

**Description of the position available for the contest**  
**Professor, the 2<sup>nd</sup> position in the List of Positions of the Department of Law and**  
**Administrative Sciences of Faculty of Law**

Field name	Description
University	University of Oradea
Faculty	Faculty of Law
Department	Department of Law and Administration Sciences
Position in the Staff Establishment	<b>the 2<sup>nd</sup> position</b>
Job title	<b>Professor</b>
Disciplines in the curriculum	<i>Administrative Law</i> <i>Administrative Law. Administrative litigation</i> <i>Administrative Litigation</i>
Scientific field	Law
Description of the opened position	<p>Professor, the 2<sup>nd</sup> position in the Department of Law and Administration Sciences of Faculty of Law, includes:</p> <ul style="list-style-type: none"> <li>- The didactic teaching norm of minimum 8 and maximum 16 conventional hours;</li> <li>- The normalized activities within the list of positions include teaching activities, seminars, practical and, laboratory activities;</li> <li>- Research norm;</li> <li>- Other activities-didactic preparation, students guidance, training, developing material - a limit of 40 hours/week, respectively 696 hours in the 1st semester and 952 hours in the second semester.</li> </ul> <p>Occupying this position implies a Bachelor diploma in Juridical sciences and a PhD title, in the fields of Juridical sciences domain, preferably.</p> <p>The holder of this position is directly subordinated to the department director and collaborates with the colleagues within the department.</p> <p><b>Tasks and responsibilities:</b></p> <ul style="list-style-type: none"> <li>- Conceives, plans and organizes didactic and scientific activities,</li> <li>- Didactic material usage</li> <li>- Conceives and applies students` evaluation instruments,</li> <li>- Use of proper methods of communication with students,</li> <li>- Publish didactic and scientific papers,</li> <li>- Participate in pedagogical and specialty field training activities</li> <li>- Guidance for students` preparation: consultation, scientific workshops, elaboration of final papers.</li> </ul>
Attributions	<ul style="list-style-type: none"> <li>• Standardized activities within staff position – teaching activities, seminars, practical and laboratory activities;</li> </ul> <p>Study disciplines:</p>

	<ul style="list-style-type: none"> <li>- <b>Administrative Law (Drept administrativ)</b> - Activity type: lecture and seminar; study program: Law; year of study: 2<sup>nd</sup></li> <li>- <b>Administrative Law. Administrative litigation (Drept administrativ. Contenciosul administrativ)</b> - Activity type: lecture; study program: Law; year of study: 3<sup>th</sup></li> <li>- <b>Administrative litigation (Contenciosul administrativ)</b>- Activity type: lecture; study program: Public Administration; year of study: 3<sup>th</sup></li> </ul> <ul style="list-style-type: none"> <li>• Other responsibilities: <ul style="list-style-type: none"> <li>- Preparation of standardized activities within staff establishment</li> <li>- Guidance regarding students` final papers</li> <li>- Evaluation within direct didactic activities</li> <li>- Evaluation and complementary activities within university final study commissions;</li> <li>- Consultations</li> <li>- Scientific workshop guidance</li> <li>- Students`guidance in choosing a professional career within the transferable credits system</li> <li>- Participate at meetings, committees and assemblies for education interest;</li> <li>- Methodic and scientific preparation activities- individual preparation (self development);</li> <li>- Course audition or participating at course modules;</li> <li>- Participate at conferences, symposiums, congresses organized within the main activity field or interdisciplinary fields;</li> <li>- Participate at organizing conferences, symposiums, congresses within the main activity field or collateral fields;</li> <li>- Participate in academic exchanges between universities in the country and abroad</li> <li>- Elaborate books, guidelines and other didactic materials;</li> <li>- Scientific research activities foreseen within the internal plan and research center;</li> <li>- Treaties elaboration, monographies and specialty books.</li> </ul> </li> </ul>
Gross salary	10253 lei
Date of publication of the announcement in the Official Monitor	28.11.2024
Beginning and end of the registration period	28.11.2024 - 10.01.2025
Date, weekday and hour or the lecture	Between 03-06 February 2025 (the date will be communicated later)
Place of the lecture	It will communicate later

Dates of the stages of the contests, including lectures, courses etc.	Between 03-06 February 2025 (the date will be communicated later)
Date of results publication	Within a maximum of 2 working days from the end of the competition
Dates for contesting the exam procedure	3 working days from the communication of the result
Topics for the contest	
Description of contest procedure	
List of documents	According to the Methodology of the University of Oradea
Address where to send the contest file	University of Oradea Human Resources Department 1st Universităţii Street, Room I102A
Contest committee	The contest committee will be established by the Rector's decision, based on the approval of the UO Senate in the December 2024 meeting
Methodology	Methodology of the University of Oradea; Procedure of the Faculty of Law

**Head of Department,**  
**Associate professor Lavinia ONICA- CHIPEA**