



UNIVERSITATEA DIN ORADEA FACULTATEA DE ȘTIINȚE ECONOMICE - F S E -

Facultatea
de
Științe
Economice

Str. Universității, nr. 1, cod poștal 410087, Oradea, jud. Bihor, România
Telefon: Secretariat: 0259-408276, 0259-408407; Decanat: 0259-408109; Fax: 0259-408409
Web: <http://steconomice.uoradea.ro>; E-mail: steconomice@uoradea.ro

DEPARTMENT OF INTERNATIONAL BUSINESS

Topics and bibliography for the vacant academic position contest

Associate Professor, position no. 9

*Disciplines: **Intercultural Communication in English.***

Business English I.

Foreign language III (English).

Foreign language for business I.2 (English).

*Teaching load roll of the Department of International Business,
academic year 2012-2013*

Topics for didactic lecture:

1. Cultural differences in business negotiations. Adjectives and Adverbs.
2. Applying for a Job. Means of Expressing Future in English.
3. Basic Concepts in Economics. The Simple Past Tense and the Past Continuous Tense.
4. What Commerce is About? Countable and Uncountable Nouns.
5. The Invisible Hand of the Market. The Present Perfect Simple and the Present Perfect Continuous.
6. Starting up a business. The Past Perfect Tense and the Past Perfect Continuous Tense.
7. Manager Types. Conditionals in English.
8. Types of Businesses. Passive Voice.
9. The Sole Proprietor and the Partnership. The Comparison of Adjectives.
10. From Small Business to Corporation. Modal Verbs.

Bibliography:

1. Abrudan, Cristina – *Business Concepts for English Practice*, Editura Universitatii, Oradea, 2011
2. Bantas, Andrei; Galățeanu-Farnoagă, Georgiana – *Limba engleză prin exerciții*, Editura Niculescu,

3. Bardi, Mirela, & list – *English for Legal Purposes. Part II*, Prosper with English, E.L.P., Bucharest, Cavallioti Publishing House, British Council, 2002
4. Doorbar, John A. – *Business English, 10 best communication secrets*, München, Gesellschaft für Wirtschaftsinformation, 2002
5. Gălățeanu-Fârnoaga, Georgiana; Comișel, Ecaterina – *Gramatica limbii engleze*, București, Editura Omegapres & RAI, 1993
6. Horea, Ioana, *Basic English*, Editura Universității din Oradea, Oradea, 2006
7. Horea, Ioana, *English and Communication*, Editura Universității din Oradea, Oradea, 2008.
8. Horea Ioana, *English for International Affairs*, Editura Universității din Oradea, Oradea, 2007.
9. King, F.W.; Cree, Ann D., *English Business Letters, Commercial Correspondence for Foreign Students*, Revised By David O’Gorman, Harlow, Longman House, 1994
10. Levițchi, Leon; Preda, Ioan – *Gramatica limbii engleze*, Editura Gramar, 2006
11. Mercheteau, M, & list – *Engleza pentru economie. Business and Economics*, traducere Daniela Nicolescu, București, Editura Teora, 2000
12. Prelipceanu, Cristina – *First Steps in Business*, Editura Universitara, 2005
13. Sweeney, Simon – *English for Business Communication*, Student’s Book, Cambridge University Press, 2010
14. Timar, Eszter – *Limba engleză în teste și exerciții*, traducere Anca Sevcenco, București, Editura Teora, 1997.
15. Walker, Elaine; Elsworth, Steve – *Grammar practice*, Editura Longman Edinburgh Gate, 2001.