



UNIVERSITATEA DIN ORADEA

**Facultatea de Inginerie Electrică
și Tehnologia Informației**

**Topics for the contest
for Associate Professor, position 9,
Department of Control Systems Engineering and Management,
2024-2025 academic year**

Managerial communication

1. The role of communication in business. Guidelines for effective business communication
2. Features and functions of communication in the business domain.
3. Factors influencing the success or the failure of business communication.
4. Oral communication: the principles of successful speech delivery.
5. Oral communication: organizing effective meetings.
6. Oral communication: the interview.
7. Written communication: writing effective official letters.
8. Report writing in business communication.
9. Online communication: means and strategies.

Communication

1. The role of listening and active listening in communication.
2. Factors that determine the success or the failure of the communication process.
3. The role of the communication process. Guidelines for effective communication.
4. Features and functions of communication.
5. Oral communication: the principles of successful speech delivery.
5. Oral communication: organizing effective meetings.
6. Oral communication: the interview.
7. Written communication: writing effective official letters.
8. Report writing in communication.
9. Online communication: means and strategies.



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English language I, II, III, IV

1. Electric Light Sources. Incandescent lamps. Halogen Lamps. Vocabulary and speaking exercises.
2. Electric Power Distribution Systems. The Electric Circuit. Writing: rephrasing exercises
3. Computer Games Today. Reading and vocabulary exercises. Developing arguments and counterarguments.
4. Electric Machines: Electric Motors, Electric Generators. Transformers. Reading, Speaking
5. Distribution Boards. Speaking exercises: Debates.
6. Considerations on Electric Power Conversion. Reading and vocabulary exercises.
7. DC to DC Conversion. AC to DC Conversion. Listening and writing exercises
8. Drawings in engineering: Drawing types and scales. Reading. Vocabulary exercises
9. Design development: the initial design phase. Collaborative development of engineering projects. Reading and vocabulary exercises.
10. Finding a Job in the field of Electrical Engineering. Persuasive discourse.



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Managerial communication

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Communication

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UNIVERSITATEA DIN ORADEA

Facultatea de Inginerie Electrică și Tehnologia Informației

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English language I, II, III, IV

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- [2]Abrudan Simona Veronica, Bandici Adina, *Technical English for Electrical Engineering*, Publishing House of Lucian Blaga University of Sibiu, Sibiu, 2016.
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