

**FSE****FACULTATEA  
DE  
ȘTIINȚE ECONOMICE**  
UNIVERSITATEA DIN ORADEA

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## FORM OF NEW POSITION INTRODUCTION

Field name	Description
University	UNIVERSITY OF ORADEA
Faculty	Faculty of Economic Sciences
Department	Department of Finance-Accounting
Position in the job list	Position 11
Job title	Associate Professor
Disciplines in the curricula	Management Accounting, Modern Method of Costing, Basic of Accounting
Scientific field	Accounting
Description of the position available for the contest	<b>Associate Professor, Position 11:</b> The post of Professor put to contest by the Faculty of Economic Sciences is unique. The position meets the requirements and needs resulting from the disciplines that Department of Finance-Accounting has to cover on programs managed, namely on mentioned scientific disciplines.
Attributions	<ul style="list-style-type: none"><li>- Activities of teaching, lecture and seminar, including preparation;</li></ul> Position includes <b>lectures hours</b> : <ol style="list-style-type: none"><li>1. Modern methods of costing (master, I year, specializing CAGA -2.5 conventional hours = 2 hours course)</li><li>2. Management Accounting (license CIG and FB, 2 conventional hours=2 hours course.</li><li>3. Basics of Accounting (license MN, MK, AI, ECTS, 2 conventional hours=2 hours course</li></ol> This position includes <b>hours of seminar</b> <ol style="list-style-type: none"><li>1. Modern methods of costing (master, I year, specializing CAGA - 0,75 conventional hours=1 hours seminar</li><li>2. Management Accounting (license CIG, 1 conventional hour=1 hour seminar)</li></ol> <ul style="list-style-type: none"><li>- Students' assessment by tests, exams and</li></ul>

	<p>continuous evaluation;</p> <ul style="list-style-type: none"> <li>- Evaluation and complementary activities within commissions of graduation;</li> <li>- Students' counselling;</li> <li>- Participation in conferences and symposiums organised in the field of activity;</li> <li>- Conducting of scientific research, publication of scientific articles;</li> <li>- Scientific coordination in elaboration of graduation papers and dissertations.</li> </ul>
Base salary for the position	
Date of publication in the Official Gazette	<b>November 24th, 2014</b>
Period of start and end of registration	<b>November 24th, 2014 – January 12th, 2015</b>
<b>Date, weekday and hour of the lecture</b>	<b>January 29th , 2015, 13.00 hrs.</b>
Venue of the lecture	<b>University of Oradea</b> <b>Faculty of Economic Sciences</b> <b>1st Universităţii Str., Building E</b> <b>Room E014</b> <b>County Bihor, postal code 410087, Romania</b>
Dates of the stages of the contests, including lectures, courses etc.	<b>January 29th , 2015, 13.00 hrs..</b>
Date of results publication	<b>January 29th , 2015, 16.00 hrs.</b>
Period of start and end of complaints	<b>January 29th , 2015, 16.00 hrs..</b> <b>February 05, 2015 16.00 hrs.</b>
<b>Topics for the contest</b>	<p><i>In the case of didactic lecture (for candidates that do not come from the higher education system):</i></p> <ol style="list-style-type: none"> <li>1. Accounts - language business communication component of the information system;</li> <li>2. Management accounting - basic component of managerial accounting;</li> <li>3. The cost information system;</li> <li>4. Costing methods absorber type;</li> <li>5. A new approach to measuring performance in terms of management accounting entity;</li> <li>6. Direct Costing Method -makers and indicators;</li> <li>7. Modernization of management accounting by Activity Based Costing;</li> <li>8. Double entry accounting fundamental –Principles</li> <li>9. Valuation elements of financial statements</li> <li>10. Account and system accounts: Analysis and operation;</li> <li>11. The financial statements of the economic entity.</li> </ol>
<b>Description of contest procedure</b>	<p>Competition procedure is conducted according to the Methodology of the organization, performance and employment through competition of teaching and research positions, for an undetermined period, at the Faculty of Economic Sciences of the University of</p>

Oradea:

**Art 15.** For the position of Associate Professor or Researcher Grade II, candidates, graduates of an accredited higher education institutions, have to meet the following criteria:

- holding a PhD diploma (Doctor);
- meeting the minimum of national standards for accessing the teaching position, specific for the academic teaching Associate Professor and Researcher Grade II, approved by the Minister of Education, Youth and Sports;
- meeting the specific criteria of the Faculty of Economic Sciences of the University of Oradea set out in the Eligibility standards for the teaching and research positions at the Faculty of Economic Sciences (Annex no. 3 of the actual Methodology), that cannot fall below the national minimum standards approved by the Minister of Education, Youth and Sports.

**Art.17.** The contest for the post of Associate Professor or Scientific researcher Grade 2, Professor or Scientific researcher Grade 1, consist in analyzing the contest file and a public lecture:

- a. The public lecture is of at least 45 minutes, where the candidate presents the most significant results of previous professional and the academic career development plan. This stage contains also, mandatorily, a session of questions from the Commission and the public (audience).
- b. For candidates not coming from higher education, a didactic/scientific lecture is hold as well, in front of students, in the presence of the contest commission. The topic of the didactic/scientific lecture is announced to the candidates 48 hours before the contest by posting it on the website of the University of Oradea and Faculty of Economic Sciences web page.

**Art 18.**

(1) For each position, the competition commission shall prepare The Evaluation Form for occupation the teaching and research positions at the Faculty of Economic Sciences (Annex no. 5 to this Methodology), decide the hierarchy of the candidates and nominalize the candidate with the best results.

(2) Each member draws on his Assessment Report on the contest for teaching and research positions at the Faculty of Economic Sciences, for each candidate (Annex no. 6 to Methodology).

(3) The Chairperson of the contest commission prepare a report on the competition for teaching and research position at the Faculty of Economic Sciences (Annex no. 7 to the Methodology), based on the appraisal reports prepared by each member of the commission, respecting the candidates hierarchy decided by the commission. The Report on the competition is approved by decision of the contest commission and signed by each member of the Commission and the Commission Chairperson.

(4) The Chairperson of the Commission shall submit its report on the contest (Annex no. 7 to the Methodology), approved by decision of the Commission, the Assessment Reports (Annex no. 6 of this Methodology), and the original file of the candidate to the management of the Faculty of Economics, observing the deadline for the contest.

#### **Art 19.**

(1) After the contest, the Chairperson of the Contest Commissions will submit the documents referred in Article 18 (4) to the Dean and to the Vice Dean of the Faculty of Economic Sciences designated to centralize the results who prepare the Report on the competition for the position on the faculty level.

(2) This Report on competition is presented by the Dean of the Faculty of Economic Sciences to the Council of the Faculty of Economic Sciences meeting for validation of the results of the contest, requesting approval on candidate's results.

(3) Validation of the contest results requires the presence of two-thirds of the members of the Council of the Faculty of Economic Sciences. The students, member of the Council, do not participate in the vote.

(4) The Council of the Faculty of Economic Sciences examines the compliance with the procedures and grants (or not) the approval on the Report of competition in this regard. Any votes against and abstentions have to be justified and they have veto right if proving the infringement of the legal procedures in force.

(5) The hierarchy of candidates determined by the

	<p>contest Commission cannot be altered by the Faculty Council.</p> <p><b>Art.20.</b> These results are recorded in the minute of the meeting of the Council of the Faculty of Economic Sciences. Following the Council approval of the results of the contest for the position held on the level of the Faculty of Economic Sciences, based on the minute, it shall be drawn up a statement of the minute of the meeting, and attaching a copy of the convener of the meeting (with the signatures of all those present). These documents are added to the file of each candidate and will be submitted to the General Secretariat of the University of Oradea, according to contest procedure of the Faculty of Economic Sciences.</p>
List of documents	<p><b>According to the Methodology of the Faculty of Economic Sciences, the complete list of the documents that candidates have to include in their application file is as follows:</b></p> <ol style="list-style-type: none"> <li>1. The standard application form for the contest, registered at the University of Oradea, signed by the candidate, which shall include a statutory declaration regarding the truthfulness of the information included in the file - standard model in Annex 1 at the present Methodology;</li> <li>2. The candidate's own projections/proposal for his/her academic career development, regarding both teaching objectives and directions for scientific research work. This proposition, signed by the candidate, shall be drafted in no more than 10 pages and is one of the main criteria of candidates' assessment;</li> <li>3. The applicant's Curriculum Vitae, both in printed and electronic forms, that must include information about: performed studies and obtained diplomas, professional experience and past employment, research and development projects that he managed as project manager and grants obtained (if there are such projects or grants, indicating for each source of funding, amount of funding and the major publications and patents results)</li> <li>4. Awards or other recognition of the scientific contributions of the candidate.</li> <li>5. List of the papers of the candidate printed and in electronic format. It will be structured as follows:</li> </ol>

- a) A list of maximum 10 contributions considered by the candidate to be the most relevant to his/her own professional achievements, which are included in electronic format in the file and that can be found in other types of work referred to in this article.
  - b) Doctoral thesis / theses;
  - c) Patents and other intellectual and industrial property rights;
  - d) Books and book chapters;
  - e) Articles / studies *in extenso* published in the journals from main international scientific stream;
  - f) Publications *in extenso* published in proceedings of the major international scientific conferences;
  - g) Other works and scientific contributions.
6. The chart of compliance with the performance standards for the contest and / or for the position according to the minimal standards in force (Annex 3 to this Methodology).
  7. An authenticated copy of the doctoral diploma and, in the case that the original doctoral diploma was obtained abroad, the attested certificate of recognition or equivalent released by the Romanian state;
  8. An abstract, both in Romanian and in English, of the doctoral thesis, drafted in no more than one page;
  9. A declaration on the candidate's own responsibility indicating incompatibilities as mentioned by Law. 1/2011 in that he/she will be in case of winning the competition or the lack of such incompatibility;
  10. Copies of any other professional certificates that certify the candidate's studies: Baccalaureate Diploma or attested certificate of recognition, Bachelor Degree or attested certificate of recognition, Master Degree or attested certificate of recognition – The documents will be presented in original for compliance.
  11. Grades records, diploma supplements or school records for each cycle of studies - The documents will be presented in original for compliance.
  12. Copy of the ID card or passport or other identification document issued for an equivalent purpose as the ID card or the passport;
  13. In the event that the applicant may have changed his/her name, copies of the documents that attest

	<p>this change, i.e. marriage certificate or the official documents that certify this deed;</p> <p>14. Medical certificate to endorse that the candidate is apt to perform didactic activity;</p> <p>15. Maximum 10 published research papers, granted patents or other professional achievements of the candidate, in electronic format, selected by the candidate as considered the most relevant for his/her professional achievements.</p>
<b>Address to send the contest file</b>	<p><b>University of Oradea</b>  <b>Department of Human Resources</b>  <b>1st Universităţii Str.,</b>  <b>Oradea, postal code 410087, Bihor County, Romania</b></p>
Committee	<p>The contest Commission consists of five members (including the Chair), specialists in the field of the position put up in contest or in related fields. The composition of the commission can include deputy members.</p> <p>The meeting of the Council of the Faculty of Economic Science has established the Commission in the following composition:</p> <p><b>Chairperson:</b>  Prof. Ph.D.Ioan Dan MORAR– University of Oradea</p> <p><b>Members:</b>  Prof. Ph.D. Sorin BRICIU – “1 Decembrie 1918” University Alba Iulia  Prof. Ph.D. Nicoleta FARCANE – West University Timişoara  Associate Prof. Ph.D. Cristina NICOLAESCU – “Aurel Vlaicu ” University Arad  Associate Prof. Ph.D.Victoria BOGDAN – University of Oradea</p> <p><b>Deputy members:</b>  Prof. Ph.D. Mariana MAN– University of Petroşani  Associate Prof. Ph.D. Dorina Nicoleta POPA – University of Oradea</p>
Methodology	<p>Loading file extension doc, docx, or PDF. Maximum supported file size is 10MB.</p>

Date of filling in: December 05 th, 2014

**Head of Department,**

Prof. Ph.D.Ioan Dan MORAR