMENTE DEPUSE	Yes	No
1.	Application form for the contest, signed by the candidate accompanied by a statement on his / her own responsibility regarding the veracity of the information presented in the file - standard model (<i>Annex 1</i>)		
2.	Proposal for the development of the candidate's university career, both from a didactic and scientific point of view of view - if necessary.		
3.	Curriculum vitae according to Framework Methodology, art. 14.		
4.	List of papers according to Framework Methodology, art. 15.		
5.	Checking list for the fulfillment of the minimum standards for the position (<i>Annex 3</i>).		



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6.	Copy of the doctoral degree in sciences and, if it was obtained abroad, the certificate of recognition or equivalence from the Romanian state - the original document will be presented for conformity		
7.	For the positions of university professor, the copy of the order of the minister attesting the habilitation / the right to conduct the doctorate and, in case it was obtained abroad, the attestation of its recognition or equivalence by the Romanian state.		
8.	Summary of the doctoral and habilitation thesis if it is the case on a maximum of one page each, in Romanian and English.		
9.	Declaration that He/ She is not in any situation of incompatibility provided in Law 1/2011 (The National Education Law) and in the Framework Methodology issued at the national level		
10.	For the positions of university professor, the list of references containing at least 3 names and contact addresses of some personalities from the respective field, from abroad, who agreed to draw up letters of recommendation regarding the professional qualities of the candidate (<i>Annex 4</i>).		
11.	For the positions of associate professor, the list of references containing at least 3 names and contact addresses of personalities from the respective field, from the country or abroad, who have agreed to draw up letters of recommendation regarding the professional qualities of the candidate (<i>Annex 4</i>).		
12.	In order to fill the positions in the higher medical education of head of works or associate professor, except for the positions from the disciplines that do not have a correspondent in the network of the Ministry of Health and those from the preclinical disciplines, the condition of holding the title of specialist doctor must be fulfilled.		
13.	Copies of other diplomas or certificates of recognition attesting to the candidate's studies: baccalaureate diploma, bachelor's degree, master's degree - the original documents will be presented for conformity.		
14.	Copies of transcripts, diploma supplements or school statements issued for each course of study - the original documents will be presented for conformity.		
15.	Copy of the identity card or passport, or other document equivalent to the identity card or passport - the original documents will be presented for conformity.		
16.	If the candidate has changed his / her name, copies of the documents attesting the name change - marriage certificate or proof of the name change - the original documents will be presented for conformity.		
17.	Medical certificate from which it results that he/ she is able to carry out didactic activity.		
18.	Maximum 10 publications, patents or other papers, selected by the candidate and considered to be the most relevant for their own professional achievements.		



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19.	Acceptance of personal data processing by the U.O.		
-----	--	--	--

2.2 If there are works that are not available in print or cannot be scanned (theatrical or musical performances, paintings, etc.), recordings or photographs will be submitted..

3. A CD / DVD or other electronic format, with its entire scanned content, is attached to the contest dossier, in order to be sent to the contest committee and uploaded to the website. The list of works, CV and Verification Form (Annex 3) will be scanned as separate files, without exceeding 10 MB together. The scanned documents will not include the candidate's personal data (photo, SSN, home address, signature, etc.).

Checked when submitting the file

D.R.U.

Candidate



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UNIVERSITATEA DIN ORADEA

Annex nr. 3

*to the Methodology of contest for the occupation
of didactic and research positions*

CHECK SHEET
OF MEETING THE MINIMUM STANDARDS
for the occupation of teaching and research positions

(adapted in accordance with the specific provisions of each commission, elaborated at a national level)

I DATE DESPRE CANDIDAT

NAME _____ FIRSTNAME _____ SSN _____

___ The position for which He/ She competes, _____

Position _____

Department _____

_____ Facultaty _____

Current didactic degree _____ Position _____

Discipline _____

Department _____

Facultaty _____ University _____

II DATA REGARDING THE MEETING OF THE TERMS OF CONTEST

1. Bachelor's and master's degree studies

No.	Higher education institution	Domain	Period	The title granted
-----	------------------------------	--------	--------	-------------------



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2. Doctoral studies

No.	Doctoral organizing institution	Domain	Period	The scientific title granted

3. Postdoctoral studies and scholarships

No.	Organizing institution	Domain	Period	Obs.

4. Teaching / professional degrees

No.	Institution	Domain	Period	Title / teaching position / professional degree

III DATA ON MEETING THE SPECIFIC STANDARDS

1 University assistant

- holds the scientific title of doctor;;
- published at least 3 papers (articles, studies), in full or in summary, in specialized journals or in volumes of national or international scientific events;
- developed at least 1 teaching material for seminars as an author / co-author (collections, study guide, applications, evaluation tests) in printed and / or electronic format.
- The general average of graduation of the undergraduate studies (4 years) or the simple arithmetic average between the average of graduation of the undergraduate studies (3 years) and the average of graduation of the master studies is minimum 9.00 (nine)
- fulfils all the criteria provided in the Evaluation Grid of candidates for the position of lecturer at FSSU (page 13 of this procedure)



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- Obtains a minimum average of 8.00 (eight) for the written test, a minimum average of 9.00 (nine) for the oral test, a minimum average of 9.00 (nine) for the practical test and a minimum average of 8.00 (eight) for the presentation of the lecture with the topic **Perspectives in the university career**.
- fulfils the national minimum standards for teaching positions, specific to the teaching position of associate professor, in proportion of 50% approved by order of the minister, according to art. 219, para. (1), lit. a) of Law no. 1/2011;

Fulfilled/Unfulfilled

2. University lecturer

- holds the scientific title of doctor;
- meets the national minimum standards for teaching positions, specific to the teaching position of university lecturer / head of works, approved by order of the Minister of Education, Research, Youth and Sports according to art. 219 para. (1) of the National Education Law, law 1/2011;
- has published at least 5 papers (in full or in summary) in specialized journals or in volumes of national or international scientific events;
- has developed at least one specialized book, published under the auspices of nationally or internationally recognized publishers;
- elaborated, at least in electronic form, a specialized didactic material for the students' use;
- meets all the criteria provided in the Evaluation Grid of candidates for the position of lecturer at FSSU (page 14 of this procedure)
- fulfils the national minimum standards for teaching positions, specific to the teaching position of associate professor, in proportion of 75% approved by order of the minister, according to art. 219, para. (1), lit. a) of Law no. 1/2011;

Fulfilled/ Unfulfilled

IV. DATA ON MEETING THE MINIMUM NATIONAL STANDARDS

No	The didactic function for which he/ she is running	The relative influence score * Csi	The relative influence score main author* Cps	Relative impact factor * Cfi	Relative impact factor main author* Cfp
----	--	--	--	---------------------------------	--



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		Minima 1	Calcul ated	Minima 1	Calculat ed	Minimal	Calcula ted	Minim al	Calculat ed
1	Associate professor								
2	University professor								

Note:

*The indicators mentioned under the symbol * will be named and calculated in compliance with the specific provisions of each panel, developed at the national level.*

(See Annex 3 a)

V. DATA ON MEETING THE MINIMUM NATIONAL STANDARDS

No.	The didactic function for which he/ she is running	Research projects			Specialty books			Articles in fulfilled / abstract in magazines / proceedings ISI/B+/BDI		
		Minimal	Fulfilled/ Unfulfilled		Minimal	Fulfilled/ Unfulfilled		Minimal	Fulfilled/ Unfulfilled	
			Direc tor	Mem ber		First/ single author	Coauth or		Lead author	Coauth or
1	Associate professor	Director of x ₁ projects or member in x ₂ projects			1 book as main author /single author			x ₃ papers/ x ₄ first author		
2	University professor	Director f x ₅ project/project international or director of x ₆ national project			2 books as main author / single author			x ₇ papers/ x ₈ first author		

Note:

1) Numbers x₁ - x₈ have values set at the level of each faculty, in complianceto the minimum national requirements.



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2) In the case of the position of university professor, the articles must be published in extenso in ISI, B + / BDI listed journals.

I hereby confirm that the above data are real and relate to my own professional and scientific activity.

Data_____

Candidate_____

Checked:

Chairman of the commission_____

Members of the commission _____



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Annex nr. 3

*to the Methodology of contest for the occupation
of didactic and research positions*

**CRITERIA, PERFORMANCE INDICATORS AND MINIMUM STANDARDS
FOR THE CONFERENCE OF THE TEACHING TITLES FOR LECTURER,
ASSOCIATE PROFESSOR AND UNIVERSITY PROFESSOR IN THE**

***FIELD OF PSYCHOLOGY AND SCIENCES OF EDUCATION, PHYSICAL
EDUCATION AND SPORT***

**Definitions,
procedures and
conditions**

- Only scientific achievements are taken into account, respectively the elements of visibility and impact relevant for the field of psychology, education sciences, respectively sports science and physical education or in areas bordering on them.
- Each publication falls under a single indicator, taking into account the most favorable ranking for the candidate.
- Recognized international databases (BDI) are Web of Science (WoS) (formerly known as ISI), Scopus, PsycInfo, ERIC, PubMed / Medline, ERIH Plus / ERIH Int 1 - ERIH Int 2, DOAJ, Ebsco (Academic Search Premiere, SPORTDiscuss, etc.), ProQuest, ScienceDirect, SpringerLink, Wiley Online Library, Sage, Ovid / Informa, EducationalResearchAbstracts Online, HEDBIB, CrossRef or JSTOR.
- International conferences are scientific events that cumulatively meet at least four of the following criteria: (a) the conference is organized or co-organized by an international scientific / professional association or institution; (b) more than 50% of the members of the Scientific Committee have institutional affiliation abroad; (c) the scientific program, as well as the proceedings or abstracts, are published in printed or electronic format in a foreign language of international circulation (English, French, German or Spanish); (d) the proceedings of the conference are conducted exclusively in a language of international circulation; (e) more than 50% of the participants with papers included in the scientific program of the conference have institutional affiliation abroad. Conferences that do not meet the minimum criteria to be classified as such will have the status of national conferences.
- BDI conferences or publications refer to those scientific events, respectively publications, indexed in one or more international databases recognized by these standards.
- Books, book chapters or collective volumes of conferences are classified in category A1 (publications published by prestigious international publishers), category A2 (publications published by recognized prestigious publishers) or category B (publications published by other recognized publishers). World Cat indexed



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publications in Karlsruhe Virtua lCatalog KVK (http://www.ubka.unikarlsruhe.de/kvk_en.html) are classified A1 if they are found in at least 25 libraries of higher education institutions in the other Member States of the Union. European Union or the Member States of the Organization for Economic Co-operation and Development. The indexed publications A2 or B are those that either appeared at one of the publishing houses mentioned in the following table, or benefit from the fulfillment of the conditions from the complementary route. According to this route, a book / book chapter / volume is included in category A2 if it meets at least two criteria, respectively in category B if it meets at least one of the following criteria: (a) the publishing house where the publication appeared has at least one collection relevant to the fundamental field analyzed, with at least 10 scientific books published in the field in the last five years; (b) the publication in question is available in at least 5 libraries of higher education institutions in the other Member States of the European Union or in the Member States of the Organization for Economic Co-operation and Development, indexed in the Karlsruhe Virtual Catalog KVK (http://www.ubka.unikarlsruhe.de/kvk_en.html); (c) the publication in question has appeared in at least 800 hard copies or in at least 500 hard copies, if it can also be purchased in digital format; (d) the paper has accumulated at least 5 citations in indexed Web of Science publications. Publications published by classified publishers may receive a score corresponding to a higher category if they meet the criteria specified by the complementary route for that classification level. Publications that do not meet the minimum criteria to be classified are not scored. Publications published in multiple editions can be scored individually if changes / revisions are identified on a significant number of pages. Also, publications with different titles, but with similar content, can be considered only once. In these cases, the decision regarding the score awarded belongs to the members of the contest / habilitation commissions.

The field of Psychology

Publishing Houses A2: Editura ASCR (Cluj-Napoca); Editura Polirom (Iași); Editura Trei (București)

Publishing Houses B: Editura Academiei Române, Editura All, Editura Sper, Editura Tritonic, Editura Universității din București, Editura Universitară (București); Presa Universitară Clujeană (Cluj-Napoca), Editura Universității A.I.Cuza, Editura Institutul European (Iași); Editura Universității de Vest (Timișoara)

Domeniul Științele Educației

Publishing Houses A2: Editura Polirom (Iași); Editura Trei (București)

Publishing Houses B: Editura Academiei Române, Editura Didactică și Pedagogică RA, Editura Humanitas, Editura Universității din București, Editura Universitară (București); Editura Universității A.I.Cuza, Editura Institutul European (Iași), Presa Universitară Clujeană (Cluj-Napoca); Editura Paralela45 (Pitești), Editura Universității de Vest (Timișoara)

* The categorization of the publishing houses will be updated annually.



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- Educational policies / strategies analysis reports are classified into international reports and reports of national relevance. International reports cumulatively meet the following three criteria: (a) the report is prepared at the request of a prestigious international organization and is presented under the logo of that organization (eg UNICEF, UNESCO, World Bank, OECD, European Commission or its agencies, WHO, etc.) ; (b) the report is drafted in its entirety in a foreign language of international circulation; (c) the analysis performed on the investigated problem is internationally relevant (for example, comparisons are presented). National reports meet two cumulative criteria: (a) the report is written at the request of an organization of national prestige, presented under the logo of that organization (eg. The Ministry of Education, Save the Children, etc.), (b) the analysis of the investigated issue is relevant (for example, comparisons are presented at the level of development regions or there is evidence of use at the level of public policies).
- (a) • Grants considered in these standards refer to those contracts for granting financial assistance, obtained following a project contest, whose nominal value is at least 25,000 euros or the equivalent of this amount in lei or another currency. Grants are classified, in turn: (i) by type of contest (international vs. national); (ii) by the main purpose of the funding
- (b) (a) research of wide public relevance, grants funded, as a rule, by public agencies aimed at funding basic research or the RDI (research-development-innovation) sector (eg. UEFISCDI, etc.); (b) research with specific relevance such as in grants awarded to for-profit companies, non-governmental associations, foundations, etc. (c) institutional development projects (eg provision of services to beneficiaries in a group) aim). As an exception, the financial ceiling does not apply to research grants of broad public relevance, funded through previous national contests of the NPRDI (National Plan for Research, Development and Innovation). The members of the contest / habilitation commission may decide to include institutional development grants in the research ones, if there is proof of carrying out consistent research activities through the respective grant..
- Lead author refers to any of the following four types of authorship: (a) sole author; (b) the first author mentioned in the publication; (c) the corresponding author mentioned in the publication; (d) the situation where it is explicitly stated in the publication that all authors have an equal contribution to the realization of the publication. In the case of physical education and sports, the last mentioned author may have the status of main author.
- •Co-author refers to any case other than those mentioned above (for example, the second author in an article, without the latter being the corresponding author or stating that all authors have an equal contribution).
- *n indicates the number of authors of a publication.*
- For a number of indicators (books, analysis reports, conferences, grants, etc.) a multiplication coefficient m will be applied where the calculation formula includes this coefficient. The values of m are: $m = 3$, if the dotted indicator has a certain international relevance (indexed journals Web of Science; volumes published in A1 classified publishing houses; international



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conferences; research grants with wide public relevance obtained through international contest; reports international analysis, etc.);

$m = 1$, if the dotted indicator has a national relevance-impact and prestige at national level (volumes published in A2-rated publishing houses; national conferences; journals indexed in two recognized BDIs, other than WoS; research grants with wide public relevance obtained through national contest; national analysis reports, etc.);

$m = 0.5$, if the dotted indicator has a secondary national relevance (volumes published in B-rated publishers; journals indexed in a single recognized BDI other than WoS etc.)

A relevance threshold for the impact factor (FI) of the journals considered for indicators I1, I2, I5 and I6 is established, which has the following values:

$p = 1.00$ for the field of Psychology;

$p = 0.10$ for the fields of Education Sciences, respectively Physical Education and Sports

The author's contributions to Web of Science indexed journals are considered only from the time of their publication in the Web of Science. The IF valid on the date of publication of the article in WoS will be taken into account.

- The minimum standards are grouped in two areas: scientific achievements, respectively visibility and impact.
- In scientific achievements, the main indicators are mentioned differently to distinguish between significant contributions as lead author and significant contributions made as co-author.
- Each area has specific indicators and scores, reflected in several criteria to be achieved, with the mention that all these criteria must be met cumulatively to consider that the evaluated person meets the minimum standards for the reported position.

A1. Scientific achievements

Indicator	Name of the indicator	Scores	Unit of measure
<i>Significant scientific achievements as lead author</i>			
I1	Contributions in extenso of article or review type, published in journals Indexed in the Web of Science (ISI), whose IF is greater than or equal to with p , made as the main author	$3+(3 \times \text{IF})$	Article
I2	Contributions in extenso of article or review type, published in journals Indexed in the Web of Science (ISI), whose IF is less than p or in non-indexed journals Web of Science ($\text{IF} = 0$), but indexed in at least two recognized international databases, of which at least one is found in extenso (full-text) format, made as the main author	$3+\text{IF}$	Article
I3	Books published as lead author in A1 or A2 classified publishers ($m \text{ A1} = 3; m \text{ A2} = 1$)	$12 \times m$	Book
I4	Chapters in books published as lead author in publishing houses classified as A1 or A2 ($m \text{ A1} = 3; m \text{ A2} = 1$)	$3 \times m$	Chapter



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<i>Significant scientific achievements as a co-author</i>			
I5	Contributions in extenso of article or review type, published in journals Indexed in the Web of Science (ISI), whose IF is greater than or equal to with p, made as a co-author	3+[(3x IF)/n]	Article
I6	Contributions in extenso of article or review type, published in journals Indexed in the Web of Science (ISI), whose IF is less than p or in non-indexed journals Web of Science (IF = 0), but indexed in at least two recognized international databases, of which at least one is found in full-text format, co-authored	(3+IF)/n	Article
I7	Books published as a co-author in A1 or A2 classified publishers (mA1 = 3; mA2 = 1)	12x m/n	Book
I8	Chapters in books published as a co-author in classified publishers as A1 or A2 (mA1 = 3; mA2 = 1)	3xm/n	Chapter
Other scientific achievements			
I9	Extensive works (type proceedings) indexed by WoS or other BDI recognized, produced as lead author, published in volumes of international conferences, relevant to the field of habilitation, available in full-text format in at least one BDI (in the case of I9 and I10, a maximum of two contributions / edition can be	1	Paper
I10	Works in extenso (type proceedings) and indexed WoS or other BDI recognized, co-authored, published in volumes of international conferences, relevant to the field of habilitation, available in full-text format in at least one BDI	1/n	Paper
I11	Other Articles in extenso published as author / co-author in scientific journals, provided that the journals are indexed at abstract level in at least one internationally recognized database	1/n	Article
I12	Books published as author / co-author in publishing houses classified as type B (m B = 0,5)		Book
I13	Chapters in books published as author / co-author in publishing houses Classified as B (m B = 0,5)	3xm/n	Chapter
I14	Author / co-author of analysis reports on educational policies / strategies 14.1 international reports (m = 3); 14.2 national reports (m = 1)	8x m/n	Report
I15	Patents / copyrights / trademarks OSIM / ORDA, as a result of a scientific innovation approach in order to develop curricular materials, psychological or educational tests, motor / functional tests, specialized software etc.	3/n	Patent/ Copyright

A2. Visibility and scientific impact

Indicator	Name of the indicator	Scores	Unit of measure
I16	Citations of the candidate's publications in indexed papers Web of Science (self-citations are excluded)	0.5	Citation



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I17	Other citations of the candidate's publications (self-citations are excluded) I17.1 Available in works classified A1 (m = 3) I17.2. Available in A2 papers or in Scopus databases (other than those already included in I16) (m = 1) I17.3. Available in papers classified B or in other academic sources Identifiable by Google Scholar (other than those already included) (m = 0.5)	m/10	Citation
I18	Keynote speaker (scientific communication in plenary) at conferences international (m = 3) / national (m = 1)	2x m	Conference
I19	Member of the Scientific Committee (A) / Scientific Reviewer and selection of the proceedings of a conference (B) / Member of the organizing committee (C) / Symposium coordinator (Chair) (D) (single quality / conference is scored) 19.1 International conferences (m = 3) 19.2 National conferences (m = 1)	1xm	Conference
I20	President or member of the executive committee of a professional international (m = 3) or national (m = 1) association)	2x m	Association
I21	Awards and distinctions I21.1. Prizes for scientific activity offered by international (m = 3) or prestigious national scientific / professional institutions or associations (CNCS, etc.) (m = 1) (travel grants or awarding of Red, Yellow, etc. Articles are not included .) I21.2. Obtaining in activity some prestigious results regarding the promotion of the country and the Romanian education (for example distinctions, medals received by athletes, coaches, other specialists for results at the Olympics, CM, CE, etc., offered by the Romanian Presidency, MENCS, MTSetc.)	4x m	Prise
I22	Coordinator of a Book collection	6	Collection
I23	Coordinated book relevant to the field (m A1 =3; m A2= 1; m B= 0.5)	8x m/n	Book
I24	Editor-in-chief / editor or member of the editorial board of a journal with scientific committee and peer-review I24.1. Indexed Journal of Web of Science (m = 3) I24.2. Journal indexed in at least two BDI (m = 1) I24.3 Journal indexed in a BDI (m = 0.5)	4xm	Magazine
I25	Ad hoc scientific referent for journals with scientific committee and peer-review I25.1. Indexed Journal of Web of Science I25.2. BDI indexed journal (other than WoS)	0.3/0.2	Article
I26	Associate professor / visiting scholar for a period of at least one month / s holding a conference or lecture in front of teachers or doctoral students (only one aspect per university is scored; Erasmus exchanges are not included here) 26.1 at a university in the TOP500 according to the URAP ranking (m = 3) 26.2 at a university outside the URAP top 500, following a nominal invitation from the host institution (m = 1) 26.3 Visiting Professor / Lecturer of International Sports Federations / CIO Olympic Academy / International Professional Associations (m = 1) / National Sports Federations or COSR Olympic Academy (m = 0.5)	0.5x m	Institution/ invitation



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I27	Director of a funded grant / coordinated institution I27.1 Director of research grants with wide public relevance obtained through international contest, awarded by an international agency / institution (m = 3) I27.2.A. Director of research grants with wide public relevance obtained through national contest / B. Romania team coordinator for a research grant with wide public relevance, obtained through international contest (m = 1) I27.3.A. Partner director or coordinator of an institutional development grant (eg POSDRU type, Erasmus + etc.) / B. Partner director or coordinator of a research grant with specific relevance (eg funded by a company), obtained through national contest or international / C. Partner coordinator for a research grant with wide public relevance, obtained through national contest (m = 0.5)	9x m	Grant
I28	Member of the funded grant team / coordinated institution I28.1 Team member of a research grant of wide public relevance obtained through international or national contest (m = 1) I28.2. Team member of a research grant with specific relevance or of an institutional development grant obtained through international or national contest (m = 0.5)	3x m	Grant
I29	Mentoring / mentoring activity 29.1. Scientific supervisor / member of the doctoral thesis guidance or evaluation committee (total score at 29.1 is capped at a maximum of 10 points) 29.2. Mentor with official role of guiding some postdoctoral researchers	1/0.5 1	PhD /committee guided
I30	30.1. Initiating or coordinating university or postgraduate study programs 30.2. Publication of university courses (contributions that have been included in indicators I3, I7 or I12 cannot be scored here) 30.3. Introduction of new disciplines in the curriculum	2 1 0.5	Program Course Discipline
I31	Coordination of a research center or laboratory, recognized by to the Senate of the University or the Scientific Council of the Institute of research	2	Center
I32	Project evaluator / member of the Panel in international contests (m = 3) / national (m = 1) research grants	1xm	Edition/ Contest
I33	Member of the expert group 33.1. Scientific committees / councils or international bodies (eg UNESCO, UNICEF, IOC, International federations in the field of sport, etc.) (m = 3) 33.2. Scientific commissions / councils or national bodies (CNATDCU, CNCS, ANCS, ARACIS or other advisory / working group at MENCS or inter-ministerial level, set up following an order issued by MENCS or another ministerial forum (m = 1)	1xm	Commission
I34	Providing services for the external beneficiaries of the institution (courses or training / professional development programs in the field)	0,5	/approved course



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I35	35.1. Emeritus coach / emeritus teacher / emeritus master of sports / international arbitrator / commissioner / observer (only the qualities existing at the date of entry in the contest are taken into account) 35.2. Awards for sports activity granted by national institutions (MTS, MENCS, COSR) or international 35.3. Performances of trained athletes (JO, CM, JMU- 1 st to 5 th place on podium ; CE, CN – 1 st place on podium), creations on the line of performance sports, motor and functional recovery, kinetotherapy and kinetoprophylaxis (methodological lines / methodologies / training strategies on sports branches / sports test recognized in the community of specialists / federations on sports branches) ; prophylaxis and recovery programs by kinetic means for different categories of population / age groups / professional groups / pathologies) recognized by national and international professional and / or scientific bodies.	3/2/2	By title / prize/ activity
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MINIMUM STANDARDS FOR THE FIELD OF EDUCATIONAL SCIENCES

A1 Area	Criterion	Key indicators / Sum of indicators	Minimum standard Associate Professor/CSII	Minimum standard professor/CSI/habilitation
Scientific achievements (A1)	C1	I1	-	3
	C2	I3+ I4	20	20
	C3	TotalA1 (I1+...+I15)	60	60
Visibility and impact (A2)	C4	I16	2	2
	C5	I27	-	12
	C6	TotalA2 (I16+...+I35)	30	60
	C7	Overall total	90	120

MINIMUM STANDARDS FOR THE FIELD OF PSYCHOLOGY

A1 Area	Criterion	Key indicators / Sum of indicators	Minimum standard Associate Professor/CSII	Minimum standard professor/CSI/habilitation
Scientific achievements (A1)	C1	I1	10	25
	C2	I3+ I4	6	12
	C3	TotalA1 (I1+...+I15)	60	100
Visibility and impact (A2)	C4	I16	6	15
	C5	I27	0	9



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	C6	TotalA2 (I16+...+I35)	20	60
	C7	Overall total	80	160

Transitional
provisions

1. Romanian journals that are not indexed in BDI recognized by this order, but which were indexed in BD I recognized according to order 6560/2012, published in the Official Gazette Part I on 27.12.2012, receive the status of Magazines recognized in a BDI (indicator I 11). This status is a transitional one, ending on March 1, 2018. In order to continue recognition after this date, journals must prove inclusion in at least one of the databases recognized by this order. All papers published until 01.03.2018 in such journals will continue to be scored on indicator I11 even after the expiration of the transition period. Papers published after the expiry date of the transition period, in the context of the failure of the indexation process in at least one BDI recognized by this order, will no longer be scored.
2. In the field of psychology, until 01.03.2018 there is the possibility to compensate each other of the criteria C1, C2, C4 and C5, provided that their amount meets the minimum required by cumulating these criteria.
3. In the field of education sciences, until 01.03.2018 there is the possibility to compensate the criterion C5, respectively the indicator I27 with points obtained at the indicator I28..
4. In the field of education sciences, the scores for indicator I1 are valid for two years from the entry into force of these rules. After this period they will be adjusted upwards.

**COMMITTEE ON SOCIOLOGY, POLITICAL AND ADMINISTRATIVE
SCIENCES - MINIMUM STANDARDS NECESSARY AND COMPULSORY FOR
THE AWARD OF TEACHING DEGREES IN HIGHER EDUCATION AND
PROFESSIONAL RESEARCH-DEVELOPMENT DEGREES**

Minimum standards required and mandatory for the award of teaching degrees in higher education and professional degrees of research and development in the subfields of SOCIOLOGY and COMMUNICATION SCIENCES, POLITICAL SCIENCES AND INTERNATIONAL RELATIONS and ADMINISTRATIVE SCIENCES

(1) Definitions and conditions:

1. Only works published in the field of social sciences, humanities and in frontier fields are considered..
2. The books, volumes or dictionaries considered are those published by publishers of international prestige (category A1), or by publishers of recognized prestige (category A2), or which are present in at least 6 libraries in Worldcat..
3. They are considered to be languages of international circulation: English, French, German, Italian and Spanish.
4. For certain categories of publications (see grid below), the multiplication coefficient m applies, which has the following values: 2, if the publication has been published by a foreign publishing house with an international peerreview and is written in an international language,



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1.5, if the publication is written in a language of international circulation, but has not appeared in a foreign publishing house with an international peerreview; 1, in other cases..

5. The recognized international databases are the following: ISI Web of Knowledge, SCOPUS, EBSCO, ProQuest, CEEOL, Ulrich, ERIH, Index Copernicus, CSA, GESIS, IBSS; SAGE, OVID, ECOLIT, Psychlit, PubMed, Elsevier, Springerlink, Persee, DOAJ, Jstor, SSRN, REPEC, Informa, Project MUSE, HEIN Online..

6. n indicates the number of authors of a publication in which the candidate is the author or co-author.

7. For the category of articles published in "ISI listed" journals, only those indexed in the ISI Web of Knowledge are considered, being mandatory the reporting of the article registration code (WOS). The impact factor, where it exists, is that of the year in which the article was published [1].

8. A publication falls under a single indicator, taking into account the most favorable classification for the candidate..

Criterion no.	Name of the Indicator	Scoring	The item for which the score is awarded
I1	Articles in ISI rated journals having an impact factor f that is greater than or equal to 0.1.	$(2+4 \times f) \times \frac{2}{n}$	per article
I2	Articles in ISI-rated journals with an impact factor of less than 0,1 or in journals indexed in at least 3 and 2 [2], respectively, of recognized international databases or journals that had a national B or B + rating before 2011 , chapters in volumes published by publishing houses of international prestige (A1) or publishing houses of recognized prestige (A2).	$2 \times m/n$	per article
I3	Books published as single author	$10 \times m$	per book
I4	Books published as co-author, with n co-authors	$6 \times m/n$	per book
I5	Coordinated books, with n coordinators	$5 \times m/n$	per book
I6	Studies / chapters, with n authors, in collective volumes (volumes with ISBN)	$2 \times m/n$	per study / chapter
I7	Reviews published in ISI-rated journals or in indexed journals in at least 3 of the internationally recognized databases or terms of at least one page in encyclopaedias / specialist dictionaries.	$0,5 \times m/n$	per review or term
I8	Papers published in conference volumes (volumes with ISSN) or indexed in at least one of the recognized international databases, translations of fundamental papers in the field of social sciences.	$1 \times m/n$	per paper
I9	Citation of the candidate's publications in articles published in ISI-listed journals, in books, book chapters or volumes or in journals indexed in international databases (self-citations)	$(0,2 + 4 \times f) \times \frac{2}{n}$	per citation



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	are not taken into account). n is the number of authors of the cited publication, or reviews of books published in journals indexed in international databases.		
I10	Editor of a foreign-edited journal that is indexed by ISI or indexed by a recognized international database.	5	Per journal
	Member of the editorial board of such a journal	3	
I11	Editor of a national-published journal that is ISI-indexed or indexed by a recognized international database.	2	Per journal
	Member of the editorial board of such a journal	1	
I12	Coordinator of a collection (series of volumes) published by a publishing house with international prestige.	4	By collection / series
	Member of the scientific committee of such a collection series	2	
	Coordinator of a collection (series of volumes) published by a national publishing house.	2	
	Member of the scientific committee of such a series-collection.	1	
I13	Coordinating a research project funded with the equivalent of at least 50,000 lei by a foreign entity.	7	Per project
I14	Coordination of a research project funded with at least the equivalent of 50,000 lei by an national entity.	5	Per project
I15	Visiting professor at a prestigious university abroad (course holder completed by student evaluation).	10	Per university
	Visiting research professor at a prestigious university abroad for a period of at least one month.	5	
	Carrying out a postdoctoral internship lasting at least one academic year at a prestigious university abroad or obtaining a doctoral degree at a university abroad.	3	
I16	Papers presented at international conferences organized abroad.	1	Per conference
I17	Papers presented at international conferences organized nationally.	0,5	Per conference
I18	Beneficiary of individual grants or postdoctoral scholarships worth at least 25,000 lei each.	0,5	On grant / scholarship
I19	Initiation of university study programs.	2	Per program
	Introduction of new courses	0,5	Per course
	Publishing courses for students.	1 xm/n	Per paper
I20	Member of a research team that implements a project funded on the basis of a competition with at least 100,000 lei.	1	Per project
I21	Member of the National Council for the Attestation of University Degrees, Diplomas and Certificates, of the National Council of Scientific Research, of the council or	1	Per the council / commission / award



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	specialized commissions of the Romanian Agency for Quality Assurance in Higher Education, CNFIS (one term is scored). Awards of some Academies and Scientific Associations.		
I22	Study, individual or collective, of evaluation and substantiation of public policies elaborated, following some selection contests, for various governmental public institutions / international organizations / research centers.	2 xm/n	Per paper
I23	Participation in the teams for elaboration or implementation of grants or institutional, social and regional development projects; knowledge transfer and policy tools; development assistance is funded by a regional, national or foreign entity.	1	Per project

Note:

[1] The information is available on the Web of Science portal, Journal Citation Reports section.

[2] The articles published in 2 of the international databases from the indicated list until 2016 are scored, respectively in 3 international databases starting with 2016..

(3) Minimum standards to be met cumulatively (each standard being mandatory).

Criterion	Criterion definition	Minimum standard Associate Professor/ CSII	Minimum standard professor/CSI/habilitation
C1	Scoring for Indicator 1	≥ 10	≥ 5
C2	Number of articles that present original contributions, in extenso, according to the conditions from I2.	≥ 8	≥ 5
C3	The number of books in which he is the sole author or first author.	At least one book at an internationally prestigious publishing house (A1) or at least two books published at prestigious publishing houses (A2).	≥ 1
C4	The sum of the score for indicators I1-I8	≥ 100	≥ 50
C5	Amount of score for indicators I9	≥ 10	≥ 5
C6	Total score (sum of score for indicators I1-I23).	≥ 150	≥ 100
C7	Total score (sum of score for indicators I1-I23), accumulated after obtaining the doctorate.	≥ 100	≥ 50



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Annex no. 4 to the Contest Methodology for filling teaching and research positions.

REVIEWER LIST

for the positions of associate professor and professor

CANDIDATE INFORMATION

NAME _____ SURNAME _____

CNP _____ The position for which the candidate is applying _____ The position _____ The name of discipline _____ The department _____ Faculty _____

Nr. crt.	Name and surname	Academic title	Specialization / Field	Institutional affiliation (university, faculty, department) *	Address	Email address
1						
2						
3						
4						
....					

* For the position of university professor, the persons included in this list must have institutional affiliation to one of the higher education and research institutions from the list approved by the Order of the Minister of Education, Research, Youth and Sports elaborated according to art. 216, paragraph 2, point f of Law 1/2011 - National Education Law.



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*Annex no. 5 to the Contest Methodology for
filling teaching and research positions*

APPRECIATION REPORT
of the candidate for the position

CANDIDATE INFORMATION

NAME _____ SURNAME _____
CNP _____ The position for which the candidate is applying _____ The
position _____ The name of discipline _____ The
department _____ Faculty _____
_____.

I. EVALUAREA ACTIVITĂȚII DIDACTICE ȘI ȘTIINȚIFICE

Nr · crt ·		Unit score	Self- assessment (Total = No. x unit score)	Evaluation of the committee member
A. RELEVANCE AND IMPACT OF SCIENTIFIC RESULTS				
1	Articles published in extenso in ISI listed journals, first author / co-author.	20/19		
2	Articles published in extenso in B + / BDI journals, first author / co-author.	15/14		
3	Articles published in extenso in journals B, first author / co-author.	10/9		
4	Number of citations in the ISI system.	5		
5	Number of citations in B + / BDI journals.	2		
6	Possession of the habilitation.	30		
7	Articles published in extenso in Proceedings with ISI rating - author / co-author.	15/14		
8	Articles published in extenso in Proceedings with ISBN - author / co-author.	10/9		



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9	Articles published in summary at international congresses, in ISI indexed journal supplements - author / co-author.	14/13		
10	Articles published in summary at international congresses, in volume summaries with ISBN - author / co-author.	9/8		
11	Articles published in summary at national events, in abstract volumes or journal supplement with ISBN - author / co-author.	7/6		
12	Conferences invited to international / national congresses - oral presentations, in plenary.	10/9		
	Score A			
B. ABILITY TO GUIDE STUDENTS OR YOUNG RESEARCHERS				
1	Director / coordinator of research projects	5	-	
2	Completed / coordinated doctoral theses	5/1	-	
3	Coordination of student scientific reunion	1/year	-	
4	Resident internship coordinator / mentor	3/2/year	-	
5	Coordinated bachelor's / master's theses	3	-	
	Score B		-	
C. TEACHING COMPETENCES				
1	Teaching activities (course holder)	5/course/university year	-	
2	Course for students - first author / co-author	10/9	-	
3	Supervisor of practical works for students - first author / co-author	9/8	-	
4	Postgraduate courses - director / lecturer	5/4/course	-	
5	Participation in the central commission of the entrance exam (elaboration of subjects).	3/ session	-	
6	Participation in the commissions of the license exam (elaboration of subjects / commission to support the bachelor thesis)	3/session	-	
7	Participation in the entrance exam (supervisor, head of hall, secretary of the commission)	1/session	-	



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8	Participation in the bachelor's exam (supervisor, head of room, secretary of the commission)	1/session	-	
9	Member of competition commissions for teaching positions	2/session contest	-	
	Score C		-	
<i>D. CAPACITY TO TRANSFER THE CANDIDATE'S RESULTS TO THE SOCIO-ECONOMIC ENVIRONMENT AND TO POPULARIZE THE SCIENTIFIC RESULTS</i>				
1	Specialized books published in international publishing houses - publisher or first author / co-author	15/14	-	
2	Specialized books published in CNCSIS recognized publishing houses, publisher or first author / co-author	10/9	-	
3	Chapters in collective volumes published in international publishing houses, first author / co-author	10/9	-	
4	Chapters in collective volumes published in CNCSIS recognized publishing houses - first author / co-author	5/4	-	
5	Patents for invention / innovation	20/10	-	
	Score D		-	
<i>E. CAPACITY TO WORK IN A TEAM AND THE EFFICIENCY OF SCIENTIFIC COLLABORATIONS</i>				
1	Expert in national bodies (CNCSIS, ACPART, ARACIS), member of CNATDCU	10/organism	-	
2	Editor-in-Chief / Member of the editorial staff of A, ISI magazines	15/10	-	
3	Editor-in-Chief / Member of the editorial boards of B, B + magazines / CNCSIS recognized publishing houses	10/5	-	
4	President of national / international scientific societies	10/15	-	



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5	Member of the management of national / international scientific societies	5/7	-	
6	Distinctions, awards, medals awarded by scientific institutions or national / international scientific societies	5/7	-	
7	Preparation of institutional authorization / accreditation files	10	-	
8	Member of the research project team	3	-	
Score E			-	
F. ABILITY TO CONDUCT RESEARCH - DEVELOPMENT PROJECTS				
1	Institutional contract	10/5	-	
2	International / national contract / grant	10/5	-	
3	International / national contract / grant	5/3	-	
4	Research / development contract concluded with economic agents / institutions, carried out through the university, with a value of over 25,000 EURO	10/8	-	
Score F			-	
G. PROFESSIONAL EXPERIENCE IN OTHER INSTITUTIONS				
1	Invited / associated teacher at universities abroad	10/15	-	
2	Training courses in foreign institutions: under 6 months / over 6 months	20/30	-	
Score G			-	
Total score (sum of intermediate scores)				
Relative total score (total score / minimum score) x10				
Minimum standard: Achieved / not achieved				
<p>For points B - G, the value of the minimum total score for each scientific field managed by the faculty will be established in its own regulations..</p>				



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**II. WRITTEN TEST - ORAL - PRACTICE ETC. (only for assistant positions) / TEACHING
/ SCIENTIFIC LECTURE**

Points awarded: minimum (mandatory to be obtained) - 8 points, maximum - 10 points

Final evaluation score II. (average rating) _____

III. PUBLIC LECTURE (if applicable)

The scientific content of the presented topic, means and methods used didactic skills and valences, etc.

Points awarded (mandatory to be obtained) - 7 points, maximum - 10 points

FINAL SCORE _____ (sum of scores obtained in assessments I, II and III)

Member of the commission



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UNIVERSITY OF ORADEA

*Annex no. 6 to the Contest Methodology for
filling teaching and research positions*

REPORT

on the competition for teaching and research positions

Session _____

Members of the contest commission (name, surname, teaching title, institutional affiliation):

President: _____

Member: _____

Member: _____

Member: _____

Member: _____

appointed by the decision of the Rector of the University of Oradea no. _____ from
_____, for the evaluation of the candidates registered for the competition for
filling the vacancy of _____, position
_____, Disciplines
_____, Department
_____, Faculty
_____, following the competition
procedure according to the faculty procedure, draw up the following report:

I. DATA ABOUT REGISTERED CANDIDATES

1. Registered candidates:

2. Candidates present in the competition:



UNIVERSITATEA DIN ORADEA
FACULTATEA DE ȘTIINȚE SOCIO-UMANE

C.P. 114 of. Poștal 1
Str. Universității, nr.5, 410087, Oradea, jud. Bihor
Tel/fax: 0259 408439/0259 408766
www.uoradea.ro, www.socioumane.ro



a. Written test - oral - practical, etc./Didactic / scientific
lecture: _____

b. Public lecture (if applicable):

II. OBTAINED RESULTS

(candidates will be placed in descending order of the final score obtained)

Nr. crt.	Registered candidates	Achieved minimum standard		President and committee members score					Final
		YES	NO	P	1	2	3	4	
1									
2									
3									
4									
5									
....								

III. OBTAINED RESULTS

The results of the contest were made public on _____, at _____, by

_____.

IV. DECISION OF THE CONTEST COMMITTEE

Following the evaluation of the professional, scientific activity and the competition tests held, the commission proposes, with _____ votes “for”, _____ votes “against” and _____ “abstentions”, that Ms. / Mr. _____ occupy the position for which the contest was organized.



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Date:_____.

President of the committee _____

Committee member's _____

V. APPEALS

No appeals were lodged / The appeal was lodged (appellant, statement of reasons):_____

_____.

VI. DECISION OF THE COMMISSION OF

How the appeal was resolved: _____

Date:_____.



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President of the committee _____

Committee member's _____
